



**Village of Chester Commission
Regular Monthly Meeting
February 10, 2016**

**Present: Ray Cambria, Commissioner; Dave Foley, Commissioner; Michael Heisler, Vice-Chair; Bill Zinck Jr, Chair; Iris Tolliver, Clerk Treasurer; Dave Richardson, Fire Chief
Regrets: Bill Nauss, Commissioner**

There were four people in the Public Gallery.

1.0 Call to Order

Chair Zinck called the meeting to order at 7:00 pm.

2.0 Approval of Minutes

- a) **MOTION: Michael Heisler moved, Ray Cambria seconded, the approval of the Jan 13, 2016 minutes as circulated. Carried.**
- b) Chair Zinck stated there were In Camera meetings on Jan 10th and 20th to discuss the Fire Service Contract.
- c) Chair Zinck stated there were Committee of the Whole (COW) meetings January 6th and 20th, 2016.

Motion

3.0 Approval of Agenda

MOTION: Ray Cambria moved, Michael Heisler seconded, the approval of the agenda for February 10, 2016. Carried.

Motion

4.0 Business Arising from Previous Minutes

a) **Approval of Purchasing Policy**

MOTION: Dave Foley moved, Ray Cambria seconded, the adoption of the Purchasing policy for the Village of Chester, as revised at the Committee of the Whole meeting on January 6, 2016. Carried.

Motion

Iris Tolliver clarified with the Commission if this policy should be posted on the website; all agreed it should go on the website.

Iris Tolliver

5.0 Reports

a) **Fire Chief's Report**

Chief Richardson stated that since the last meeting we had 9 call outs consisting of- 2 alarms to the rink; 2 medicals; 2 mutual aids, one to Chester Basin and one to Western Shore; 2 chimney fires and 1 MVC.

The tanker is due to be replaced this year so the SOP for truck purchasing will have to be established for the build.

We have been having water issues at the hall because the toilets need to be replaced. All the toilets are free-flowing on both floors.

The new compressor is up and running with a number of members trained to operate.

2016 is the 80th anniversary of the fire service in the Village of Chester.

5.0 **Reports** (continued)

b) Committee of the Whole (COW) Report (Jan 6th & 20th/16)

Ray Cambria reported the following:

Jan 6/16 COW meeting

- ◆ Discussion on Purchasing policy
- ◆ Discussed whether we should have local preference on tenders; we decided not to
- ◆ Reviewed the tender opening procedure.

Jan 20/16 COW meeting

- ◆ Discussed the False Alarm situation with the Fire Department
- ◆ Discussed the purchasing/tendering process
- ◆ Reviewed shovelling the doorways at the fire hall
- ◆ Had a letter from Denise Peterson Rafuse regarding the road conditions in the Village
- ◆ Ray gave a presentation regarding development agreements in the Village to bring the Commissioners up to speed with regards to the implications of them, even though as a Village we don't have any responsibility for planning/zoning, but that it was important that all villagers be aware of what is going on
- ◆ Nominated the Organizing Committee of the Our Health Centre for the 2016 Volunteer Recognition for MODC

c) **Financial Reports**

Iris Tolliver distributed and reviewed the Financial Report:

>Village main chequing Account as of January 31st - \$347,288.83 – which includes quarterly payment from MODC

>Fireboat Account - \$22,755.96

>EMC Savings Account - \$40,232.86

Discussion was held on the EMC account and possibly transferring it to the day-to-day chequing account

MOTION: Ray Cambria moved, Dave Foley seconded, to table the Clerk's request, for direction on the EMC account, to the next COW meeting and have put in writing the pros and cons from John Campbell at Scotiabank. Carried.

Iris Tolliver stated that the Reserves need to be transferred with a motion to do so.

MOTION: Ray Cambria moved, David Foley seconded, that the Clerk be instructed to transfer the funds allocated in the 2015/16 budget for reserves in the amount of \$115,000.00 total - \$60,000.00 for Truck Reserve Fund; \$30,000.00 for Building Reserve Fund; and \$25,000.00 for Lido Reserve Fund. Carried.

Motion
Iris Tolliver

Motion
Iris Tolliver

7.0 **New Business**

No new business

8.0 **Any Other Business**

a) **Clerk Report**

Iris Tolliver stated she had nothing to report.

9.0 **Correspondence**

1 - **NS DMA Joe Rogers, Building Code Coordinator**

Formal notice of proposed amendments to the Nova Scotia Building Code Regulations expected to come into effect on or about May 1, 2016. The proposed amendments are required due to the making of new *On-Site Sewage Disposal Systems Regulations*. We received three copies of the proposed amendments to the Regulations and a copy of the notice to be published in the press in Nova Scotia.

Motion

2 - **Municipal Finance Corp., Paul Wills, Chief Executive Officer**

2016 Spring Debenture funding information

3 - **MODC, Pam Myra, Clerk**

Letter addressed to Chair Zinck indicating that on Jan 14, 2016, Council approved the annual update for the specific emergency services as provided by the Commission and the associated organization, CVFD.

MOTION: Dave Foley moved, Ray Cambria seconded, the acceptance of the correspondence. Carried.

10.0 **Adjournment**

Chair Zinck adjourned the meeting at 7:21 pm.

William Zinck
Commission Chair

Maxine Veinot
Administrative Assistant