



**Village of Chester Commission
Regular Monthly Meeting
November 13, 2019 – 7:00 pm**

Attendance: Bill Nauss, Commission Chair; Nancy Hatch, Commission Vice Chair; Jo-Ann Grant, Commissioner; Martin Hiltz, Commissioner; Michael Heisler, Commissioner (arrived at 7:09 pm); Dennis Egyedy, Clerk Treasurer; Maxine Veinot, Recording Secretary; Bill Zinck Jr., Deputy Fire Chief

Regrets: Everett Hiltz, Fire Chief

Public Gallery: There were three members of the public in attendance

1.0 Call to Order

Chair Nauss called the November 13, 2019, regular monthly meeting of the Village of Chester Commission to order at 7:00 pm.

2.0 Public Forum

(a) John Campbell, Scotiabank Branch Manager presented information on the Village investments and the possibility of obtaining a higher interest rate. He informed the Commission that he has no discretion on interest rates offered as rates are decided by Corporate office. John informed the Commission that there was a Safety Deposit box in the Village name, and it could not be closed without a key unless two Commissioners went to the bank to close the box.

Campbell discussed the bank approval for a Village credit card which maybe issued to the Clerk/Treasurer or the Village. A letter from the Clerk/ Treasurer requesting a new visa card is required.

MOTION #19-128: Commissioner Grant moved; Commissioner Hatch seconded:

To approve the issuance of a Scotiabank VISA credit card in the name of the “Village of Chester” with a spending limit of \$5,000.00.

Unanimously Carried

(b) Brenda Mulrooney, from Brunswick Street presented several concerns that should be addressed by the Commission. There are numerous residents that do not know what is going on at the village and perhaps a quarterly Newsletter should be brought back. Secondly, the Lido Pool gardens need maintenance; the Village should have a Facebook page; Village should take a position on Air B & Bs; and finally, what has happened with the EDM report recommendations.

Commission Chairman, Nauss thanked Ms. Mulrooney for her input and stated that the Commission will consider all her requests and take action.

3.0 Review/Approval of Agenda/Additions to Agenda

Add: 5b – Terminix and, 6c – Heritage Society Correspondence

MOTION #19-129: Commissioner Hatch moved; Commissioner Hiltz seconded:
The approval of the agenda with the additions of 5b Terminix and 6c Heritage Society as correspondence.

Unanimously Carried

4.0 Review/Approval of Minutes

(a) Regular Monthly Meeting: Wednesday, October 10, 2019

MOTION #19-130: Commissioner Hatch moved; Commissioner Grant seconded:
The approval of the minutes of October 10, 2019 Regular meeting as presented.

Unanimously Carried

(b) Special Meeting: Wednesday, October 30, 2019

MOTION #19-131: Commissioner Grant moved; Commissioner Heisler seconded:
The approval of the minutes of October 30, 2019 Special meeting as presented.

Unanimously Carried

5.0 Business Arising

a) Request for Decision – Scotiabank Investments

The Commission had a short discussion on the investments and the option of moving some or all investments into the Municipal Finance Corporation (MFC). There was an expression of caution that interest would be lost on current investments if they were transferred to MFC before their maturity date.

The Clerk/Treasurer will prepare a list of all accounts and their maturity date to ensure that no interest earned as of today is not lost.

MOTION: 19-132: Commissioner Grant moved; Commissioner Hatch seconded:
To Table a decision on Scotiabank Investments to a Special meeting prior to the regular meeting.

Unanimously Carried

b) Terminix

Commissioner Hatch expressed a concern that the Village did not know where the rat bait stations were located. Secondly, there were some residents that requested a bait station and have not receive one.

Clerk/Treasurer Egyedy replied that he contacted Terminix to request a listing of all addresses where bait stations were setup. The list will be provided to the Commission when available. Egyedy had one bait station returned as the resident was concerned that a cat may eat a poisoned rat and die. Terminix stated that the poison dissipates within the rat and is no threat to other animals.

6.0 Correspondence

(a) MODC – Public Hearing November 25th, 2019

The Hearing concerns a new Municipal Planning Strategy and Land Use By-law that will replace the existing documents and regulate land use activities across the municipality. The new documents do not

apply to the Village of Chester, which is governed by a Secondary Planning Strategy and Land Use By-law.

(b) MODC – Public Hearing November 28th, 2019

The Hearing concerns amendments to the Chester Village Secondary Planning Strategy and Land Use By-law to align the Chester Village Planning Area with the Chester Village Municipal Boundary. The change is required in conjunction with the adoption of the new Municipal Planning Strategy and Land Use By-law.

(c) Chester Municipal Heritage Society

A letter of request was received from the Municipal Heritage Society for \$10,000.00 for the July 1st, 2020 Canada Day Celebrations. Chairman Nauss recommended that the letter be Tabled until budget discussions.

MOTION# 19-133: Commissioner Grant moved; Commissioner Hiltz seconded:

To accept as information for budget, a letter from the Municipal Heritage Society for \$10,000.00 funding of the July 1st, 2020 Canada Day Celebrations.

Unanimously Carried

MOTION #19-134: Commissioner Hiltz moved; Commissioner Heisler seconded:

The approval of the Public Hearing Notices correspondence as presented.

Unanimously Carried

7.0 Reports

a) Clerk Treasurer

Egyedy reported that All Outdoors has completed the removal of Knotweed at the firehall. The work came in on budget because no topsoil was required for the site; however, additional hours for equipment was necessary. Chairman Nauss expressed concerns over the soil runoff into the ditch. Nauss and Egyedy will investigate the roadside ditches and recommend a solution to stop soil runoff.

Egyedy noted that he will be working with the Municipality CAO to develop a new 20-year Fire Protection Services Agreement and a Policy to address the concerns of residents in the Municipal service area. Egyedy informed the Commission that he will be attending a meeting of all Village Clerk/Treasurers in Bible Hill on Monday, November 18th, 2019.

MOTION #19-135: Commissioner Heisler moved; Commissioner Hiltz seconded:

The approval of the Clerk Treasurer's Report for the month of October 2019.

Unanimously Carried

b) Financial Statement/Cheque Log – October 2019

Clerk Treasurer Egyedy presented and reviewed the financial statements and the cheque log. Commissioner Hatch raised concerns that the Cheque Log revenue and withdrawals are askew according to her calculations. In particular, Hatch pointed out that the transfer of \$150,000 and \$30,000 for the fire reserve and Lido pool; respectively, are not identified in the cheque log.

Egyedy stated that there was a signed transfer sent to the bank to take the funds out of the current account and placed into the reserves. He will discuss the concern of Hatch with the Bank Manager and report back. Egyedy requested approval of the cheque log as it is for cheques issued not missing items.

MOTION #19-136: Commissioner Grant moved; Commissioner Heisler seconded:
The approval of the Financial Statement and Cheque Log as of October 2019 as presented.

Carried

c) Fire Chief

Deputy Chief Zinck reported that CVFD received 6 emergency dispatches; 1 power pole fire, 1 woods fire, 1 alarm, 3 motor vehicles collisions. Training was held for firefighters on several topics; operational policies were reviewed; 14 members attended the Annual Appreciation banquet at Oak Island Resort; members joined in the November 11th annual parade; and firefighters ensured the late Firefighter Engineer Grant Payne received a send-off from the department.

MOTION #19-137: Commissioner Hiltz moved; Commissioner Hatch seconded:
The approval of the Deputy Fire Chief's Verbal Report for the month of November.

Unanimously Carried

8.0 New/Other Business

(a) Request for Decision – Christmas Office Hours

Clerk Treasurer Egyedy reviewed the office hours over the Christmas break for past years.

MOTION #19-138: Commissioner Hatch moved; Commissioner Hiltz seconded:
To approve the Christmas office hours closing at 1:00 pm on Friday, December 20th, 2019 re-open Thursday, January 2nd, 2020 at 9:00 am.

Unanimously Carried

(b) Request for Decision – Fire Antenna Relocation

Clerk Treasurer Egyedy reviewed several quotes and prices on moving the equipment to the Eastlink Tower.

MOTION #19-139: Commissioner Grant moved; Commissioner Heisler seconded:
To approve the expenditure of \$7,588.14 for the relocation of the fire antenna equipment to the Eastlink tower.

Unanimously Carried.

The removal of the damaged tower will be deferred.

9.0 Adjournment

Commissioner Heisler adjourned the November 13, 2019 meeting at 8:38 pm.

Bill Nauss
Commission Chair

Dennis Egyedy
Clerk Treasurer