



**Committee of the Whole (COW) Meeting Minutes**  
**January 3, 2018 -- 5:30 pm**

Present: Dave Foley, Commission Chair; Tom Mulrooney, COW Chair; Nancy Hatch, Commissioner; Michael Heisler, Commissioner; Forrest McWade, Clerk Treasurer; Maxine Veinot, Recording Secretary.

Regrets: Bill Nauss, Commission Vice-Chair                      Absent: nil

There were no members of the public in attendance.

**1.0 Call to Order**

Commission Chair Foley called the January 3, 2018, Committee of the Whole (COW) meeting to order at 5:30 pm and turned the meeting over to COW Chair Mulrooney.

**2.0 Public Forum**

There were no members of the public in attendance

**3.0 Agenda Additions**

No Additions noted.

Commissioner Heisler apologized for not being present at the December 13, 2017 meeting.

**4.0 Clerk's Report**

Clerk Treasurer McWade stated that in a few days he will have been here for one year. He thanked the Commission for their support and feels that he will be better prepared to proceed with the 2018/19 fiscal year.

The Clerk Treasurer reported that the initial review and core samples were taken of the Lido pool wall and a report is expected to be received in February.

On Christmas Day, due to the high winds, the boat shed at the fire hall blew over and was destroyed and caused some damage to the fire hall. Insurance will be down to assess the damage in the next few days.

Clerk Treasurer McWade is hoping to have the final draft for review on the replacement truck in the immediate future. The tender process is hoped to happen in January 2018.

Clerk Treasurer McWade requested an update from MODC on the water study.

The fire siren upload and testing is expected to happen this month.

Clerk Treasurer McWade spoke with Bruce Blackwood regarding insurance claims for the fire department when they respond to motor vehicle accidents. Most departments on the South Shore do not participate in this as the time involved to gather the information needed from the RCMP and then to complete and submit the paperwork is very time consuming.

**4.0 Clerk's Report (continued)**

The follow-up by the Insurance company then investigating means a lot of time administratively is being tied up with low reimbursement.

There is no mechanism to charge the province for 911 Medical Emergency responses. Discussion was held.

**5.0 Policy Review**

Clerk Treasurer McWade spoke on policies and the reasons why they are created. By having policies created and approved by the Commission it gives administration guidelines on addressing various requests and/or concerns.

Discussion was held.

It was agreed by the commissioners to leave the Fire Apparatus Use policy as it is now.

**6.0 Administrative Procedures**

Clerk Treasurer McWade reviewed the issue of what items are to be posted on the website, as was discussed at the December 13, 2017 meeting.

Discussion was held.

It was agreed to post 'approved' items on the website.

**7.0 Budget 18/19**

The Clerk Treasurer reviewed the draft 2018/19 budget.

Discussion and a review was held.

**8.0 Any Other Business**

No other business was noted.

**9.0 Adjournment**

**MOTION: Commissioner Heisler adjourned the meeting at 7:30 pm.**

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**Dave Foley**  
**Commission Chair**

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**Maxine Veinot**  
**Recording Secretary**