



**Village of Chester Commission
Regular Monthly Meeting
November 9, 2016**

Present: Bill Zinck Jr., Commissioner; Dave Foley, Vice-Chair; Tom Mulrooney, Commissioner; Michael Heisler, Commissioner; Iris Tolliver, Clerk Treasurer; Dave Richardson, Chester Fire Chief; Maxine Veinot, Recording Secretary

Regrets: Nil Absence: Nil

Public Gallery: 16 people were in attendance

1.0 Call to Order

Vice-Chair Foley called the November 9, 2016, monthly meeting of the Village of Chester to order at 7:00 pm.

2.0 Approval of Minutes

- a) **MOTION: Commissioner Zinck moved the approval of the October 12, 2016 minutes, Commissioner Mulrooney seconded.**

Motion

Discussion was held.

Chair Foley stated that the Clerk was instructed to get legal opinion on the RFP motions which took place at the Oct 12, 2016 meeting. Subsequently the Solicitor stated that the original motion stands so the RFP motion was defeated. Therefore, *it was agreed to place a postscript on the minutes of October 12, 2016 'to see the November 9, 2016, minutes regarding the Central Water RFP motions.'*

Motion Carried.

3.0 Approval of Agenda

- a) **MOTION: Commissioner Zinck Jr., moved, Commissioner Heisler seconded, the approval of the agenda for November 9, 2016. Carried.**

Motion

4.0 Business Arising from Previous Minutes

- a) **Meeting Protocol and Policy manual**

Discussion was held on the manual.

This agenda item was tabled for a future Committee of the Whole (COW) as a few items needed to be added. It will be updated and reviewed and then the finalized policy brought back to a future Village of Chester (VOC) Monthly meeting for final approval and a motion.

- b) **Motion to approve Election Day By-Law**

Chair Foley stated that the final amendment has been reviewed by VOC's lawyer and needs to be sent to the Minister for final approval.

MOTION: Commissioner Zinck Jr. stated, that 'Mr. Chair, the Commission instructed the Clerk to make the necessary changes to the Election Day By-Law. These changes have been made and reviewed. By direction of the Commissioners, I move the adoption of the bylaw.' Commissioner Mulrooney seconded. Carried unanimously.

Motion

5.0 Correspondence

<> The Clerk received an email from Carol Nauss re a grant that is available for the “150th Forward Fund”. Mrs. Nauss sent the link so the documentation was downloaded and the Clerk will add this to the agenda for the next COW meeting to discuss. The timeline to apply is between October 31st /16 and February 1st/17 to apply for funds.

COW agenda item

<> An email was received from Tammy Wilson regarding a revised timeline on the needs assessment and option analysis.

6.0 Reports

a) Fire Chief’s Report

Chief Richardson reported there were 6 callouts and 2 practices since the last meeting.

CPR/Frist Aid and 8 members are taking pump opps course.

The boat is out of the water and now waiting for Scott to decide on action about the cages.

Chief Richardson asked if the fire department members can get in on the Blue Cross plan.

Blue Cross coverage

Chief Richardson read the letter from Chester Volunteer Fire Department (CVFD), on the replacement of 1997 tanker, but first wished to thank Ray Cambria for his service as a Commissioner.

After Chief Richardson read the letter, Vice-Chair Foley asked that the information on ‘structure fire scenario’ be submitted to the Clerk.

Rob Manuel, Chair of JFAC, spoke up and after discussion, was asked to come to the next COW meeting to discuss this issue.

Replacement of tanker
COW agenda item

Vice-Chair Foley advised the Commissioners to review the paperwork and prepare any questions they may have so this issue can be discussed at the next COW meeting.

b) Financial Report

The Clerk emailed documentation for September 30/16 bank reconciliations. The balances are - Chequing - \$249,136.76; EMC - \$54,720.10; and Fireboat – \$27,310.41.

Also, GIC statements were received - \$696,009.42, which makes up \$240,807.00 In Truck Reserve; \$65,112.00 in Lido Reserve; \$60,000.00 for Utility Reserve; and \$324,000.00 for Fire Hall Reserve and the remainder is interest.

MOTION: Commissioner Zinck Jr., moved the Financial Report, Commissioner Mulrooney seconded. Motion Carried.

Motion

c) Clerk’s Report

Christmas hours for the office should be discussed at the next COW meeting.

The wreaths and bows have been ordered and will be put up in the next week.

A meeting was held with Bell Wireless Communication. The Clerk will distribute the information to the Commissioners and it will be reviewed at a subsequent COW meeting.

7.0 New Business

a) DOTIR Letter to Residents re Wells

Discussion was held on how many residents received the letter. The Clerk will ask Mr. Strang how many residents received the letter.

The Clerk stated there was a meeting at the Chester Legion November 16/16, on this issue.

b) JFAC – Recommendation – Review of Scope

Vice-Chair Foley stated that this issue will be moved and discussed at the COW meeting November 16/16, and invite the Chair of JFAC to come and address this issue with the Commission.

8.0 Any Other Business

a) MODC Needs Assessment – Review of Scope

Vice-Chair stated that the scope was changed and the Commission has not had time to meet and discuss this issue, so he would recommend moving this issue to the COW meeting.

9.0 November 16, 2016 COW Meeting

The meeting will be held on **November 16th, 2016 and will begin at 6:30 pm**, as there are numerous items on the agenda.

9.0 Adjournment

MOTION: Commissioner Zinck Jr., moved the meeting adjourned at 7:31 pm, Commissioner Mulrooney seconded.

COW Agenda Item

Motion

Dave Foley
Commission Vice-Chair

Maxine Veinot
Recording Secretary