



**Village of Chester Commission  
Regular Monthly Meeting  
August 12, 2015**

**Present: Bill Zinck Jr, Chair; Michael Heisler, Vice-Chair; Dave Foley, Commissioner; Ray Cambria, Commissioner; Bill Nauss, Commissioner; Iris Tolliver, Clerk Treasurer**

There were five people in the Public Gallery.

**1.0 Call to Order**

Chair Zinck called the meeting to order at 7:00 pm.

**2.0 Approval of Minutes**

- a) **MOTION: Ray Cambria moved, Bill Nauss seconded the acceptance of the July 8, 2015 minutes as distributed. Carried.**
- b) Chair Zinck stated there was one In Camera meeting held for the Audit Committee.

Motion

**3.0 Additions to the Agenda & Approval of Agenda**

Dave Foley would like to talk on the Planning Review Process.

Ray Cambria would also like to speak on the Planning Review Process

Chair Zinck stated that Planning Review Process will be discussed in New Business - b).

Bill Nauss would like to speak on the Speed Sign. Chair Zinck said this will be discussed in Any Other Business b) and then Recap of Direction from Commission will be c).

Ray Cambria would like to have an update on the Fire Wells. Chair Zinck stated this would be Business Arising from previous Meeting – c).

**MOTION: Bill Nauss moved, Michael Heisler seconded the approval of the agenda for August 12th, 2015. Carried.**

Motion

**4.0 Questions from Electors Pertaining to the Agenda**

> **Nancy Hatch – Central Street:** What is going on with Western Shore, Chester Basin, and maybe Blandford – are they tied in together and how will this affect Chester Fire Department. It was stated that this is FAC (Fire Advisory Committee) with the Municipality. Chair Zinck stated Western Shore and Chester Basin pulled out of the Municipal FAC but not out of the Core Committee with the Chiefs. Chair Zinck stated the FAC is a Municipal Committee for advising of Fire related issues. The Core committee does operational and polices, before policies go to FAC. The FAC is Fire Commission based, and the Core is Fire Chiefs and below. Some Fire Commissions' would like to see the Fire Chiefs at the FAC committee.

Nancy Hatch asked if a negative impact would be the result of these withdrawals from FAC. Chair Zinck stated he didn't feel it would impact residents as Fire Departments/Fire Fighters will still fight fires as before.

Chief Richardson is concerned that the both sides aren't setting at the table. Policies are not seen by Fire Chiefs, etc., before they are accepted. Chief Richardson doesn't have issues with procedures and policies but has an issue with the departments not having

**4.0 Questions from Electors Pertaining to the Agenda:** (continued)

**> Nancy Hatch – Central Street:** (continued)

policy(s) to critique first. Another major concern is Commissions want to elect Chiefs. Chief Richardson stated that some do not want both sides at the table at the same time. Chair Zinck stated that the MGA states that the Commissions set policy. Chief Richardson feels if both sides would work at the same time, then things will get done. There are couple other fire departments that are close to pulling out as well.

**5.0 Business Arising from Previous Minutes**

**a) Road Conditions at Lido, etc.**

Iris Tolliver contacted Department of Transportation and Infrastructure Renewal (DOTIR) and was told that they fixed their portion of area owned by DOT. Michael Heisler went down and looked at the result and the remaining area is probably on VOC's property and therefore responsibility.

Discussion was held.

Iris Tolliver said that water is rushing down and making a gully.

Ray Cambria said that it is a public safety issue and DOTIR did their part and the remaining issue needs to be looked after.

Iris Tolliver will get a price on the repairs and see if there is enough money in the budget to fix it properly. If not, then it can be temporarily fixed and budget for proper fixing in next year's budget.

Kerry Keddy will put 5-6 cones down in the area, tomorrow morning, August 13<sup>th</sup>, 2015, to make people aware.

**b) Clarification on Fire Boat Budget**

Iris Tolliver read Piotr Luczak's letter in on the Island budget clarification which stated if the item is to be directly related to the Island's needs so if not used for primarily fire protection service to the Island, then funding cannot happen.

Iris Tolliver suggested the cost to be taken out of the present budget and HST rebate on the new truck last year, can go towards this cost.

**MOTION: Ray Cambria moved, Bill Nauss seconded, that the lake boat be funded from sources other than the revenue from the Island Fire Protection account. Carried.**

**c) Update on Fire Wells**

Iris Tolliver received a letter from Chief Richardson that the Fire Wells are no benefit to the department as they carry enough high volume hose to enable access to the ocean. The structure appears to be unsafe and could make it a liability issue if something were to happen and therefore the structure should be torn down and the well filled in to eliminate further issues.

Iris spoke with Matt Davidson and he has not returned the call as yet.

Iris spoke with Bruce Forrest, who in talking with Brent Haas, found that the Commission received permission from the adjacent land owner to put it up. Therefore the Village should take it down, and Bruce has fill that he could donate we would just have to hire a back hoe.

Iris Tolliver stated that the Village would have to investigate what would have to be done to fill this well in.

Ray Cambria stated that there is another fire well on Union Street, between

Iris Tolliver

Motion

5.0 **Business Arising from Previous Minutes** (continued)

c) **Update on Fire Wells** (continued)

Brunswick and Victoria Streets, which are in the same shape. Iris will be in touch with the Land Owners to notify them of the work to be done.

**MOTION: Ray Cambria moved, Dave Foley seconded, that the Clerk Treasurer be authorized to take necessary steps to fill in the two fire wells identified because they pose a public safety issue and the Fire Department deemed them not necessary for effective firefighting within the Village. Carried.**

It was suggested to talk to Environment as there is a brook close to the well.

Motion  
Iris Tolliver

6.0 **Reports**

a) **Fire Chief's Report**

Chief Richardson stated that since the last meeting there have been 16 call outs consisting of 8 alarms, 2 medicals, 2 MVCs, 1 oven fire at the golf course, 1 dryer fire at the laundry mat, 1 house filled with smoke and 1 53' trailer filled with wood chips on fire on the #103.

In the last two months there have been six new members and there are three more applicants for memberships next month to be voted on. This will bring our numbers up to our maximum of 50.

The Mobile Burn Unit (MBU) is at the old liquor store parking lot owned by Colin MacDonald. Mr. MacDonald lets the unit sit there at no cost and a letter of appreciation for Mr. MacDonald would be appreciated. Chester Fire Department will be training on August 19<sup>th</sup>/15 from 6:00 pm to 8:00 pm.

The Departments' members and guests have been invited to Chester Yacht Club on August 28<sup>th</sup> for an appreciation night of snacks and beverages.

The building that houses the old truck is in poor condition and is in need of repairs.

Chief Richardson asked the status of the two tenders. Chief Richardson feels that the two new members of the Commission, who have knowledge of boats, should review the SOP for the departments rescue boat.

Dave Foley notices in the Dahl Dispatch report in the local paper that there were repeat false alarms. Chief Richardson stated that CFD gets the most false alarms in the Municipality and there is a 'False Alarm' by-law with the Municipality and CFD are the only ones who fill out the forms.

Chief Richardson stated that poor location of smoke alarms is a big problem. Iris will write a letter to MODC and bring back information in her next months' report.

Ray Cambria asked Chief Richardson if he wanted Commissioner Foley and his input on the SOP and if so, could he email it to them. Chief Richardson stated that the Commission made the SOP and Iris has it. Iris will send it out.

Dave Foley asked Chief Richardson if everyone has a basic operator card. Chief Richardson stated the Commission has taken it to Small Vessel training, MED3A.

Chief Richardson stated that there are members who took the training but never been on a boat and he feels the liability is higher from never being in a boat. Ray Cambria asked what MED3A was, and Chief Richardson said it was medical training and small vessel operator license.

Chair Zinck has the training and he was told there needs to be someone on the

Iris Tolliver

Commissioners  
Cambria & Foley  
Iris Tolliver

6.0 **Reports** (continued)

a) **Fire Chief's Report** (continued)

boat with the training, but doesn't have to be the driver of the boat.

Dave Foley reminded Chief Richardson to submit to Iris a list of his training.

b) **Financial Reports**

Iris Tolliver reviewed the Bank activity for June and July, 2015:

>Fireboat Account - \$21,342.58 (June 30/15)

EMC Account - \$27,560.39 (June 30/15) EMC's expenses are coming out of the Village Operating account so the monies will need to be transferred

Village Account - \$274,680.18 (June 30/15)

>Fireboat Account - \$17,782.95 (July 31/15)

EMC Account - \$29,270.52 (July 31/15)

Village Account - \$345,782.87 (July 31/15)

>Portfolio Statements for the GIC's are also in the Commissioner's package. The statements show the end of March/15 and the end of June/15. There is a small discrepancy the end of March/15, as on March 30, 2015, reserve money was transferred but wasn't posted at the bank until April 1/15.

Balance in reserves is: Truck - \$171,700.00; Lido - \$40,000.00;

Utilities - \$60,000.00; Fire Hall - \$294,000.00

Interest of \$2,587.04 interest has not been entered to date.

Ray Cambria questioned the EMC account.

Discussion was held on this account and the use of it.

**MOTION: Ray Cambria moved, to authorize the Clerk Treasurer to transfer \$24,000.00 from Daily Interest Savings account for EMC to a GIC.**

Dave Foley would like to see an amendment to get three GICs, one for 60 days, one for 120 days, and one for 180 days.

Mike Heisler questioned the money that needs to be paid back to General Funds, should be paid back before the transfer happens.

Ray Cambria **withdrew the motion** until a more accurate dollar figure is brought back at the next month's meeting.

**MOTION: Bill Nauss moved, Dave Foley seconded, the acceptance of the Financial Report. Carried.**

Dave Richardson

Motion

Motion withdrawn

Iris Tolliver

Motion

7.0 **New Business**

a) **Automatic Aid – Blandford**

Chair Zinck asked Dave Richardson to explain this request.

Chief Richardson stated that Chief Publicover drew up the document and presented it to the Fire Department. What Chief Publicover is proposing in the agreement is every call that Chester Fire Department gets called out to in East River, then Blandford would get called too. In turn, then Chester Fire Department would be called out for Blandford's calls for anything related to structure fires, automatically.

Chief Richardson stated that Chester Fire Department utilizes Mutual Aid, the best way needed, not automatically. If Chester Fire Department asks Mutual Aid for a pumper truck, but Blandford is automatically sending a rescue truck, then the purpose of Mutual Aid is being defeated.

7.0 **New Business** (continued)

a) **Automatic Aid – Blandford** (continued)

Chief Richardson is not in favor of automatic mutual aid but agreeable to mutual aid. Chief Richardson said it is a decision on the Village Commission. If the Commission is in favor of Automatic Mutual Aid then CFD will have to adopt it. Discussion was held.

**MOTION: Ray Cambria moved, Dave Foley seconded, that the Clerk Treasurer be authorized to prepare a draft letter in response to Blandford Area’s Automatic Mutual Aid request. Carried.**

Motion  
Iris Tolliver

b) **Planning Review**

Ray Cambria spoke of the Municipalities ongoing process to revise the Planning Strategy and land use by-laws which are continuing and there is a session August 19, 2015 at the Chester Legion.

Ray felt it is important to let the residents know of the meeting.

Ray Cambria asked the Chair if the Public Gallery could be asked for their thoughts on this issue.

> Carol Nauss stated there is only a week until the meeting, so time is an issue.

There is 3 sessions on the 19<sup>th</sup>, but a formal meeting from 7:00 am to 9:00 pm.

> Jo-Anne Grant suggested a poster with interesting graphic on it to post all over, and then send out to any emails that we have. Dave Foley said we could just use the session notice that MODC is distributing.

>Kerry Keddy suggested VOCTADA, Merchant’s group, etc., can all be asked to distribute the notice.

>Nancy Hatch would like to have an electronic copy of the session and then she would send it to her email list. Iris Tolliver can ask MODC for an electronic version and pass it on to Nancy and anyone else.

Iris Tolliver

**MOTION: Ray Cambria moved, Bill Nauss seconded, that the Clerk be authorized to get as much information as she can from the Municipality regarding the August 19<sup>th</sup>, 2015 Public meeting for the Planning Review Process and forward it to as many people as she can think of. Carried.**

Motion  
Iris Tolliver

Dave Foley said it has come to their attention that with Planning and Review process that has happened in the last little while, it has come to our attention that several Municipalities, including HRM and East Hants, have signs/images of new formal development, posted at the location, so people know what it will look like, if and when it is built so people are better informed, prior to public meetings.

**MOTION: Dave Foley moved, Bill Nauss seconded, that the Village of Chester send a letter to the Municipality of the District of Chester, recommending that the current Planning Review process revision, consider a policy amendment that the proponent of any development within the VOC Planning Area, that requires a public information session and/or a public hearing must erect a sign advertising the nature of the proposal on the subject lands. The sign must be a minimum size, to be determined by the Planning department, and plainly visible. The sign must also include an image of what the completed development will look like, including a scale to allow the public to gauge the size and scope of the proposal. The sign must be erected for a minimum amount of time, to be decided by the Planning Department, prior to any development proceeding.**

Motion  
Iris Tolliver

**7.0 New Business (continued)**

**b) Planning Review**

Once the motion was seconded, Ray Cambria declared a Conflict of Interest and left the meeting room.

As there were no questions, Chair Zinck called for a vote by a show of hands on the motion. Chair Zinck voted as well, so the **motion was carried unanimously.**

**8.0 Any Other Business**

**a) Clerk's Report**

Iris Tolliver reported that the 1990 pumper tanker is having registration of name transferred as well as the 2005 Dodge Dakota Truck. It is hoped that the Dakota truck will be here next week.

The Decorative Light poles that were damaged have been repaired.

Someone has expressed an interest in purchasing the old antenna at the Fire Hall, so Nova Communication will need to transfer the equipment to the new pole.

Iris Tolliver would also like to have the wooden pole taken down too, as there is no need for it.

Bill Nauss said the old communication tower shouldn't be removed as it may be needed for repeaters for the speaker system.

The wooden pole should come down, but the communication tower will not be sold.

Iris Tolliver asked if the flood light in the back of the Fire Hall could be redirected or moved to not shine off the Eastlink Tower. Iris will look into re-aiming or moving it, as it needs to light up the back parking lot.

The Lido Pool staff took a training session last week and did their WHMIS, and the process of what was expected of them was reviewed as well. A defibrillator was purchased for the Pool and will be brought up here for the time that the pool is closed. Bill Nauss felt the defibrillator is supposed to be registered with 911 so emergency personnel know there is one on site. Iris will register this with 911.

There were some issues with not having a Life Guard one day, so Troy, the summer litter picker, is taking his Bronze Star through the Red Cross Swim Program. This will give us somebody who could possibly work through the end of September, if the Commission wanted to leave the pool open for an extended time, passed Labour Day.

Discussion was held.

Iris told the Life Guard that the legal number of swimmers at once, is 50, but Iris asked him to keep the number at 40.

The consensus was to close the pool on Labour Day weekend.

Iris will have the tenders for the lake boat and the PSI compressor and also for the work to be done on the main Fire Hall Exterior and the two out buildings. It was budgeted and will need to be done this fall.

Chief Richardson said the out building will need a new roof and it should be painted. Iris will ask for quotes on the work to be done at the Fire Hall and out buildings.

Chair Zinck asked if the Building Committee could help out with identifying the work to be done. Iris will send out an email the committee members

Iris Tolliver

Lido Pool Closure

ris Tolliver

Iris Tolliver

**8.0** Any Other Business (continued)

**a)** **Clerk's Report** (continued)

Iris said the test for the siren needs to be decided on as well as the siren tone needs to be decided. Dave Foley and Ray Cambria voted on the sound labeled # 3 "Fire Hall". It was agreed to use the tone #3.

Chair Zinck excused himself from the motion.

**MOTION: Ray Cambria moved, Michael Heisler seconded, that the Clerk be authorized to issue tenders for the lake boat and for the PSI Compressor. Carried.**

**MOTION: Ray Cambria moved, Dave Foley seconded, that the Clerk be authorized to investigate the Canada 150 Infrastructure program to see if we can get funding to do major repairs to the Lido pool. Carried.**

**b)** **Speed Signs**

Bill Nauss asked if the Commissioners would invite the RCMP to use it for traffic control in our area to try to slow down the drivers. Iris Tolliver will write a letter to see if the RCMP is interested.

**c)** **Recap of Direction from Commission**

Chair Zinck asked if a recap is needed but Iris Tolliver said she had it all written down.

**9.0** Correspondence

- 1 - Iris Tolliver received a call from Life Savings Society who will be doing a summer walk-thru inspecting how the facility runs. The letter was read.  
A report will be provided with feedback.
- 2 - A note was received from Tara Mango, from Municipal Affairs, to remind the Villages that audited financial statements must be provided to Municipal Affairs by September 30<sup>th</sup>. Iris asked the Auditors to do this.
- 3 - Chester District Swim Program and will hold a swim-a-thon and asked for prizes.
- 4 - David Atchinson, Policy Analyst Project  
Coordinator for AMANS, sent a sheet on giant hogweed which causes symptoms which Iris reviewed and will put the information on the website.
- 5 - A Letter was received from Administrator Assistant from MODC Community Development dealing with the Planning Review sessions. This letter was sent asking the Commissioners to attend this session.
- 6 - MODC sent their newsletter from the MODC Community Group including 211 information
- 7 - AMA Fall Conference in Halifax information was received.
- 8 - Debbie Neilson from UNSM sent a note re Climate Change
- 9 - Dalhousie sent out the catalogue for certificate programs
- 10 - A letter received from a resident, Brenda Mulrooney, regarding the fire siren. Iris Tolliver read the letter.

**MOTION: Bill Nauss moved, Michael Heisler seconded the acceptance of correspondence.**

Questions on the motion

Ray Cambria asked where things stood on the siren, will the siren ring on every call?

Chair Zinck stated that would be a decision by the rest of the Commission, as that would be a Conflict for him to be involved.

Siren Tone #3

Motion  
Iris Tolliver  
Motion  
Iris Tolliver

Iris Tolliver

Motion

**9.0 Correspondence** (continued)

Ray Cambria stated it used to ring for every call between 7:00 am and 11:00 pm. Chair Zinck said yes.

Ray is concerned as it appears to be an even split of people for and against it, along with the Chief’s report that we have an extraordinary number of false alarms.

Ray Cambria asked Chief Richardson if it will be going off for every false alarm. Chief Richardson said it goes off by Dispatch, and they would have no idea if it is a false alarm, so yes, it would go off for every call.

Ray Cambria asked if it will start going off for every call, or will it be tested and then decided.

Iris Tolliver stated that an extra module that can be bought and be installed that would allow the Chief to, at his discretion, sound the alarm. So instead of Scotia Business Centre setting the alarm off, you would get the call, and then decided if the alarm should or should not be sounded. Chair Zinck said that would be an option.

Bill Nauss stated that if it works properly it should be at 85 decibels or below, and therefore it should sound no different than having a conversation.

Ray Cambria stated that the need should be discussed since there are so many false alarms, so once the siren is tested then the decision on sounding when/when not can be made with input from the Chief. Iris Tolliver said a motion would need to be made with the directions for sounding.

Chair Zinck asked for a vote on the motion with a show of hands. **Motion Carried.**  
(Chair Zinck did not vote)

**10.0 Adjournment**

a) **Motion: Bill Nauss moved the meeting adjourned at 9:00 pm.**

Motion

\_\_\_\_\_  
William Zinck  
Commission Chair

\_\_\_\_\_  
Maxine Veinot  
Administrative Assistant