



**Minutes
Village of Chester
Regular Monthly Meeting
March 12, 2014**

Present: Brenda Mulrooney, Chair; Iris Tolliver, Clerk Treasurer; Bill Nauss, Commissioner; Michael Heisler, Commissioner; Wynand Baerken, Commissioner; Bill Zinck, Vice-Chair

Regrets: nil

Chester Fire Department: Leo Chafe, Fire Chief; Dave Richardson, Deputy Fire Chief ; Everett Hiltz, Assistant Deputy Fire Chief.

1.0 Call to Order

Chair Mulrooney called the monthly meeting to order at 6:59 pm.

2.0 Minutes from February 12, 2014

MOTION: Bill Zinck moved, Michael Heisler seconded, the acceptance of the February 12, 2014 minutes. Carried.

3.0 Business Arising from the Minutes

a) Electric Car Charging Station Update

Iris Tolliver reported that Gary of Chester Electrical was in and looked at the requirements needed for the charger.

Brenda Mulrooney stated that a location needs to be designated for the installation of the meter. Discussion was held on possible locations.

Graham MacKay is on vacation and once he is back, then this will be discussed with him to see if there is room here. Also it was noted the Lido Pool as a location as well.

4.0 Old Business

a) Larry Chisholm – ISO Program

Chair Mulrooney invited Larry Chisholm to give an update on the ISO program that he is working on for the Commission.

Larry Chisholm gave an up to date report on the ISO program and the various procedures which have been completed and what is being worked on. Next week he will look at creating a document for Commissioners as to their responsibilities and duties.

b) Summer Garbage

Iris Tolliver asked when to run the green bin 'extra' pick-up and if Commissioners wanted to have garbage picked up as well during the extra pickups? Discussion was held.

It was agreed to have the extra green bin pick-up run from the first of June until the end of September, according to the schedule, and to only have extra Green Bin pick-ups.

Iris Tolliver will discuss the pump house with Erin Beaudin and let her know that the Commission would like to take over the pump station.

4.0 Old Business (continued)

c) **Election By-law and date for Election and AGM**

Iris Tolliver stated that the Commission submitted an 'Election by-law' for approval last year and it has been received back, approved by the Minister. The process of electing commissioners will change to become in harmony with the Municipal Elections Act.

The new process is that a candidate will have to sign a form agreeing that he/she will run and then the Clerk Treasurer must sign the form. The last available time to submit nomination(s) will be on Nomination Day, held May 14, 2014, 9:00 am to 1:00 pm.

Also there will be an Advance Poll day, May 24/14, from 11:00 am to 7:00 pm.

The Election Day will be Tuesday, March 27, 2014; the polling station will be setup here at the office.

The AGM will be held on May 28, 2014 at the church hall.

d) **New Truck Update**

Iris Tolliver stated she has the equipment list for the new Fire Truck which will be taken out of next year's budget. However, Nova Communications called to make known that everything with Motorola is going up 10% at the end of March. Iris would like permission to issue a purchase order based on next year's budget, so that we can take advantage of the savings prior to the 10% increase, which would see a savings of approximately \$800.00. **MOTION: Brenda Mulrooney moved, Wynand Baerken seconded, to purchase Motorola radios so we can take advantage of the lower price. Carried.**

Also a question on the rear fill valve has come up. The valve was taken off the list when the decision was made to purchase a 'pumper' and not a 'tanker/pumper'. The decision negated the fill valve and so it was taken off, and it wasn't included in the purchase order.

Discussion was held.

MOTION: Bill Zinck moved, Bill Nauss seconded, to issue a purchase order to purchase the fill valve at the back of the truck. Carried.

Iris Tolliver stated that information on purchasing a truck must go through the proper channels.

5.0 Reports

a) **Fire Chief's Report**

Chief Chafe reported that since the last Commission meeting, there were 2 practices and 3 call outs. The call outs consisted of 1 chimney fire, 1 CO alarm at Shoreham and 1 MVA.

Chief Chafe was approached as to what was going to happen with the siren. Discussion was held.

It was agreed that the old siren is not for sale.

b) **Fire Advisory**

At the last meeting the Chair and Vice-Chair were elected. Wendy Rafuse is the new Chair.

c) **Clerk Treasurer Report**

Iris Tolliver stated that another budget meeting needs to be held and she is looking at March 14/13 at 7:00 pm. She will wait to hear from all commissioners, if this is a good date/time.

The By-law is in the newsletter that was mailed out March 12/14.

The rental at the Church Parish hall for May 28/14, has another group renting after VOC. So the AGM has to be finished and people need to be out of the hall for the next group coming in at 7:30 pm.

Iris will be meeting with Erin Beaudin in the near future to discuss a number of items.

Discussion was held on the surplus on the sewer system for the Village of Chester.

d) **Financial Report**

Iris Tolliver distributed and reviewed the financial statements dated January 31/14.

The EMC account was discussed and agreed that the money in this account should be deposited into the current bank account, which then would cover the taxes, plowing, maintenance, etc., that is paid out of the budget. Iris will have a letter drafted and given to the bank to move the monies.

MOTION: Bill Zinck moved, Bill Nauss seconded, the acceptance of the Financial Statements. Carried.

6.0 New Business

- a) Wynand Baerken stated that Pig Loop Road is getting very bad and would like to see a letter be sent to the Department of Transportation as the pot holes are terrible.

MOTION: Bill Zinck moved, Wynand Baerken seconded, to write a letter to Department of Transportation and a copy to be sent to Municipality of Chester, to address the road condition on the Pig Loop Road and the remaining Village Roads. Carried.

7.0 Correspondence

- a) Response to June Hume's Letter – Iris read the letter of response which had copies of the Winter policies.

Chair Mulrooney stated that the business from the agenda had concluded at 8:23 pm.

8.0 Questions from electors pertaining to the agenda:

- a) Ben Wiper asked for clarification on 'reside' in the Election By-law. Iris Tolliver will get a ruling on this issue. Piotr Luczak stated that as per election purposes the interpretation is what is 'ordinarily' your residence.
- b) Kerry Keddy spoke on behalf of the Chamber of Commerce, who is intending to write a letter, as well as hoping to engage VOCTADA to write a similar letter re the roads; when will the Village be writing this letter? Iris Tolliver said this letter will be written in the near future.
- c) Ben Wiper asked if the Commission is intending to go after the surplus money at MODC regarding the sewer. It was stated that this has to be looked at in detail before a decision is made.
- d) Kerry Keddy questioned on behalf of the Chamber, about the homes outside the Village who are on the Village's sewer. Chair Mulrooney stated that it is not known what will happen. It would be a good idea if an impact study would be completed.

Chair Mulrooney adjourned the meeting adjourned at 8:37 pm.

Brenda Mulrooney
Commission Chair

Maxine Veinot
Administrative Assistant