



**Village of Chester Commission
Regular Monthly Meeting
June 8, 2016**

Present: Bill Zinck Jr, Commissioner; Dave Foley, Vice-Chair: Tom Mulrooney, Commissioner; Ray Cambria, Chair; Michael Heisler, Commissioner; Dave Richardson, Fire Chief; Everett Hiltz, Deputy Fire Chief; Maxine Veinot, Recording Secretary

Regrets: nil

There were two people in the Public Gallery.

1.0 Call to Order

Chair Cambria called the meeting to order at 7:00 pm.

Since the last monthly meeting there has been 2 Committee of the Whole (COW) meetings which will be reported on later in the agenda.

2.0 Approval of Minutes

a) **MOTION: Bill Zinck Jr. moved the approval of the May 11, 2016 minutes, with the correction of 'response' in Item 8 Correspondence, motion to read "or will respond in a timely manner", Dave Foley seconded. Carried.**

Motion

b) **MOTION: Dave Foley moved to accept the minutes of the May 25 2016 Annual General Meeting, Bill Zinck Jr. seconded. Carried.**

Motion

3.0 Approval of Agenda

a) Chair Cambria asked to have 4. (b) added to the agenda – Clerk report on RFP for concrete Lido steps and RFP for Auditors for next fiscal year.

MOTION: Bill Zinck Jr. moved, Tom Mulrooney seconded, the approval of the agenda for June 8 2016, with the addition of 4 (b) RFP reports. Carried.

Motion

4.0 Business Arising from Previous Minutes

a) **Letter of Support for Zoe Valle Library**

MOTION: Bill Zinck Jr. moved to write a letter to support the application to have the Zoe Valle Memorial Library designated as a National Historic Site of Canada, Michael Heisler seconded. Carried.

Motion

b) **Clerk report on RFP for concrete Lido steps and RFP for Auditors**

The Clerk reported on the RFP for the concrete steps at the Lido. Two bids were received and both had the required papers needed and the quotes were:

1 - \$10,790.00 + HST

2 - \$7765.00 + HST

References were checked for the lowest bid and all were pleased with the work carried out by this company.

The Clerks' recommendation was to go with the lowest bid.

4.0 Business Arising from Previous Minutes (continued)

b) Clerk report on RFP for concrete Lido steps and RFP for Auditors
(continued)

MOTION: Bill Zinck Jr. moved to accept the Clerk's recommendation to accept the \$7765.00 + HST bid for the concrete steps at the Lido Pool, Tom Mulrooney seconded.

Motion

Discussion was held. **Motion carried.**

The Clerk reported on the RFPs for Auditor. Three bids were received.

1 - \$11,000.00 + HST

2 - \$7900.00 + HST

3 - \$6000.00 + HST

The references for the lowest bid was checked out and the company references were highly recommended and this Auditor does 8 other Villages.

The Clerk recommend we go with the lowest bid by Lawrence Lake who is with Morris, Brewster Lake.

MOTION: Bill Zinck Jr. moved to accept the Clerk's recommendation to go with Lawrence Lake as the auditor for the Village of Chester for the year 2016/17, Tom Mulrooney seconded.

Motion

Discussion was held. **Motion carried.**

5.0 Reports

a) Fire Chief's Report

Chief Richardson reported the following:

The department had five callouts since the last meeting.

The in-shore boat is at the hall and will need to get the paperwork for the trailer.

Training is on-going with a number of members taking their level 1.

The Fire Boat will be in the water by the weekend.

Clerk Treasurer

b) Committee of the Whole (COW) Report (May 18th & June 1st)

Ray Cambria reported the following:

May 18th COW meeting

- ◆ Discussed protocol for setting the budget
- ◆ Discussed the time frame for which the public needs to request to speak at the VOC meeting. The time frame was changed, and a motion will be made accordingly. (The regular public forum is the fourth Wednesday and electors will have until 5:00 pm the following Monday to request to speak at the regular meeting)
- ◆ Discussion regarding speed sign
- ◆ Discussion a way to track directions given to the Clerk at the COW meetings which has been addressed
- ◆ Discussion re JFAC responses

June 1st/16 COW meeting

- ◆ Welcomed two new commissioners, Michael Heisler and Tom Mulrooney.
- ◆ Chair – Ray Cambria
- ◆ Vice-Chair -- Dave Foley

5.0 **Reports** (continued)

b) Committee of the Whole (COW) Report (May 18th & June 1st)

- ◆ Chair of COW – Tom Mulrooney
- ◆ Discussed absenteeism of Commissioners at meetings, as item in paper regarding same in Town of Lunenburg, tabled for further discussion
- ◆ Discussion/representation regarding the 3 wild backpacks, Jon Waddell was at the meeting and this issue was brought to a satisfactory conclusion
- ◆ Going forward, the COW meeting minutes are on the website, therefore at future meetings a report of items discussed will not happen at the monthly VOC meeting
- ◆ If any rate-payers who would like the actual description to be given, bring this to the attention of the Clerk, and the Commission will reconsider this action.

c) Financial Reports

The Clerk distributed May's reconciliations to the Commissioners.

Chequing account - \$79,112.68

Fire Boat Account - \$27,026.51

EMC Account - \$47,475.84

Discussion was held on changing timelines on reporting as the statements don't always arrive in time for the meetings

Therefore, May's statements passed out today, will be approved at the July/16 meeting, as May's statement hasn't been received yet. So Iris will email them out when they are received.

MOTION: Bill Zinck Jr. moved that the May statement will be questioned and approved at next month's meeting

Bill Zinck Jr. withdrew the motion

Discussion was held and the Clerk will bring a motion to the next month's meeting to be made.

d) Clerk's Report

A meeting was held with Mary Anne re the Fireworks for July 1/16.

MODC will be decreasing their donation to the Fireworks.

The Clerk would like to advertise for fixing the 'out buildings' at the Fire hall.

\$20,000.00 was put in the budget for painting the siding at the hall and people have been asking about it, so she will be working on developing an RFP in the near future.

The summer student is painting the inside of the pool and noticed there is a leak in the valve.

The Municipality has no by-law on invasive vegetation but said they would investigate it a little further.

We received another application for the Joint Fire Advisory Committee, so three applications to date. Also received a request from a former commissioner, to see if he would qualify to be on the committee.

He is a resident of the Village and there is no policy disallowing it.

Motion

Clerk Treasurer

Clerk Treasurer

5.0 **Reports** (continued)

d) **Clerk's Report** (continued)

First rent payment was received from Eastlink.

A resident was in to discuss the Eastlink Tower.

At the gym on Valley road, the rent is double compared to the rent here. Committee of the Whole is next week and discussion will need to be held on the deficiencies noted in the audit. Georg Ernst can be here for a meeting at 8:00 pm. Iris has a meeting with the Fire Chief and Deputy Chief after tonight's meeting.

e) **Motion to change ratepayers to address Commission**

MOTION: Tom Mulrooney moved that to be on the monthly Village Commission meeting agenda, a request must be received by Monday at 5:00 pm, following the Public Forum meeting, and a written report of what will be discussed must be accompanied by the request to speak at the regular meeting. Michael Heisler seconded. Carried.

Motion

6.0 **New Business**

No new business

7.0 **Any Other Business**

The Clerk read a letter from Solicitor re the Fire Services Agreement, re Capital Assets. Chair Cambria stated that there is no issue, this was requested for due diligence on the part of the Commissioners.

8.0 **Correspondence**

- An invitation was received for a TEA at LORDLY HOUSE on June 26th, 1-4 pm
- MODC Annual application to register as a fire and/or emergency service provider
- MODC (Blackwood) re a dormant account from many years ago, Steve Graham would like to close the account and gave several suggestions as to where the money goes
- MODC sent copies of three letters concerning false alarms

9.0 **Adjournment**

MOTION: Bill Zinck Jr. moved the meeting adjourned at 7:55 pm.

Ray Cambria
Commission Chair

Maxine Veinot
Recording Secretary