



**Committee of the Whole (COW) Meeting Minutes
May 2, 2018 – 5:30 pm**

Present: Dave Foley, Commission Chair; Tom Mulrooney, COW Chair; Bill Nauss, Commission Vice-Chair; Nancy Hatch, Commissioner; Michael Heisler, Commissioner; Ann Westhaver, Clerk Treasurer; Maxine Veinot, Recording Secretary.

Regrets: Nil

Absent: nil

There were five members of the public in attendance.

1.0 Call to Order

Commission Chair Foley called the May 2, 2018, Committee of the Whole (COW) meeting to order at 5:30 pm. Commission Chair Foley welcomed Ann Westhaver, as the Village's new Clerk Treasurer, as well as to her first meeting. Commission Chair Foley then turned the meeting over to COW Chair Mulrooney.

2.0 Public Forum

Nil

3.0 Agenda Additions

There were no additions to the agenda and all Commissioners were in favour of the agenda as distributed.

4.0 Clerk's Report

- a) Clerk Treasurer Westhaver stated her first few weeks have been great, and she is settling in nicely and looking forward to the challenges ahead.
- The public washrooms are now open for the season
- The green compost carts extra weekly pickup will be June 4 to September 7, 2018.
- Apparatus approval was given for the Mackerel Snappers Picnic in July.
- Nerds on Site has been in and set up the Clerk's email and installed new equipment at the pool.
- Clerk Treasurer will be moving forward on the new design of the website as well as moving forward on the public consultation, so the seasonal/summer residents will have input as well.

4.0 Clerk's Report (continued)

Paul Mulrooney took Clerk Treasurer Westhaver around the Village for a tour. Garbage is an issue down around the Lido Pool area as the seagulls have already been in the cans and spreading garbage around the area; this will have to be looked at for solutions.

Information was received on the spring AMANS Conference at White Point if any Commissioners wish to see it.

5.0 Reimbursement Policy

Clerk Treasurer Westhaver reported that the Commission discussed to keep the expenses within the Nova Scotia guidelines. These guidelines change every year and so Clerk Treasurer Westhaver recommends changing the policy to state 'as per Nova Scotia guidelines'. Commissioners agreed to make the change. Clerk Treasurer Westhaver will bring this back to the regular meeting May 9, 2018.

6.0 RFP – Tandem Truck

Chair Foley stated that the former Clerk and he worked with the Consultant, who also met with the Fire Department to establish the specifications and then set dates for the consultant to get the RFP out for quotes. There were some concerns from Commissioners with the wording in the RFP, so Chair Foley sent it to the Commissioners to read. The purpose tonight would be to come up with a date so that the RFP could be issued. Commissioner Nauss questioned the 'porta-tank' on the passenger side of the truck instead of on the other side.

Chair Foley stated that these specifications were seen by the fire department and everything was fine.

Commissioner Hatch had questions on the porta-tank in the specifications however Chair Foley stated that he cannot address questions on the actual specifications that the Consultant developed, and the fire department agreed to. Commissioner Hatch suggested that the fire department have a final review of the specifications.

Chair Foley stated that meetings were held where Consultant Redden, Chief Richardson, and Blake Corkum, Forrest McWade, and Chair Foley reviewed the specifications. After Mr. Redden made changes to the specifications, as per discussed at the meeting, the specifications were gone over again at another meeting. The specifications then were with the fire department for six weeks and now need to move on or to delay it again.

Chair Foley stated the RFP will be tabled and the Clerk Treasurer will email the RFP to the Chief Hiltz.

Commissioner Nauss questioned how the consultant can ensure the aluminum tubing wall will be 3/8". Chair Foley asked Commissioner Nauss to put his concerns in writing and email to Chair Foley, who will pass the concerns onto Mr. Redden.

7.0 Car Charger

COW Chair Mulrooney said the charger was not working for a gentleman a few weeks ago. Clerk Treasurer Westhaver stated that Nova Scotia Power received a grant from the Federal government and are installing chargers every 65 kilometers along the highways between Yarmouth and Sydney. The chargers 'pay-to-use' and will be level 2's and 3's which charge much faster.

Discussion was held.

It was agreed for the Clerk Treasurer to speak with Nova Scotia Power about the car charger.

8.0 Annual Meeting and Elections

Clerk Treasurer Westhaver spoke to the auditor to see when his audited financial statements will be ready. Based on his date, Clerk Treasurer recommends the following dates be set:

Annual Meeting – June 6, 2018

Nomination Day – May 30, 2018

Advance Poll – June 9, 2018

Election Day – June 12, 2018

All Commissioners agreed with these dates.

9.0 Summer Meetings

Clerk Treasurer Westhaver spoke on the summer schedules for other Municipal units which meet either once in the summer or not at all.

Discussion was held on this issue.

The general feeling of the Commissioners was to have no meetings scheduled for July and August, unless an issue arises which would necessitate a meeting be scheduled. Clerk Treasurer Westhaver is working towards the public meeting in the summer. Public Consultation will be discussed in Any Other Business.

10.0 Any Other Business

10.1 Public Consultation

Chair Foley stated that in prior meetings the public consultation with the general public was decided to be carried out by a consultant.

Discussion was held.

The general consensus from Commissioners was to have the Clerk Treasurer move forward with this process.

10.2 Garbage

The issue of garbage down at the areas around the pool area w

Any Other Business

There was no other business

11.0 Adjournment

MOTION: Commissioner Heisler adjourned the meeting at 6:08 pm.

Dave Foley
Commission Chair

Maxine Veinot
Recording Secretary