



**Village of Chester Commission
Regular Monthly Meeting
August 10, 2016**

Present: Ray Cambria, Chair; Dave Foley, Vice-Chair; Tom Mulrooney, Commissioner;
Michael Heisler, Commissioner; Iris Tolliver, Clerk Treasurer; Dave Richardson, Fire Chief;
Maxine Veinot, Recording Secretary

Regrets: Bill Zinck Jr.

Absence: nil

Public Gallery: 17 people were in attendance

1.0 Call to Order

Chair Cambria called the meeting to order at 7:00 pm and stated that Commissioner Bill Zinck Jr. sends his regrets for this meeting.

Since the last monthly meeting there have been two Committee of the Whole (COW) meetings, July 20th and August 3/16, which will be reported on later in the agenda.

2.0 Approval of Minutes

a) **MOTION: Commissioner Heisler moved the approval of the July 13, 2016 minutes, Commissioner Mulrooney seconded. Carried.**

Motion

3.0 Approval of Agenda

a) There was an addition to the agenda – Email Policy Motion

MOTION: Commissioner Foley moved, Commissioner Mulrooney seconded, the approval of the agenda for August 10th, 2016. Carried.

Motion

4.0 Business Arising from Previous Minutes

a) **Email Policy motion**

Chair Cambria stated that a motion is needed to clarify the process of using emails to conduct Village business.

MOTION: Commissioner Mulrooney moved that it be the policy of the Village of Chester that in general there will be no polling of Commissioners outside a Public meeting. If there is a timing concern and email must be used, then an absence of a reply should be considered a negative response. Commissioner Foley seconded the motion. Carried.

Motion

5.0 Reports

a) **Fire Chief's Report**

Chief Richardson reported on 13 callouts and 2 practices since the last meeting.

The first meeting of the Joint Fire Advisory Committee (JFAC) was held at the station with seven members in attendance. Robert Manuel was elected Chair and Terri Demont Secretary.

JFAC - Chair & Secretary

5.0 **Reports** (continued)

a) **Fire Chief's Report** continued)

Chief Richardson asked what was going to be done with the 20-year old tanker.

The well at the fire hall has gone dry and Chief is wondering what will be done.

The garbage box needs to be repaired or replaced. The back road needs to be trimmed back and the flower garden around the flag pole needs attention.

The Mobile Burn Unit (MBU) will be in CAMS parking lot because there are a number of different simulations going on this year. The School Board has a waiver to be signed for liability on the property while the MBU is there.

Chair Cambria thanked Chief Richardson for the report.

b) **COW Meetings Report**

Commissioner Mulrooney reported the following:

July 20/16 COW meeting

Committee of the Whole Chair Mulrooney stated that only the August 3, 2016, meeting had Direction to the Clerk.

August 3/16 COW meeting:

- ◆ **Direction to the Clerk** – the Clerk is to place a questionnaire/answer section in the newsletter.
 - The Clerk stated that this survey was taken to the post office today, and will be in post office boxes tomorrow. Chair Mulrooney stated this should provide some quantification for the feasibility study.

The Clerk stated the COW minutes are not going on the website now and asked if the minutes should be posted on the website.

Discussion was held.

It was decided to table this issue until the next COW meeting.

COW Chair Mulrooney stated this concluded the report.

Chair Cambria thanked Commissioner Mulrooney for the report.

c) **Financial Report**

The Clerk distributed June's bank statements and July's activity. The Clerk stated she neglected to email June's bank statements and then June and July financial reports will be discussed/approved at the September meeting. If August's is received in time, it will be in need of discussion/approval as well.

The Clerk also distributed the investment portfolio statements.

Chair Cambria stated that if any tax payers have questions on these funds they can call the Clerk, come to the next Public Forum, or ask to be put on the next COW agenda.

Motion: Commissioner Heisler moved to approve the investment portion of the Financial report as presented, Commission Mulrooney seconded. Carried.

Direction to the Clerk

Tabled for next COW meeting

June & July Financials - tabled till September VOC meeting

Motion

5.0 Reports (continued)

d) **Clerk's Report**

An audit was carried out last Friday, August 5, 2016, on the #551 Tanker, the report will take approximately two weeks. The auditor mentioned the frame was rusted.

The speed sign/trailer is in the possession of RCMP and after discussion to the lawyer, the Village does not have the power to gift personal property, however the Village has the ability to fund emergency natured items. It can not be given, but the RCMP can use it.

Commissioner Foley asked the Clerk to distribute a copy of the letter from the lawyer at the next COW meeting.

The Clerk received an email from Pam Myra, re JVAC, where MODC motioned and approved first notice to allow payment to MODC representatives of the JVAC.

Mahone Marine has been asked to make individuals aware that we have two motor cages that would fit on a boat that they have for sale.

Flood lights at the public washrooms are being replaced as parts are no longer being made for the present lights, which need to be repaired as they are not working. New lights will be installed.

Chair Cambria thanked the Clerk for her report and asked if there were any questions. Commissioner Heisler asked if the new flood lights are LED? The Clerk stated they were LED.

Direction to the Clerk

6.0 New Business

a) **Well at Fire Hall**

The Clerk received an email from the Fire Chief asking what could be done as the hall well is dry. After the Property Manager checked into the issue, a hose was used to supply water for the meeting night.

MOTION: Chair Cambria moved, for the Clerk to get prices for a more permanent solution to provide water to the Fire Hall from the EMC well, and have the prices for the next COW meeting. Commissioner Mulrooney seconded.

Discussion was held.

Motion Amendment: Commissioner Mulrooney moved, Commissioner Heisler seconded, an amendment to the motion to direct the Clerk to ask the Village Handyman to install a temporary water line, greater than a water hose, as soon as possible. Carried.

Original MOTION by Chair Cambria, seconded by Commissioner Mulrooney. CARRIED.

Motion

Motion

b) **Central Water Feasibility Study**

The Clerk stated that she did a mail out to the electors in the Village to comment 'yes' or 'no' as to whether they wish the Commission to see what the actual cost to the resident would be for a Central Water system.

The flier should be in the mail boxes tomorrow.

Discussion was held on this issue.

The Commission will wait to see the results received on the survey.

7.0 Any Other Business

Nil

8.0 Correspondence

- Lordly House – Invitation to “tea”, Aug 19/16, 2-4 pm in celebration of the 20th Anniversary.
- MODC – Sean Gillis, Planner, Village public design workshop poster
- MODC – Matt Davidson, Director of Engineering, map of Spectacle Lake showing Municipal owed properties.
- MODC – Pam Myra, Municipal Clerk, copy of motion 2016-263 on the fire rate which confirms the rate for the Village is .0407 cents/\$100 of assessment and the rate for outside the Village is .0648. The difference is .0241 cents per \$100 of assessment which could be ear-marked for reserves for capital purchases.
- MODC – Cossette Howlett, Recreation and Parks Director, a grant report form to confirm how the \$3000. grant that was sent, will be spent.
- MODC – Sean Gillis, Planner, Public Hearing Notice on the amendments to the Chester Village Area land Use By-law regarding permissions to erect cupolas on institutional building in the Highway Commercial Zone to exceed the current maximum height of 10M (33 ft)
- Nancy Hatch – VOCTADA, letter to the Commission concerning central water supply for the Village.

MOTION: Commissioner Mulrooney moved, Commissioner Heisler seconded, the correspondence as presented. Carried.

Motion

9.0 Adjournment

MOTION: Commissioner Mulrooney moved the meeting adjourned at 7:43 pm.

Motion to Adjourn

Ray Cambria
Commission Chair

Maxine Veinot
Recording Secretary