



**Village of Chester Commission
Regular Monthly Meeting
January 13, 2016**

Present: Ray Cambria, Commissioner; Bill Zinck Jr, Chair; Iris Tolliver, Clerk Treasurer; Michael Heisler, Vice-Chair;

Regrets: Bill Nauss, Commissioner; Dave Foley, Commissioner; Dave Richardson, Fire Chief

There was one person in the Public Gallery.

1.0 Call to Order

Chair Zinck called the meeting to order at 7:00 pm.

2.0 Approval of Minutes

a) **MOTION: Ray Cambria moved, Michael Heisler seconded, the approval December 9, 2015's minutes as circulated. Carried.**

Motion

b) Chair Zinck stated there were Committee of the Whole meetings Dec 16/15.

3.0 Approval of Agenda

MOTION: Michael Heisler moved, Ray Cambria seconded, the approval of the agenda for December 9, 2015, with the addition of a 'presentation from Councillor Brad Armstrong' to the agenda. Carried.

Motion with Addition to Agenda

4.0 Business Arising from Previous Minutes

No items

5.0 Reports

a) **Fire Chief's Report**

Iris Tolliver stated that Chief Richardson called in his regrets for this meeting, so she read his report.

'From the membership of the CVFD we wish you all a successful 2016. Since the last meeting there have been 5 call outs - of 1 truck fire, 1 MVA, 2 alarms, and 1 cardiac arrest. The boat is winterized and tucked away for the winter. Thanks to Scott Carroll, he picked up & delivered it back winterized. It was quiet over the holiday season for training but it is picking up the end of this month with an IC 100 course being held at the CBVFD & also an IC 200 course in February. There are a number of courses scheduled through the NSFFS that we will have members attending. The training budget along with the rest of our budget will be addressed in the next few months. The tanker is out of service to have a leaky tank repaired & may have some other repairs done to get by until another one will take its place. The new compressor will hopefully be installed next week with Doug Morash being the overseer & first to be trained to operate the new system. Doug has committed to training members on the new system.'

'On a more toucher subject the fire contract, there are a lot of rumors

5.0 **Reports** (continued)

a) **Fire Chief's Report** (continued)

Floating around the community about what if the contract does not get signed by March 31st. As chief of the CVFD it would be nice to know what direction the fire service is heading so there is not wasted time spent in putting a budget together if there will be no service provided to the outside areas. Some direction would be nice because the new slate of officers & budget for 2016 will soon be up coming. It looks like 2016 is coming in like a lion and hopefully it will work its way into a lamb.'

MOTION: Ray Cambria moved, Michael Heisler seconded, the approval of the Fire Chief's report. Carried.

Motion

b) Committee of the Whole (COW) Report (Dec 16nd/15)

Ray Cambria reported the following:

Dec 16th/15 COW meeting

- ◆ Discussion on Fire Service Contract
- ◆ Discussion on current financial arrangement re honorarium of Blue Cross coverage for Commissioners
- ◆ Reviewed matrix from Chris MacNeill; direction for the Clerk was to update the spreadsheet for the Commissioners and Mr. MacNeill.
- ◆ Discussed AMANS conference that Iris Tolliver attended
- ◆ Discussed Fireboat budget for next year and how to meet the training requirements to operate the fireboat so DOTIR standards could be met
- ◆ Discussed Purchasing Policy which was tabled until the next COW meeting, Jan 6/16

c) **Financial Reports**

Iris Tolliver distributed and reviewed the Financial Report:

>Village main chequing Account as of December 31st - \$218,769.23

>Fireboat Account - \$21,215 – no activity

>EMC Account - \$38,422.26 -interest, service charge, and rent deposit

Ray Cambria questioned several items on the cheque report:

- Village Locksmith - will this bill be the last or would it be ongoing. Iris Tolliver stated this is a one-time cost.
- Ray Cambria asked what was paid to Northeastern Protection Services – Iris Tolliver stated that the charge was to train Everett Hiltz on the key fob system
- Superior Propane fee – Tank rental/service fee
- Lyreco – what is this – Iris Tolliver stated this is the government contracted office supply company
- VISA – what was the charge for; Iris Tolliver will check into this and get back to the Commission
- Torusoft – what is this – Iris Tolliver stated this was iCloud monthly fee
- Adobe – What is this – Iris Tolliver stated this was for a yearly update
- Paymate Software – what is this – payroll update for NS deductions

Iris Tolliver

Iris Tolliver stated that in the package is also a year-to-date report. The fiscal year is 80% over and the budget is at 76% spent.

MOTION: Ray Cambria moved, Michael Heisler seconded the Financial Reports. Carried.

Motion

7.0 New Business continued)

- a) Brad Armstrong, Councillor for Municipality of Chester – presentation
Mr. Armstrong has had several calls from frustrated residents over the condition on the roads in the Village after a snow storm. The condition of snow removal and sanding in the Village.
Vehicles are parked on the streets, which shouldn't be as there is a winter parking ban In the Village.
Mr. Armstrong stated there is a RCMP Advisory committee meeting on January 19th, 2016 at 3:30 pm at MODC Council Chambers and of any Commissioners could attend, he would appreciate it. The quality of service seems to have gone down over the last few years.
Discussion was held.
Ray Cambria asked the Clerk to assist Councillor Armstrong by making a few calls to other Villages and ask how snow removal is handled within their village.
Ray Cambria suggested looking into brining the streets as it is 25% equivalent to salting and is more effective.

Iris Tolliver

8.0 Any Other Business

- a) **Clerk Report**
Iris Tolliver reported that the PSI Compressor is ready to go in and will when it can be done.
The Christmas wreaths have been taken down.
The flowers must be ordered in February, and the usual order is 75 purple petunias. There has been some comments on getting a different color. It was decided to order 60-75% purple, and the other baskets be a different color.
Iris Tolliver distributed a report from Scotia Business Centre on the breakdown of the fire calls and the reasons for the calls. The second page shows which trucks were dispatched and the location (in or out) of the village.
Ray Cambria asked Councillor Armstrong on the false alarms; a large number of the calls in the Village of Chester are false alarms which are mostly a couple of residential addresses. Mr. Blackwood responded to an inquiry but did not address the by-law issue.
Councillor Armstrong suggested a letter be sent to MODC regarding this issue.
Ray Cambria asked the Clerk to put this on the agenda for the next COW meeting.
Iris Tolliver asked the members of the Fire Contract Committee, after tonight's meeting, go in camera, to discuss information received today from the lawyer.
MOTION: Ray Cambria moved, Michael Heisler seconded, the acceptance of the Clerk's Report as presented. Carried.

Iris Tolliver

Motion

9.0 Correspondence

1 - The 2016 Volunteer Nomination Award form was received from Parks & Rec for MODC. This was discussed and will be put on the COW meeting agenda.

MOTION: Ray Cambria moved, Michael Heisler seconded, the acceptance of the correspondence. Carried.

Motion

10.0 Adjournment

Chair Zinck adjourned the meeting at 7:55 pm.

William Zinck
Commission Chair

Maxine Veinot
Administrative Assistant