

Agenda

Special Commission Meeting

Friday, June 7, 2024 – 11:30 am

In-Person Meeting

VOC Office, 27 Pleasant Street, Chester



1.0 Call to Order

2.0 Approval of Agenda/Additions to Agenda

3.0 Approval of Minutes

3.1 Special Meeting: May 27, 2027

4.0 Business Arising – Nil

5.0 New Business – Nil

6.0 In-camera – per Section 408B (2) of the Municipal Government Act

- Contract negotiations

7.0 Resumption of Public Meeting

- Report in public session per Section 408B (3) of the Municipal Government Act, if applicable

8.0 Other Business

9.0 Adjournment

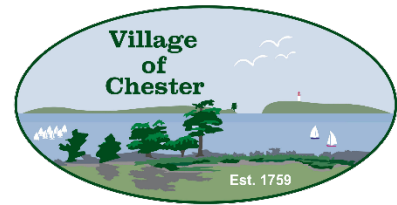
Minutes

Village Commission Special Meeting

Wednesday, May 27, 2024 – 5:00pm

In-Person & Virtual Meeting

27 Pleasant Street, Chester



Present: Nancy Hatch, Commission Chair; Laura Mulrooney, Commissioner; Gloria Nauss, Commissioner; Randall O'Malley, Commissioner; Geraldine Pauley, Commission Vice-Chair

Staff: Heather McCallum, Clerk/Treasurer

1.0 Call to Order

Chair Hatch called the May 27, 2024 Special Meeting of the Village of Chester Commission to order at 5:00 pm.

2.0 Approval of Agenda/Additions to Agenda

Motion #24-036: Commissioner Nauss moved; Commissioner Mulrooney seconded: That the Agenda of the May 27, 2024 Special Meeting be approved as presented.

Motion carried unanimously

3.0 Approval of Minutes – Nil

4.0 Business Arising

4.1 Reimbursement Policy: 2024 Amendment DRAFT

The Clerk/Treasurer presented the draft amended policy (*Schedule 4.1*).

Motion #24-037: Commissioner O'Malley moved; Commissioner Nauss seconded: That the 2024 amendment to the Reimbursement Policy be approved as presented.

Motion carried unanimously

4.2 Hospitality Policy DRAFT

The Clerk/Treasurer presented the draft new policy (*Schedule 4.2*).

The Commission prefers that the authorizations noted throughout the policy be by the Village Commission only. The C/T will make the adjustments.

Motion #24-038: Commissioner O'Malley moved; Commissioner Nauss seconded: That the Hospitality Policy be accepted with the discussed changes to be incorporated and brought back to a future meeting for final approval.
Motion carried unanimously.

5.0 New Business

5.1 Annual Public Meeting Agenda DRAFT

The draft agenda and presenters were discussed. Regarding APM Agenda item 5.0, the Commission directed the Clerk/Treasurer to consult with the Chair of the Chester Fire Services Committee to appoint a representative to speak on their behalf.

6.0 In camera – per Section 408B (2) of the Municipal Government Act

- Contract negotiations

Motion #24-039: Commissioner O'Malley moved; Commissioner Mulrooney seconded: That the Commission move in camera, as per Section 408B (2) of the Municipal Government Act.
Motion carried unanimously.

The Commission recessed at 5:11 pm.

7.0 Resumption of Public Meeting – report in public session per Section 408B (3) of the Municipal Government Act.

The Commission resumed the public meeting at 5:17 pm.

- **2024-RFP-01 Flower Basket Maintenance – award** (*Schedule 7*)

Motion #24-040: Vice-chair Pauley moved; Commissioner O'Malley seconded: That the Commission award the RFP for 2024 Flower Basket Maintenance to Kerry Keddy for the quoted amount of \$17,100 + HST.
Motion carried unanimously.

8.0 Other Business – Nil

9.0 Adjournment

The meeting was adjourned by the Chair at 5:17 pm.

Commission Chair
Nancy Hatch

Clerk/Treasurer
Heather McCallum