



**Village of Chester Commission
Regular Monthly Meeting
July 13, 2016**

Present: Ray Cambria, Chair; Dave Foley, Vice-Chair; Michael Heisler, Commissioner; Tom Mulrooney, Commissioner; Iris Tolliver, Clerk Treasurer; Maxine Veinot, Recording Secretary.

Regrets: Bill Zinck Jr.

Absence: nil

Late Arrival – Chief Richardson arrived at this meeting at 8:05 pm, due to responding to an earlier fire call.

1.0 Call to Order

Chair Cambria stated that Commissioner Bill Zinck and Dave Richardson, Fire Chief, left for a fire call, prior to the meeting being called to order. The remaining four Commissioners makes a quorum so Chair Cambria called the meeting to order at 7:00 pm.

Two people in the gallery were welcomed to the meeting by Chair Cambria. Since the last monthly meeting there have been three Committee of the Whole (COW) meetings which will be reported on later in the agenda.

2.0 Approval of Minutes

a) **MOTION: Commissioner Mulrooney moved the approval of the June 8, 2016 minutes, Commissioner Foley seconded. Carried.**

Motion

3.0 Approval of Agenda

a) **MOTION: Commissioner Foley moved, Commissioner Mulrooney seconded, the approval of the agenda for July 13th, 2016. Carried.**

Motion

4.0 Reports

a) **Fire Chief's Report**

If Chief Richardson returns prior to the meeting adjourning, this agenda item will be dealt with at that time.

b) **Committee of the Whole (COW) Report (June 15th, June 22nd, and July 6th/16)**

Commissioner Mulrooney reported the following:

June 15th COW meeting

◆ The Joint Fire Advisory Committee meeting – **the Clerk was directed to invite the three applicants to this meeting tonight, at which time there would be a motion made to approved the JFAC members from the Village of Chester.**

Direction to Clerk

◆ Discussed central water for the Village re the Municipality of Chester– **the Clerk was directed to write a letter to MODC to ask if any decision on direction has been officially been made.**

Direction to Clerk

4.0 Reports (continued)

b) **Committee of the Whole (COW) Report** (continued)

June 22nd/16 COW meeting

- ◆ There was a request made to the Commission to plant a Crab Apple tree at the Lido Pool for personal reasons. **The Clerk was directed to inform the applicant that the Commission cannot allow planting of trees in public space for personal reasons.**

Direction to the Clerk

July 6th/16 COW meeting

- ◆ Ferry terminal/waiting hut no direction was given. It was discussed and Denise Peterson Rafuse is going to look into the matter.
- ◆ There were three items re the Red Cross Swim Program. **The Clerk has been directed to write a letter to the organizer of the program to ask for (1) certification of Insurance and certification from the Provincial body, that this program is compliant with Red Cross Safety program; (2) the Clerk is to have a report on last year's Lido numbers of usage for the next meeting; (3) the Clerk is to ask the Red Cross Society on how they separate pools into spaces, if that is required to accommodate public use at the same time.**
- ◆ With regards to Committees, the Committees will remain as is, with the exception that Commissioner Mulrooney will fill in the Committees where previous Commissioner Bill Nauss held positions. **The Clerk Treasurer was directed to look into the status of the Municipal Fire Advisory Committee.**
- ◆ The issue of emails sent to the Commissioners on specific issues was discussed – **it was agreed that if no response from a Commissioner on an email that has been sent, means a "NO" or "NEGATIVE" response, in following with the Municipal Government Act.**
- ◆ An issue of fire apparatus and rental requests was discussed **with the Clerk being directed to advise the fire department that any request, for the use of equipment, should be directed to the Clerk by the individual making that request.**

Direction to the Clerk

Direction to the Clerk
Direction to the Clerk

Direction to the Clerk

No Response = Negative Response

Direction to the Clerk

VOC Chair Cambria asked the Clerk Treasurer if a policy is needed re the emails? The Clerk stated the MGA refers to motions. With the COW meetings happening more often, a policy is not needed. The Clerk will not send emails on issues, however, if something is needing an answer prior to a meeting, then the Clerk will call the Commissioners. The Clerk mentioned that policy may be helpful when the Commission is made up of people who work full-time, as it can become problematic.

As the policy would be a short policy and all present agreed, **the Clerk was directed to come back to the next COW meeting with a policy in form on emails.**

Direction to the Clerk

VOC Chair Cambria thanked COW Chair Mulrooney for the COW report.

5.0 Reports (continued)

c) **Financial Reports**

The Clerk distributed May's reconciliations to the Commissioners. The Clerk reminded the Commissioners that due to mailing/receiving bank statements not always being received in time for the next month's meeting, therefore a motion is needed to determine the statements presentation at VOC's meeting. **The Clerk will scan the whole financial report, and email to the Commissioners one week prior to the VOC meeting, and a paper copy will be distributed out at the meeting where it will be presented.**

Direction to the Clerk

MOTION: Commissioner Foley moved that because there are times that the bank statements are not received prior to the regular monthly meeting, the financial report will be approved once the actual bank statements are provided at the following Regular Monthly meeting, Commissioner Heisler seconded. Carried.

Motion

The Clerk asked if there were any questions on the May statements. Chair Cambria asked if, on a yearly basis, is the interest more than the service charges. The Clerk Treasurer said with the revenue from investments, the Village is certainly making more than service charges. May's statements –

Chequing account - \$79,112.68

Fire Boat Account - \$27,026.51

EMC Account - \$47,475.84

There was a discussion on a \$63/year safety deposit box charge which is being paid for, but nothing is in it. Chair Cambria suggested the deed to the Fire Hall, and the Clerk Treasurer suggested the Fire Service contract, etc. should be in the safety deposit box, or the strong box in the Clerk Treasurer's office. **The Clerk was directed to put such items in the boxes and have a list of what is in the boxes.**

Motion

Direction to the Clerk

MOTION: Commissioner Heisler moved that the financial report be accepted as presented, Commissioner Mulrooney seconded. Carried.

Motion

d) **Clerk's Report**

<> The Clerk reported on a leakage at the Lido Pool. J Mason Construction went down to the Lido to investigate. Bruce Perry reported that there is a crack in the floor of the pool, where it meets the wall, just under the swim platform. The Clerk suggested that our Property Maintenance Manager, Paul Mulrooney and Bruce Perry, J. Mason Contracting come to a future COW meeting to give an in-depth analysis as to what is going on at the pool due to this crack/leakage.

Discussion was held on this issue.

Direction was given to the Clerk to bring this issue to a future COW meeting for discussion. Paul Mulrooney stated he felt the Village could get by till the end of this season.

Direction to the Clerk

<> Another issue is that there were plans to paint the outside wall at the Lido the same color as the inside, but all felt this should be held until the repairs are decided on and carried out.

5.0 **Reports** (continued)

d) **Clerk's Report** (continued)

<> A flower basket and the bracket is missing and presumed stolen, down by the Lido Pool wall. There is no evidence of damage, it just looks like a ladder was put up and the basket and bracket removed.

<> The Clerk asked for confirmation that the Commission does not cover alcohol for any reason.

Discussion was held on this issue.

Direction was given to the Clerk to put this issue on the COW meeting agenda.

<> The Clerk had a copy of the Nova Scotia Fire and Associated Services report, that Chris McNeill talked about at last week's meeting. Mr. McNeill emailed it and the Clerk asked who wanted a copy of it.

Maxine Veinot will email the link out to the Commissioners.

Chair Cambria mentioned that Mr. McNeill stated that some municipalities are on board with all the departments in the district, sharing the cost of equipment and thus sharing equipment via mutual aid calls.

Chair Cambria stated he printed off a document from MODC's website, named the "Lunenburg East Fire Emergency Services Organization" terms of reference. Discussion was held on this report.

The Clerk will follow-up on this report with the CAO.

Chair Cambria asked if there were any questions to the Clerk on her report. No questions noted.

Direction to the Clerk

Maxine Veinot

Direction to the Clerk

6.0 **New Business**

a) **Waiting Hut at Ferry Terminal**

Chair Cambria stated that he heard from Denise Peterson Rafuse's office stating that DOTIR that the concern of the appearance of the hut was not a good appearance and a crew will be sent down to try to improve the appearance.

7.0 **Any Other Business**

a) **Committees**

MOTION: Commissioner Mulrooney moved to appoint Nancy Hatch, John Dimick, Tracey Jessiman to the Joint Fire Advisory Committee (JFAC) and as well the Chester Village Committee's be adopted as presented, Commissioner Heisler seconded. Carried.

The Clerk stated that both Mr. Dimick and Ms. Jessome were planning to come to this meeting but were unable to due to personal circumstances.

Motion

8.0 **Correspondence**

➤ Village Nursery sent and 'FYI' about colored petunias stating that variegated baskets do not look as nice as the other colors do not grow as good as the purple.

➤ Blake Corkum sent an email regarding the 1996/97 Tanker as to reasons for replacement. **Direction to the Clerk is to hold this email until the independent report is received, send a letter to Mr. Corkum advising that the Commission will forward these reports to the JFAC** (Joint Fire Advisory Committee)

Direction to the Clerk

8.0 Correspondence (continued)

- News Release was received re the MGA Proposed amendments
- Bob Audoux, Manager Financial Services, NS Municipal Finance Corp., notification re borrowing money – deadline is Oct 21st
- ANSV May 6th minutes, next meeting July 22nd at 11 am in Port Williams
- ANSV AGM is September 16th & 17th in Kingston
- The RCMP in Chester do not have space or time to take the speed sign. Tremblay Signs are interested in buying the speed sign- Discussion was held. The Clerk said this item will be on the COW agenda next week.
- MODC sent info on public hearing notice on Kaizer Meadow Environment Management Centre on amendments
- The Clerk spoke with the Property Management and the Chief of CVFD who both felt the labels for inventory were not going to stay on the items.

Motion

4.0 Reports

a) Fire Chief's Report

Chief Richardson arrived at the meeting from a fire call, at 8:05 pm

Chair Cambria welcomed the Chief back and asked for his report.

Chief Richardson reported on 5 callouts since the last meeting, 1 alarm, 1 structure fire, 1 MVC, 2 Medicals and tonight a boat fire was responded to as well.

Chief mentioned he was wondering what came out of the boat motor cages.

The inshore boat works well and is ready to go at anytime.

The air conditioner that was installed upstairs in the hall has helped with the heat issue.

Fire department members are wondering if the #541 to Bridgewater and Western Shore parades; the truck will be 'manned' in case of a fire call.

Early October will see a huge mutual aid practice at LP.

Truck pump tests have been tested and all trucks passed with no issues.

The Deputy and Assistant Deputy attended the chief's convention in Sydney, Cape Breton and purchased items off the budget.

The MBU is coming to the area and training will be taken from all departments in the Municipality.

Chair Cambria stated that the truck cannot go to the parades, due to the amended policy regarding the use of Village owned assets.

9.0 Adjournment

MOTION: Commission Mulrooney moved the meeting adjourned at 8:18 pm.

Motion

Ray Cambria
Commission Chair

Maxine Veinot
Recording Secretary