

**Village of Chester Commission
Regular Monthly Meeting
March 13, 2019 – 7:00 pm**

Attendance: Bill Nauss, Commission Chair; Nancy Hatch, Commission Vice Chair; Jo-Ann Grant, Commissioner; Tom Mulrooney, Commissioner; Michael Heisler, Commissioner; Dennis Egyedy, Clerk Treasurer; Maxine Veinot, Recording Secretary; Everett Hiltz, Fire Chief

Regrets: nil

Public Gallery: There were five members of the public in attendance

1.0 Call to Order

Chair Nauss called the March 13, 2019 regular monthly meeting of the Village of Chester Commission to order at 7:00 pm.

2.0 Public Forum

NIL

3.0 Review/Approval of Minutes

a) Regular Monthly Meeting: Wednesday February 20, 2019

MOTION #19-010: Commissioner Mulrooney moved, Commissioner Heisler seconded:
The approval of the minutes of the February 20, 2019 monthly meeting.

Unanimously Carried

4.0 Review/Approval of Agenda/Additions to Agenda

8c Condolences to Village of Kingston, Past Chair Don Holmesdale
New Business - Commissioner Mulrooney

5b EDM Report
Business Arising - Commissioner Mulrooney

MOTION #19-011: Commissioner Hatch moved, Commissioner Mulrooney seconded:
To approve the agenda with the noted additions.

Unanimously Carried

5.0 Business Arising

a) Morneau Shepell – Group Insurance Plan

Clerk Treasurer Egyedy will discuss a possible March 27, 2019, 1:00 pm with Morneau Shepell to review the group insurance plan.

b) EDM

Commissioner Mulrooney asked if there has been any communication with EDM? Clerk Treasurer Egyedy will attempt to establish a meeting with EDM and the Commission, after the March 27th meeting with Morneau Shepell. Egyedy suggested that a Special Meeting be set for March 27th, 2019 at 2:00PM with the following agenda items: Fire Tanker, and EDM Update.

6.0 Correspondence

a) Tanker Fire Apparatus – Ray Cambria

The letter of February 28, 2019 was read, and the Clerk Treasurer will prepare a response letter.

b) EDM Consulting – Ray Cambria

The letter of March 4, 2019 was read, and the Clerk Treasurer will prepare a response letter.

7.0 Reports

a) Clerk Treasurer

MOTION #19-012: Commissioner Grant moved, Commissioner Hatch seconded:
To accept the Clerk Treasurer report as presented.

Unanimously Carried

Clerk Treasurer Egyedy reviewed his report with the Commission. Clerk Treasurer noted that the Village's website is to be launch on March 27th and training will be provided for staff. Egyedy requested a motion to allow Commissioner Hatch access to the training for website content.

Clerk Treasurer Egyedy met with Rob Manuel, Chair of Joint Fire Advisory Committee (JFAC). The Village of Chester needs to recruit one member to fill a vacant position. In reviewing the Village policies, the Commission is required to have an Audit Committee and Hospitality Policy. Egyedy plans to have the new policies available for review in the month of April.

Chair Nauss stated that 'outside area' should be called 'Chester Fire District'. After discussion on JFAC and the Fire District residents, it was agreed that residents need a place to express their concerns. Options will be discussed at the next meeting. Chair Nauss spoke with the Municipal Advisor and said to make sure that the direction is legal according to the MGA.

Website Training

MOTION #19-013: Commissioner Grant moved, Commissioner Heisler seconded:
To authorize Commissioner Hatch for website training and access for updating the site.

Unanimously Carried

- b) Financial – Comparative Statements – April 1, 2018 to February 28, 2019
Egyedy reviewed the Revenue and Expenses to-date. Due to just obtaining access to the banking information online this week detailed information will be provided at the next meeting.
- c) Fire Chief Report
Chief Hiltz reported since the last meeting there have been 6 emergency dispatches. 1 Police Assistance, 2 medicals, 1 Mutual Aid Structure Fire, 1 Motor Vehicle Accident (MVA) and 1 Chimney Fire. Chief Hiltz noted that he has been re-elected as Fire Chief for a second term.

8.0 New/Other Business

- a) Meeting and Procedures Policy
Commissioner Hatch expressed concern that the meeting order of business was incorrect, and the approval of the agenda should be done before the approval of Minutes. Secondly, Commissioner Grant noted that section 5.1 Committee of the Whole “may” meet once a month or “as required”.

Commissioner Hatch mentioned other areas need to be cleared up and recommended that the Clerk Treasurer make the necessary revision and return the policy to the next meeting.

- b) Budget Requests
Chairman Nauss, reviewed each of the budget requests and a clarification was made on some of the items such as community gardens, promotional items, splash pad etc. It was agreed that a dumpster be placed at the firehall where garbage from the Lido can be placed when trash receptacles are full.

Commissioners were informed that there are community gardens available in the village now and there is no need to expand. Commissioner Nauss instructed the Commissioners to review the budget requests and assign a dollar value to each item for discussion at the April 10th Regular meeting.

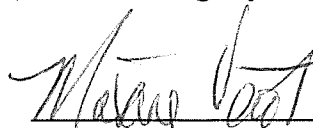
- c) Kingston Chairperson
Commissioner Mulrooney informed the Commission that Past Chair Don Holmesdale from the Village of Kingston has passed away. He requested that the Clerk Treasurer send condolences to the Village on behalf of the Commission and Clerk Treasurer.

9.0 Adjournment

Commissioner Heisler moved the March 13, 2019 meeting adjourn at 8:13 pm.



Bill Nauss
Commission Chair



Maxine Veinot
Recording Secretary