

Minutes
Regular Monthly Meeting
Video Conference
Wednesday, June 9, 2021 – 7:00 pm

Attendance: Michael Heisler, Commissioner; Bill Nauss, Commission Chair; Nancy Hatch, Commission Vice Chair; Martin Hiltz, Commissioner; Jo-Ann Grant, Commissioner; Dennis Egyedy, Clerk Treasurer; Maxine Veinot, Recording Secretary; Everett Hiltz, Fire Chief

Public Gallery – Deputy Chief Greg Conron

1.0 Call to Order

Chair Nauss called the June 9, 2021, regular monthly meeting, via Zoom video conference, of the Village of Chester Commission to order at 7:02 pm.

2.0 Public Forum

Nil

3.0 Review/Approval of Agenda/Additions to Agenda

- 7(a) Clerk Report - Budget Option #2 Hatch
- 6(e) Correspondence – MOC re Subdivision
- 6(f) Correspondence – Ray Cambria – New Fire Hall
- 8(c) New Business – Lido Pool Cameras

MOTION #21-062: Commissioner Hatch moved; Commissioner Heisler seconded:

The approval of the agenda with the additions 7(a) Budget Option #2, 6(e) MOC re Subdivision, and 6(f) Ray Cambria – New Fire Hall, 8(c) Lido Cameras.

Unanimously Carried

4.0 Review/Approval of Minutes

- a) Regular Meeting: Wednesday, May 12, 2021

MOTION #21-063: Commissioner Heisler moved; Commissioner Hatch seconded:

The approval of the Minutes of May 12, 2021, Regular Monthly meeting

Unanimously Carried

5.0 Business Arising

Nil

6.0 Correspondence

- a) Municipality of Chester – B. Blackwood

Clerk Treasurer Egyedy stated a P33 application for Registration for Fire and/or Emergency Services Provider must be updated with current information.

b) Association of NS Villages – Brian Banks

A letter was received concerning a virtual meeting with the Minister of Municipal Affairs and the Association of Nova Scotia Villages on July 7, 2021, at 1:30 pm. The meeting is approximately one hour, and each village may ask one or two questions.

c) Lighthouse Bulletin – 2021 Graduates

Commissioners debated the size of a graduation advertisement in the Bulletin. Commissioner Hatch displayed the size of a double business card and made the motion:

MOTION #21-064: Commissioner Hatch moved; Commissioner Grant seconded:

To approve a graduation congratulatory advertisement for June 23rd Progress Bulletin paper, double business card size, in colour, at \$100 + HST.

Motion Withdrawn

The motion was not voted on and withdrawn by Hatch. Commissioner Grant suggested a more prominent advertisement of 1/8 of a page.

MOTION #21-065: Commissioner Grant moved; Commissioner Hatch seconded:

To approve a graduation congratulatory advertisement for June 23rd Progress Bulletin paper, one eighth of a page colour advertisement with village logo if possible, to be funded from the advertising account #5455, at a cost of \$215 + HST.

Carried

d) Chester Yacht Club – Funding Request

MOTION #21-066: Commissioner Hatch moved; Commissioner Grant seconded:

The approval of a \$500 donation to the Chester Yacht Club in support of Chester Race Week 2021, with funding from the celebrations account #5582, pending approval of the village 2021/22 budget.

Carried

e) MOC re Subdivision

Clerk Treasurer Egyedy stated that our subdivision application has been approved and will be delivered to the land registry office today. Clerk Treasurer Egyedy contacted our solicitor to change the closing date to June 30, 2021, assuming any land registration delays. The vendor has agreed to the new closing date.

f) Ray Cambria – New Fire Hall

Chair Nauss read the letter regarding Shinimicas fire hall and apparatus replacement due to a fire. Mr. Cambria urged the Commission to contact Municipality of Cumberland for details on their costs of rebuilding and replacing apparatuses. Chair Nauss stated the letter is accepted as information.

Commissioners Heisler, Grant and Hatch felt it would be prudent to investigate the details of the firehall design. Fire Chief Hiltz stated the hall being discussed is a single story, and single bays. It is built out of metal which would not be aesthetically appealing in the Village of Chester. The roof and walls are all metal. Commissioner Heisler stated that there are a lot of buildings in Chester with steel roofs.

MOTION #21-067: Commissioner Heisler moved; Commissioner Grant seconded:

To accept the correspondence as presented.

Unanimously Carried

7.0 Reports

a) Clerk Treasurer

Clerk Treasurer, Egyedy reported that the concrete repairs at the Lido Pool have been completed. The Lido Pool opens June 25th and swim lessons commence Monday, June 28th from 9:30 am to 12 noon and 2:00 pm until 5:00 pm. We have three lifeguards who will be employed for the 2021 Pool season.

The purchase of the Windjammer property was to close June 15, 2021, but now will be extended until June 30, 2021. HST for the land purchase will be \$57,000 but can not be claimed for a rebate until October 2021. There is an additional cost of \$9375 for the deed transfer tax on the property purchase.

Electronic Funds Transfer (EFT) are being researched with our vendors and information collected to set up EFT's instead of cheques. Some companies still wish for cheque payments, and some prefer e-transfers. EFTs, e-transfers, etc., will be listed on a summary for approval by Commissioners before EFTs are processed.

Egyedy recommended that the 2021 Flower Contract for delivery, hanging, watering, and removal of 75 flower baskets be awarded to Kerry Keddy at a cost of \$14,340.00 plus HST. This is an increase of \$600.00, this is the first increase in three years.

MOTION #21-068: Commissioner Heisler moved; Commissioner Hatch seconded:

The approval of the Clerk Treasurer's report as presented.

Unanimously Carried

MOTION #21-069: Commissioner Heisler moved; Commissioner Grant seconded:

To approve the Village of Chester 2021-2022 Tax rate of \$0.1517.

Carried

MOTION #21-070: Commissioner Hatch moved; Commissioner Heisler seconded:

To approve the 2021/22 Budget as per Option #2 pending approval from the Auditor that sufficient funds are available to cover the budget deficit of \$37,168.58.

Carried

b) Financial Statement/Bank Transactions – May 2021

MOTION #21-071: Commissioner Grant moved; Commissioner Heisler seconded:

To approve the Financial Statements and Bank Transactions for May 2021 as presented.

Unanimously Carried

c) Fire Chief

Chief Hiltz reported (7) emergency dispatches: two (2) structure fires, three (3) wildland fires, and two (2) landfill fires. Regular meetings and social distance virtual training continue with 40 members.

MOTION #21-072: Commissioner Heisler moved; Commissioner Hatch seconded:

To approve the Fire Chief's verbal report as presented.

Unanimously Carried

8.0 New/Other Business

a) Request for Decision – Records Disposal Authorization

MOTION #21-073: Commissioner Hatch moved; Commissioner Grant seconded:

To approve a request to destroy invoices, deposit books, bank statements, receivable invoices, and cash journal files from 2013/2014 as per “Records Management and Destruction Policy”.

Unanimously Carried

b) Request for Decision – Employee Pay Scales

Clerk Treasurer, Egyedy presented an “Employee Pay Scale” which was approved by the Human Resources Committee in January 2021. Chairman Nauss stated that the Clerk salary has been adjusted to be inline with the new scale as of May 2021. Commissioners discussed the pay scale and there was disagreement that the pay scale was not the same as the pay scale as discussed in January 2021. This Request for Decision was tabled and will be discussed in the near future to solve the issue.

MOTION #21-074: Commissioner Hatch moved; Commissioner seconded:

To reject the pay scale in the “Employee Pay Scales” and refer discussion to the Human Resources Committee.

The motion was not voted on and withdrawn by Commissioner Hatch. Commissioner Grant suggested that the performance appraisal for the Clerk Treasurer be noted on the calendar to ensure a timely completion is adhered to. The pay scales will be tabled and will be dealt with in the very near future.

c) Lido Pool Cameras

Commissioner Heisler suggested that a camera at the Pool be pointed out in the direction of ‘Fish Island’ and the sunset. Then have this camera hooked up to “Nova Scotia Webcams” as a ‘live feed’. Commissioners agreed this is a good idea.

9.0 Adjournment

Nomination Day – June 30th, 2021

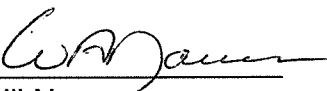
Annual Public Meeting – July 7th, 2021

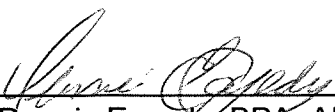
Advance Election Poll – July 10th, 2021

Election Day Poll – July 13th, 2021

Next Regular Meeting – July 21st, 2021 – 7:00 pm

Commissioner Heisler adjourned the June 9, 2021, meeting at 8:45 pm.


Bill Nauss
Commission Chair


Dennis Egyedy, BPA, AMCT
Clerk Treasurer