

**Village of Chester Commission
Regular Monthly Meeting**

April 10, 2019 – 7:00 pm

Attendance: Bill Nauss, Commission Chair; Nancy Hatch, Commission Vice Chair; Jo-Ann Grant, Commissioner; Tom Mulrooney, Commissioner; Michael Heisler, Commissioner; Dennis Egyedy, Clerk Treasurer; Maxine Veinot, Recording Secretary; Everett Hiltz, Fire Chief

Regrets: nil

Public Gallery: There were four members of the public in attendance

1.0 Call to Order

Chair Nauss called the April 10th, 2019 regular monthly meeting of the Village of Chester Commission to order at 7:00 pm.

2.0 Public Forum

Carol Nauss – Main Street: The Heritage Society fundraises to pay their bills but would appreciate any financial assistance from the Village Commission. Ms. Nauss explained that it cost \$7,400.00 to mow the park including repairs. Nauss noted that the children's park requires maintenance and improvements to the pea-stone base.

Commissioner Mulrooney congratulated the Fire Department on the Bronze Medal win at the Canadian Curling Championship and a Gold Medal win at the Nova Scotia Curling Championship. Secondly, a summer resident, Tony Merck won a very prestigious award two weeks ago for his new yacht.

3.0 Review/Approval of Minutes

a) Regular Monthly Meeting: Wednesday March 13, 2019

MOTION #19-016: Commissioner Hatch moved, Commissioner Mulrooney seconded:
The approval of the minutes of the March 13, 2019 monthly meeting.

Unanimously Carried

b) Special Meeting: Wednesday March 27, 2019

MOTION # 19-017: Commissioner Heisler moved, Commissioner Hatch seconded:
The approval of the minutes of the March 27, 2019 special meeting.

Unanimously carried

4.0 Review/Approval of Agenda/Additions to Agenda

8(b) Website Business Area – addition of SEO & Optimization - Commissioner Grant

8(d) Provincial Water Survey – Commissioner Grant

MOTION #19-018: Commissioner Mulrooney moved, Commissioner Grant seconded:
To approve the agenda with the noted additions.

Unanimously Carried

5.0 Business Arising

a) Meetings and Procedures Policy

The policy was discussed and Clerk Treasurer Egyedy will make the recommended changes. An updated policy will be included in the May 8th meeting for Commission approval.

b) Budget Requests

The budget requests were reviewed and after a lengthy discussion each Commissioner expressed their priority for the 2019/2020 budget. it was agreed to include the following budget expenditures:

Signage

Chester welcome signs on Highway 3

New office sign on building window

Swimming Pool

Pool staff "T" shirts

Pool sidewalk over grass to washrooms

Fire Services

Fire Hall lot weed control

Maintenance

Repair or replacement of Waste Receptacles

Repair/paint Ferry Wharf lamp posts

Jib Lot maintenance (total budget increase)

Liner for Lordly Park Rink (large 30'X60")

Other Items

Promotional material/giveaways, hats, lapel pins

Funding for EDM Phase 2, Public meeting

Fireworks

Clerk Treasurer Egyedy stated that Jason Genee, Planner, from Municipality of Chester, will present the new Uniform Signage By-law at the next meeting; Commissioners agreed to this presentation. Clerk Treasurer Egyedy will contact Jason for the May 8th, 2019 Regular Monthly meeting.

6.0 Correspondence

a) LaVern Hatcher – Road Safety Concerns

The letter received on April 1st, 2019 from LaVern Hatcher was read. Clerk Treasurer Egyedy will respond and copy the Municipality of Chester with our response and concerns.

7.0 Reports

a) Clerk Treasurer

MOTION #19-019: Commissioner Grant moved, Commissioner Mulrooney seconded:
To accept the Clerk Treasurer report as presented.

Unanimously Carried

Clerk Treasurer Egyedy’s report was included in the Commission package and there were no questions. Egyedy stated that he will not be attending the Association of Municipal Administrators meeting as it was the day after Village elections on June 11, 2019.

Clerk Treasurer Egyedy presented a 2019 Flower Contract for watering the hanging flower baskets. A Request for Proposals is ready to be advertised with Commission approval.

MOTION #19-020: Commissioner Mulrooney moved, Commissioner Grant seconded:
To advertise the flower contract for the hanging flower baskets.

Unanimously Carried

b) Financial – Comparative Statements – April 1, 2018 to March 31, 2019

Egyedy presented a Cheque log and Comparative Income Statements for the year-end March 31st, 2019. He noted that the Village has a surplus of \$156,429.29; however, audit adjustments will be made to identify asset expenditures and operating expenditures. There needs to be a transfer of funds into the reserves by the Auditor.

MOTION #19-021: Commissioner Mulrooney moved, Commissioner Heisler seconded:
The approve the Cheque Log and Comparative Income Statement as presented.

Unanimously Carried

c) Fire Chief Report

Chief Hiltz reported that there have been five emergency dispatches consisting of 1 Mutual Aid for Boat, 1 Alarm, 1 Chimney Fire, 1 MVA, and 1 Grass Fire. Practices and training events will continue during the month of May. Hiltz show the Commission the iPads that were purchased for each fire department vehicle.

MOTION # 19-022: Commissioner Grant moved, Commissioner Heisler seconded:
To accept the Fire Chief’s report as presented.

Unanimously Carried

8.0 New/Other Business

a) Request for Decision - Elections and Annual Public Meeting Dates

Clerk Treasurer Egyedy presented the Commission with proposed dates for Elections and the Annual Public Meeting. Chairman reviewed the dates with the Commission and there was no discussion.

MOTION # 19-023: Commissioner Hatch moved, Commissioner Mulrooney seconded:

To approve the following meeting dates and times:

- Nomination Day, Wednesday, May 29th, 2019 – 9:00am to 5:00pm
- Annual Public Meeting, Wednesday, June 5th, 2019 – 7:00pm
- Advance Election Poll, Saturday, June 8th, 2019 – 11:00am to 7:00pm
- Election Day Poll, Tuesday, June 11th, 2019 – 9:00am to 7:00pm

Unanimously Carried

b) Website Business Area and SE Optimization

Commissioner Hatch explained that the new website consists of local businesses and she asked if the Commission wanted to include Village businesses only or all businesses in the area. Commissioner Grant stated that the website should include all businesses in the area. The Commission consensus was to include all businesses in the area.

Commissioner Grant expressed a concern over the new website and search engines locating the old site opposed to the new website. Clerk Treasurer Egyedy was instructed to follow up on the issues and report back to the Commission.

c) Merchant Calendar of Events

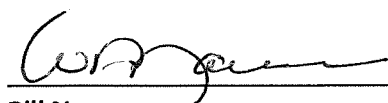
Commissioner Hatch expressed a concern over the philosophy between government and funding of the Business association. Clerk Treasurer Egyedy was instructed to follow up on the issues and report back to the Commission.

d) Water Woes

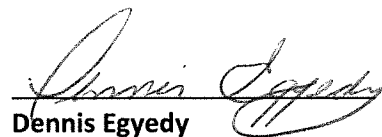
Commissioner Grant referred to a Progress Bulletin where the Minister of Municipal Affairs was looking for solutions to water shortages in south-western Nova Scotia. Ideas and options were to be sent to the Minister by March 31st. The Clerk Treasurer was instructed to contact MODC to determine if they received any correspondence from the Minister and if MODC made any submission.

9.0 Adjournment

Commissioner Heisler moved the April 10, 2019 meeting adjourn at 8:40 pm.



Bill Nauss
Commission Chair



Dennis Egyedy
Clerk Treasurer