

**Village of Chester Commission  
Committee of the Whole Meeting**

**April 24, 2019 – 7:00 pm**

**Attendance:** Bill Nauss, Commission Chair; Nancy Hatch, Commission Vice Chair; Jo-Ann Grant, Commissioner; Tom Mulrooney, Commissioner; Michael Heisler, Commissioner; Dennis Egyedy, Clerk Treasurer

**Regrets:** nil

**Public Gallery:** There were five members of the public in attendance

**1.0 Call to Order**

Chair Nauss called the April 24<sup>th</sup>, 2019 Committee of the Whole meeting of the Village of Chester Commission to order at 7:00 pm.

**2.0 Public Forum**

Danielle Barkhouse, Councillor, District 3 addressed the Commission to thank the Commissioners for the job they do to serve the Village of Chester.

**3.0 Review/Approval of Agenda/Additions to Agenda**

**MOTION #19-024:** Commissioner Hatch moved, Commissioner Mulrooney seconded:  
To approve the agenda as presented.

Unanimously Carried

**4.0 Clerk's Report**

Nothing to Report

**5.0 New/Other Business**

a) Uniform Signage By-law – MODC

Jason Genee, Planner with MODC conducted a presentation on the "Uniform Advertising Signage Program". They are currently in consultation with the business community to inform and engage them in the new program. Jason spoke on four areas: Uniform Advertising Signage; Eligible Businesses; Advertising Signs and Structures; By-law Area; and Program Administration.

The proposed By-law is posted on [www.voicesandchoices.ca](http://www.voicesandchoices.ca); there has been no specific date set for the draft by-law to be presented to Council. Jason shared with the Commission that 90% of the comments from businesses and the public have been positive to the new By-law.

Chairman Nauss thanked Jason Genee for his presentation and Jason left the meeting.

b) Draft Budget – 2019/20

Clerk Treasurer Egyedy explained that the budget being presented is a balanced budget with revenues of \$903,450.00. There is no tax increase in the budget and there has been no major increases in assessments. The allocations in the budget may be redistributed by the Commission; however, additional expenditures may result in a tax increase. Administration is looking for a recommendation to approve the budget at the Regular meeting on May 8<sup>th</sup>, 2019.

Darrell Hiltz presented the budget details as he developed the budget from scratch as Interim Clerk prior to hiring Egyedy. The budget now conforms to Municipal Format. After an extensive investigation of expenditures, the chart of accounts reflects actual program expenditures.

Mr. Hiltz recommended that the Emergency Medical Care (EMC) rental facility has a separate reserve account of \$39,000.00 which should be folded back into the Village general account. The additional funds may be utilized for landscaping around the building. Secondly, a capital plan was prepared years ago and needs to be updated. The Commission needs to develop a Strategic plan for the use of reserve funds.

Chairman Nauss reviewed each expenditure program area allowing for questions and comments. Commissioner Hatch suggested that the Fireworks and Celebrations account be increased to \$10,000.00. Canada Day brings people together and builds a sense of community. After further discussion, it was agreed to the increase and the account be classified as Celebrations.

Chairman Nauss suggested that the rink liner be reduced to \$100.00 as weather conditions determine if outdoor rinks are feasible. Secondly, there is no need to purchase waste bins as MODC (as per Councillor Barkhouse) will provide three new three stream bins in the Village.

Due to the reallocation of funds, the Jib Lot Maintenance was reduced to \$1,900.00. Commissioner Hatch requested additional funds for cleaning up the park by edging the pathways and adding to the stone/gravel in the paths, if necessary.

Commissioner Heisler questioned the Fire Budget, Capital from Revenue for the Building - Retrofit Lower Level. Darrell Hiltz explained the building is where the antique fire truck is stored needs to be insulated at a cost of \$10,000.00.

Commissioner Mulrooney questioned the amount paid for Firefighting 24 Hour Family Insurance. The Deputy Fire Chief and Clerk Treasurer will bring the list of members insured under the plan to the next meeting.

**MOTION #19-025:** Commissioner Mulrooney moved, Commissioner Hatch seconded:  
To recommend approval of the Budget 2019/20 as presented with changes to the Commission meeting on May 8<sup>th</sup>, 2019 for final approval.

Unanimously Carried

**6.0 In Camera Session**

**MOTION #19-026:** Commissioner Hatch moved, Commissioner Heisler seconded:  
To go "In Camera" at 8:28pm.

Unanimously Carried

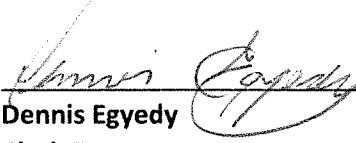
**MOTION #19-027:** Commissioner Heisler moved, Commissioner Mulrooney seconded:  
To go "Out of In Camera" 8:48pm.

Unanimously Carried

**7.0 Adjournment**

Commissioner Heisler moved the April 24, 2019 meeting adjourn at 8:49 pm.

  
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Bill Nauss  
Commission Chair

  
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Dennis Egyedy  
Clerk Treasurer