



**Village of Chester Commission
Special Meeting
October 30, 2018 -- 6:30 pm**

Attendance: Bill Nauss, Commission Chair; Nancy Hatch, Commission Vice-Chair; Michael Heisler, Commissioner; Tom Mulrooney, Commissioner; Jo-Ann Grant, Commissioner

Regrets: Nil

Absent: Nil

1.0 Call to Order

Commission Chair Nauss called the Special meeting of the Village of Chester Commission to order at 6:30 pm.

2.0 In Camera

MOTION: Commissioner Mulrooney moved, Commissioner Grant seconded, the meeting continue In-Camera at 6:30 pm, to discuss a personnel matter. Unanimously carried.

MOTION: Commissioner Grant moved, Commissioner Mulrooney seconded, the In-Camera session end at 7:00 pm and reconvene with the public portion of the meeting. Unanimously passed.

3.0 Village Administration

- a) Chair Nauss stated correspondence was received from Michael Mulrooney regarding the workshop request of EDM Consulting, re survey, for November 7, 2018. Chair Nauss stated this workshop/meeting has been cancelled until the Interim Clerk Treasurer gets a chance to review the issue. The Interim Clerk Treasurer will take the lead on this issue.
- b) Chair Nauss stated the Chester Merchants group, 2nd Annual Christmas Festival was asking for support with the festival. Chair Nauss was looking for consensus to put a tree up by the bulletin board by the steps. Commissioner Hatch stated that this year the festival is expanding to a three day event, with Friday night being a Christmas tree lighting at the bandstand and "On Point" dancers dancing the 'Sugar Plum Fairy' and maybe Santa and Mrs. Claus arriving in a Fire Truck. Discussion was held. The consensus was that the Village of Chester will participate and Commissioner Hatch will order the tree and have it delivered.
- c) Chair Nauss stated at the last meeting it was discussed to have a interim audit for the protection of the former Clerk Treasurer and the Village, as we are seven months

c) **Continued**

through the year, should we instruct the Interim Clerk Treasurer to make arrangements? The consensus was to proceed with instructing the Interim Clerk Treasurer to have an interim audit performed.

d) Commissioner Hatch asked the Commissioners for their comments on the new website.

Discussion was held.

Commissioner Mulrooney felt it was good, but the photos were not a good representation of the Village.

Chair Nauss stated there are people in the Village that maybe we should be conferring with as there may be some great ideas.

Commissioner Grant suggested setting priorities, then populate the site with documents from the previous year.

The consensus was to have a stronger statement as opening page of the website, as it is an advertisement for the Village. Commissioner Hatch will pass on this information to the website creators.

Chair Nauss stated an invoice was received from the website creators and it needs to be compared to the contract, to ensure it is as was agreed.

4) **Adjournment**

MOTION: Commissioner Heisler moved the meeting adjourn at 7:42 pm.

Bill Nauss, Commission Chair

Maxine Veinot, Recording Secretary