



**Village of Chester Commission
Regular Monthly Meeting
August 9, 2017**

Present: Dave Foley, Commission Chair; Tom Mulrooney, Commissioner; Nancy Hatch, Commissioner; Michael Heisler, Commissioner; Bill Nauss, Commission Vice-Chair; Forrest McWade, Clerk Treasurer; Maxine Veinot, Recording Secretary

Regrets: Nil Absence: Nil

Public Gallery: There were no members of the public in attendance

1.0 Call to Order

Commission Chair Foley called the August 9, 2017, regular monthly meeting of the Village of Chester to order at 5:30 pm.

2.0 Public Forum

There were no members of the public in attendance.

3.0 Approval of Minutes

July 12, 2017 Regular Monthly VOC

MOTION: Commissioner Mulrooney moved, Commissioner Nauss seconded, the approval of the July 12, 2017 regular monthly meeting minutes. Motion passed unanimously.

Motion

4.0 Agenda Additions

Meeting Schedule – Clerk Treasurer McWade
Fire Apparatus Use – Commissioner Mulrooney

5.0 Business Arising from Previous Minutes

No Business noted

6.0 Correspondence

Clerk Treasurer McWade stated that no correspondence was received.

7.0 Reports

a) Clerk's Report

Clerk Treasurer McWade reported that since the July meeting, the first meeting on the tanker replacement was held with John Redden. Chair Foley, Chief Richardson, Captain Corkum and Clerk Treasurer McWade attended the meeting. The consultant, Mr. Redden, is gathering more information and the Clerk Treasurer is looking forward to another meeting in the near future and continuing this process.

A meeting with Tammy Wilson, Chief Administrative Officer (CAO) of the Municipality of Chester (MODC), was held last week. MODC received the

7.0 **Reports** (continued)

a) **Clerk's Report** (continued)

initial draft for the Water Needs Analysis. The Director of Public Works and CAO will review the draft and will forward it on to the Village in the next few weeks.

Several complaints were received from the public on the garbage containers at the Lido Pool/Public Washrooms. This issue was discussed with CAO Wilson and she stated that Public Works empties the bins on Mondays and Fridays. With Race week coming up, MODC committed to have additional pickups through Race Week and the weekend. As well, specifically for the Lido Pool area, Clerk Treasurer McWade is looking at some different options to keep the area clean through out the week.

There have been two incidents of pumps clogging, due to foreign objects being flushed, at the public washrooms. The washrooms were closed for repairs.

Security for Race Week has been booked for evenings at the Lido Pool.

Association of Nova Scotia Villages (ANSV) sent out the annual renewal and their AGM is September 15th and 16th, 2017, in Baddeck.

Also, Clerk Treasurer McWade reported the Association of Municipal Administrators of Nova Scotia (AMANS) fall conference will be in Truro on September 27th to the 29th.

b) **Financial Report - YTD**

Clerk Treasurer McWade stated that the year-to-date report is to the end of July 31/17 and was emailed to the Commissioners. Everything is on schedule with activities and a few projects are finished and more to happen in the fall.

c) **Fire Chief's Report**

Chief Richardson reported on the Chief's Convention in Moncton, New Brunswick. Good contacts were made with suppliers and they saw the latest fire fighting equipment on the market.

The Open House on July 29th at the Fire Station was a huge success.

The first meeting on the new tanker was held with Mr. Redden.

Training is ongoing and the Mobile Burn Unit (MBU) will be in the area for training. Chief Richardson reminded the Commissioners of their invitation to "take a walk in our boots" when the MBU is here.

The monthly socials are a huge success with members and families taking part in the gatherings.

Chester Fire Department will be transferring communications from Scotia Business Centre Limited to Valley Communications. There have been issues with the siren and when investigated, the issues are with the system and the personnel working at Scotia Business Centre.

Chief Richardson had two issues which came up at the Officers meeting, last night, August 8th, at CVFD meeting:

1) Gooseberry, Quaker and Frog Islands were looked at and the department does not have fire fighting capabilities to fight fires on these islands.

Also, the department was given a list of islands that the Fireboat is to be protecting. It was questioned whether the Islands are in our area.

7.0 Reports (continued)

c) **Fire Chief's Report** (continued)

2) The officers would like to have another date for a social/meeting with the Commissioners.

Discussion was held on the Island fire fighting issue.

Clerk Treasurer McWade stated that when looking at the issue in the

past, Chester Fire Department was the only department within the

Municipality, that was equipped to provide fire protection on the water.

The issue now is what level of service can be provided.

Discussion continued.

Chair Foley asked Chief Richardson to present a formal report on the fire services concerns for the Islands.

8.0 Any Other Business

a) **Policy**

Clerk Treasurer McWade stated that this Surplus policy is one of the policies that, in moving forward, needs to be revised from the old manual. This policy is specifically on the use of surplus and cash on hand.

Discussion was held.

The Clerk Treasurer discussed several different funds and how they could be used.

The Clerk Treasurer will draft the changes discussed and bring the policy back to a future meeting.

b) **Meeting Schedule**

Clerk Treasurer McWade asked the Commissioners if they wished to reschedule the August 2, 2017 Committee of the Whole (COW) meeting that was cancelled and have it later this month or wait for the September 6th COW meeting.

The Clerk Treasurer also recommended maintaining the 5:30 pm start time for meetings and having one COW meeting and the one regular monthly meeting.

If there is a need, then an additional COW meeting can be scheduled.

Discussion was held.

It was agreed that the next meeting will be a COW meeting, September 6/17.

The meeting will begin at 5:30 pm, as it has been working well and there have been no concerns received through the office regarding the start time.

The number of COW meetings held per month was discussed. It was agreed to have one COW and one Regular Monthly meeting each month to start at 5:30 pm. At the regular meeting if an additional COW meeting is needed, it will be scheduled.

Chair Foley stated that if there are additional issues to be discussed at a COW meeting, he should be notified so the Clerk Treasurer can research and distribute information to the Commissioners so they can review it and be prepared for a discussion on the issue(s).

c) **Fire Apparatus Use**

Commissioner Mulrooney asked for a 'recorded vote' on the issue of fire apparatus to go Western Shore. This issue was on the agenda for the meeting of August 2/17, which was cancelled

8.0 Any Other Business (continued)

c) **Fire Apparatus Use** (continued)

Chair Foley called for a vote on the apparatus use to attend the Western Shore event –

Votes in favour – Commissioners Hatch, Nauss and Heisler.

Votes opposed – Commissioners Mulrooney and Foley.

Motion passed.

Motion

9.0 Adjournment

MOTION: Commissioner Heisler moved the meeting adjourn at 6:26 pm.

Dave Foley
Commission Chair

Maxine Veinot
Recording Secretary