



**Special Meeting Minutes
March 1, 2018 – 1:00 pm**

Present: Dave Foley, Commission Chair; Tom Mulrooney, Commissioner; Nancy Hatch, Commissioner; Michael Heisler, Commissioner; Bill Nauss, Commission Vice-Chair; Forrest McWade, Clerk Treasurer

Regrets: nil

Absent: nil

One member of the public was present.

1.0 Call to Order

Commission Chair Foley called the March 1, 2018 meeting to order at 1:00 pm.

2.0 Clerk's Report

Clerk Treasurer McWade stated there will be a time period without a Clerk Treasurer and during that time Chair Dave Foley is the contact person. The Administrative Assistant will continue to do as she does now, but any major purchasing or changes will be on hold until the new Clerk Treasurer is in place.

There will be a new Fire Chief for the Chester Fire Department. The election for the chief is March 12, 2018.

Clerk Treasurer McWade suggested that the Commissioners consider not having a COW meeting until the new Clerk Treasurer is in place.

Commissioner Nauss questioned why the wreaths were still down by the Lido garbage. Clerk Treasurer McWade will deal with this issue.

3.0 Budget 18/19

Clerk Treasurer McWade stated that the Chester Fire Department's budget request was received.

> *Capital – Apparatus Reserve*

The timelines and amounts of reserves for apparatus were reviewed.

> *2018-19 Fire Department Capital Plan – Five Year Plan*

The requests and timelines were discussed.

> *Fireboat*

Discussion was held on this budget.

3.0 Budget 18/19

>Operational

The various budget items were reviewed.

Chair Foley and Commissioner Nauss will meet with the CFD on the budget requests.

Clerk Treasurer McWade will work on establishing a meeting date for the budget discussion.

>General Budget

Discussion was held on various items on the general budget.

A discussion was held on knotweed treatment.

4.0 Any Other Business

a) No other business

5.0 Adjournment

MOTION: Commissioner Heisler adjourned the meeting at 2:53 pm.

Dave Foley
Commission Chair

Bill Nauss
Commission Vice-Chair