



**Village of Chester Commission  
Regular Monthly Meeting – May 09, 2018**

**Attendance:** Dave Foley, Commission Chair; Michael Heisler, Commissioner; Nancy Hatch, Commissioner; Tom Mulrooney, Commissioner; Bill Nauss, Commission Vice-Chair; Ann Westhaver, Clerk Treasurer; Chief Hiltz, Chester Volunteer Fire Department; Maxine Veinot, Recording Secretary

**Regrets:** Nil

**Absent:** Nil

**Public Gallery:** There was one member of the public in attendance

**1.0 Call to Order**

Commission Chair Foley called the May 9, 2018 Regular Monthly meeting of the Village of Chester Commission to order at 5:30 pm.

**2.0 Public Forum**

Nil

**3.0 Approval of Minutes**

**a) *April 11, 2018 Regular Monthly VOC meeting minutes***

No errors or omissions were noted.

**MOTION: Commissioner Hatch moved, Commissioner Mulrooney seconded, the approval of the April 11, 2018 regular monthly meeting minutes. Unanimously passed.**

Motion

**b) *May 2, 2018 Committee of the Whole (COW) Meeting minutes***

No errors or omissions were noted.

**MOTION: Commissioner Mulrooney moved, Commissioner Nauss seconded, the approval of the May 2, 2018 COW meeting minutes. Unanimously passed.**

Motion

**4.0 Approval of Agenda**

Chair Foley called for additions to the meeting agenda.

- Lido Pool - (9c) Any Other Business -- Commissioner Nauss

**5.0 Business Arising from Previous Minutes**

**a) RFP for Fire Truck**

Chair Foley stated he has not received Commissioner Nauss's questions via email, as stated at the May 2, 2018 COW meeting. Chair Foley has information to review from Consultant Redden as well.

**6.0 Correspondence**

a) There was no correspondence received.

## **7.0 Reports**

### **a) Clerk's Report**

Clerk Treasurer Westhaver reported that she has been working on contacting the website company. A meeting with Matt Davidson, MODC, has been set-up to discuss the garbage issues down around the Lido Pool area and Clerk Treasurer Westhaver is hoping to meet with the CAO, Tammy Wilson, as well.

Work continues on the Public Consultation process and the Clerk Treasurer is waiting on a return call from Community Development, Tara Maguire, for a reference check on one of the companies. Darcy Stevens, Red Cross Swim Program Director, came into the office to meet the new Clerk Treasurer and a discussion was had on the Lido pool and swim program.

The curbs have been installed and sods were put down this morning, May 9/18, at the Lido Parking area. The work has been completed and looks great. There is a crew working on the cement work at the Lido as well.

### **b) Financial Report**

Chair Foley stated financial reports ending March 31/18 and April 30/18 were emailed. No questions were asked on the reports.

### **c) Fire Chief's Report**

Chief Hiltz reported that the annual meeting for election of officers was held on April 16, 2018, and the Annual banquet was held at the Chester Legion on April 21/18. Chief Hiltz thanked the Commissioners who attended the Annual Banquet.

Since the last report, April 11, 2018, the department responded to 8 calls consisting of 4 alarms, 1 MVA, 1 Mutual Aid, 1 brush fire and 1 medical. Chief Hiltz reported that the Ice Rescue equipment has been removed from service for the season.

Unit 511 has been equipped with forest fire equipment provided by Department of Natural Resources.

The Fire Rescue boat has been launched and taken on a run from Blandford to Chester for trials after the repairs and upgrades. The crew reported that it was performing well. Both the VHF and TMR radios have undergone replacement or repairs.

Practices and training continued with forest fire refreshers, probation members completed a section of required training, advanced features of IamResponding was held, and several members attended theoretical training by Nova Scotia Department of Natural Resources.

## **8.0 Any Other Business**

### **a) Approval of Summer meetings**

Clerk Treasurer Westhaver stated she was looking for a motion that we do not meet in July and August unless an emergency arises.

**8.0 Any Other Business (continued)**

**a) Approval of Summer meetings (continued)**

**MOTION: Commissioner Nauss moved, Commissioner Mulrooney seconded that there be no meetings in July and August unless an emergency arises. Unanimously passed.**

Motion

**b) Approval of change to Administrative Policy**

Clerk Treasurer Westhaver recommended that a change to the Reimbursement Policy be made to state 'based on the Nova Scotia reimbursement rate' instead of the stated kilometer rate.

**MOTION: Commissioner Hatch moved, Commissioner Mulrooney seconded, to change the Reimbursement Policy to state 'based on the Nova Scotia reimbursement rate'. Passed Unanimously.**

Motion

**c) Lido Pool – Commissioner Nauss**

Commissioner Nauss received a call and was informed that the Clerk Treasurer is going to be meeting with the Red Cross.

Commissioner Nauss felt no direction to the Clerk was given and was surprised to hear that the Clerk Treasurer was working on this issue.

Clerk Treasurer Westhaver stated the intent is to get some research on better utilizing the pool and stated the Lido Pool and its use has been an issue for some time and she therefore is collecting data on proper utilization of the pool. Commissioner Nauss thought that the Pool was going to be left as 'status quo'. Clerk Treasurer Westhaver ensured Commissioner Nauss that the use of the pool is status quo for 2018. However, the issue of the Pool and its use has been ongoing for quite some time, and therefore is meeting with Red Cross to discuss proper utilization of the pool for all involved.

Chair Foley stated that the intent is not to end the Red Cross program, it is to better utilize the pool for the community, who fund the pool through their taxes.

Commissioner Nauss stated that, from the Municipal Services training he attended, he felt any action taken by the Clerk is to be directed from the Commission. Chair Foley stated that the day-to-day running of the Village is to be carried out by the Clerk. The issue of the Pool is to remain status quo for 2018 pool season, but the proper use is an ongoing issue.

Chair Foley stated that he also asked the Clerk Treasurer to investigate training for Commissioners as to their roles and responsibilities.

Commissioner Hatch felt more specific information should be gathered by the lifeguards over the summer as to 'who' is using the pool, i.e. age of swimmers, are they swim participants left over from the morning swim lessons, are they ratepayers or are they tourists. Are they there warming up during free swim for their afternoon lessons, or are they lingering after their morning lessons?

**8.0 Any Other Business (continued)**

**c) Lido Pool – Commissioner Nauss**

Commissioner Nauss also inquired on Health & Safety - are the Lifeguards trained with the proper use of chlorine? Do they have the proper certification and are they fully trained? Clerk Treasurer Westhaver will check into this.

Clerk Treasurer

**9.0 Adjournment**

**MOTION: Commissioner Heisler moved the meeting adjourn at 6:00 pm.**

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Commission Chair

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Maxine Veinot  
Recording Secretary