



**Village of Chester Commission
Regular Monthly Meeting
October 12, 2016**

Present: Ray Cambria, Chair; Tom Mulrooney, Commissioner; Michael Heisler, Commissioner; Bill Zinck Jr., Commissioner; Iris Tolliver, Clerk Treasurer; Dave Richardson, Chester Fire Chief; Maxine Veinot, Recording Secretary
Regrets: Dave Foley, Vice-Chair
Absence: Nil
Public Gallery: 29 people were in attendance

1.0 Call to Order

Chair Cambria called the meeting to order at 7:00 pm, and welcomed members of the public and introduced Ron Dauphinee, Acting Municipal Advisor for SNSMR.

2.0 Approval of Minutes

a) **MOTION: Commissioner Heisler moved the approval of the September 14, 2016 minutes, Commissioner Zinck Jr., seconded. Carried.**

Motion

3.0 Approval of Agenda

a) **MOTION: Commissioner Zinck Jr., moved, Commissioner Mulrooney seconded, the approval of the agenda for October 12, 2016. Carried.**

Motion

4.0 Business Arising from Previous Minutes

a) **Central Water**

Motion: Commissioner Mulrooney moved that the Clerk be instructed to issue an RFP (Request for Proposal) for a Pre-Design of a Central Water System for the residents of the Village of Chester which would allow anyone who wishes, to be connected. Commissioner Zinck Jr. seconded the motion.

Motion

Discussion was held on the issue.

Chair Cambria stated that he plans to oppose this motion, as he feels that more information is needed as to just what the next step should be taken. Also, the Municipality of Chester has agreed to do a Needs Assessment, and Chair Cambria felt this assessment should be done first. Mr. Dauphinee, SNSMR, spoke to the engineers in the grants section and they explained that a pre-design would be looking at what kind of a system would be needed. A pre-design is not the actual design of the distribution system. A pre-design is inexpensive compared to the actual design of the system. Needs assessment would be done to see where is the water system needed - is it just the Village boundaries or would it extend beyond the Village. A needs assessment and pre-design are complementary to each other and then once it is decided what is needed

4.0 Business Arising from Previous Minutes (continued)

a) Central Water (continued)

and where the source is that would be used, then you would look to design the system to distribute the water. The pre-design and needs assessment can be done at the same time.

Commissioner Zinck Jr., is concerned of the costs/contract involved. It was explained that asking for a Request for Proposal costs nothing. An RFP is just asking for what it would cost to do the Pre-Design. No contract is entered unless an RFP is accepted.

The Clerk stated that in the terms of reference you can put in it that you want the cost to do the work, as well, what would fire hydrants cost and would hydrants be feasible.

Commissioner Heisler is concerned that, as Chair Cambria stated, Municipality of the District of Chester should be doing the Needs Assessment and we should be working with MODC.

Commissioner Heisler is concerned with the cost of an RFP. The Clerk stated there is no cost until an RFP is accepted, then you would be entering in to a contract.

Commissioner Mulrooney stated the two approaches do not oppose the other. Commission Mulrooney stated that as Village Commissioners we need to take the lead and get on with the study. We need a cost of doing this and then decide. This must start somewhere, as it has been talked about for 50 plus years. The people want to know what a central water system will cost.

The Clerk stated that if the Commission wish to move forward with this, she would contact the CAO to keep her informed as to decisions made so she can keep MODC informed and then both MODC and VOC can work together.

Chair Cambria stated there is a motion on the floor and went around the table to see if there were any further questions.

Commissioner Zinck Jr., wanted to make sure that there is no cost to VOC until a contract is made. Commissioner Mulrooney stated that this motion was turned down a month ago. Since then the Clerk has done a lot of work, and showed us that there is NO contractual obligation. There is no financial obligation to proceed.

Commissioner Heisler is concerned that MODC is working with us and wouldn't like to see that damaged in any way.

Chair Cambria closed the discussion and the motion on the table was voted on:

- Commissioner Zinck Jr. – in favor**
- Commissioner Heisler – opposed**
- Commissioner Mulrooney – in favor**
- Chair Cambria – opposed**

Chair Cambria stated he was informed that the Chair votes only to break a tie so a revote took place:

- Commissioner Zinck Jr. – in favor**
- Commissioner Heisler – opposed**
- Commissioner Mulrooney – in favor**

MOTION CARRIED.

PLEASE SEE - Nov 9/16, minutes where this issue was discussed again, as per Solicitor's advice.

Motion

5.0 **Reports**

a) **Fire Chief's Report**

Chief Richardson reported there were 9 callouts since the last meeting. Fire prevention week is this week at the schools and several members took part today, October 12, 2016.

Ten members took First Aid/CPR this month and another course will be held in November.

The fire boat was moved to the government wharf Monday night due to the storm. The Department is waiting to a date to take the fire boat out of the water so Scott can put the cages back on the motors for a sea trial and then be winterized for the year.

The membership is waiting on a decision on the motion that was present at last months meeting on funding for non-related fire activities.

There are a couple trucks that need MVIs.

Some of the members are wondering if it would be possible to be on the Commissions Blue Cross policy.

The Chief asked about the status of the replacement of the tanker.

b) **In Camera Meeting report**

Chair Cambria reported that on September 27, 2016, an In-Camera meeting was held to discuss an upcoming meeting with MODC re a public water supply and to establish VOCs position in terms of a possible contract.

c) **Financial Report**

The Clerk emailed documentation for August/16 bank reconciliations.

The balances: Chequing - \$309 874.03

Fireboat - \$27 588.09

EMC – \$52 908.96

Motion: Commissioner Mulrooney moved to accept the Financial report for August, 2016, seconded by Commissioner Heisler. Carried.

d) **Clerk's Report**

The Clerk stated that there was an issue at the LIDO pool with parking barriers. Donna Whitford came in with a cost of damage to her car with regards to the rebar sticking up out of parking cement barriers which caught on her undercarriage of her car and tore the sound baffle out. Ms. Whitford emailed pictures and an estimate from Volkswagen in the amount of \$357.75. The Clerk requested direction on this issue.

Dennis Connolly has agreed to go on the Joint Fire Advisory Committee (JFAC).

The Clerk was asked to investigate getting button activated crosswalk lights at the school crosswalk.

The Clerk read an email from Glen Strang on this issue. School crosswalks must have crossing guards due to vulnerability of school children. Also, there is no threshold for numbers at school crosswalks.

Discussion was held on the car damage at LIDO.

The decision was to table this issue till the next COW meeting.

Chair Cambria asked Chief Richardson if the two trucks needing MVIs, expire this month? Chief Richardson said they expire this month.

Fireboat Removal date

Non-related fire activities

Blue Cross coverage

Replacement of tanker

Motion

COW agenda item

6.0 New Business

Nil

7.0 Any Other Business

Nil

8.0 Correspondence

The Clerk received 13 or 14 emails to support the RFP for a pre-design for central water.

The Atlantica is hosting the annual appreciation dinner for fire fighters sent the invitation and requested sponsorship at \$100/table. This item will be put on the COW agenda for next week.

COW Agenda Item

9.0 Adjournment

MOTION: Commissioner Zinck Jr., moved the meeting adjourned at 7:51 pm, Commissioner Mulrooney seconded.

Motion

Dave Foley
Commission Vice-Chair

Maxine Veinot
Recording Secretary