

**Village of Chester Commission
Regular Monthly Meeting
December 18, 2019 – 7:00 pm**

Attendance: Bill Nauss, Commission Chair; Nancy Hatch, Commission Vice Chair; Jo-Ann Grant, Commissioner; Martin Hiltz, Commissioner; Michael Heisler, Commissioner; Dennis Egyedy, Clerk Treasurer; Maxine Veinot, Recording Secretary; Bill Zinck Jr., Deputy Fire Chief

Public Gallery: There was one member of the public in attendance

1.0 Call to Order

Chair Nauss called the December 18, 2019, regular monthly meeting of the Village of Chester Commission to order at 7:00 pm.

2.0 Public Forum

No Requests to Speak

3.0 Review/Approval of Agenda/Additions to Agenda

MOTION #19-140: Commissioner Grant moved; Commissioner Heisler seconded:
The approval of the agenda with the addition of 6d Darrell Tingley correspondence.

Unanimously Carried

4.0 Review/Approval of Minutes

(a) Regular Monthly Meeting: Wednesday, November 13, 2019

MOTION #19-141: Commissioner Heisler moved; Commissioner Hiltz seconded:
The approval of the minutes of November 13, 2019 Regular meeting as presented.

Unanimously Carried

(b) Building Committee Meeting: Thursday, November 14, 2019

MOTION #19-142: Commissioner Hatch moved; Commissioner Hiltz seconded:
The approval of the minutes of November 14, 2019 Building Committee meeting as presented.

Unanimously Carried

5.0 Business Arising

a) Scotiabank Investments

The Clerk/Treasurer presented a list of all investment accounts, their maturity dates and the amount of interest to be earned from Maturity dates starting in June 2020 to September 2020. The information provided was verified by the Branch Manager of Scotiabank. Potentially, there is \$15,780.65 of interest to be realized in 2020 if the accounts remain with Scotiabank.

Egyedy advised the Commission to not redeem any reserve accounts until after their maturity. Discussions on investments should be done after the audit in May 2020 and prior to the maturity of each reserve.

MOTION #19-143: Commissioner Grant moved; Commissioner Heisler seconded:

To approve the current reserve investments and defer discussion until prior to each account attaining their maturity date.

Unanimously Carried

b) Eastlink Tower

The Clerk/Treasurer informed the Commission that Eastlink requires an additional \$15,000.00 to process our request to install antennas on their Tower. Egyedy reminded the Commission that there was a motion at the last meeting to approve the relocation of the antennas.

The Commission did not agree with the additional charges and recommended not moving the antennas at this time. Commissioner Hiltz suggested that we wait until the Fire Risk Assessment is completed and the new firehall location is determined.

MOTION #19-144: Commissioner Hiltz moved; Commissioner Hatch seconded:

To rescind Motion #19-139 – “the expenditure of \$7,588.14 for the relocation of the fire antenna equipment to the Eastlink tower.”

Unanimously Carried

c) Signing Authority

Clerk/Treasurer Egyedy request a motion of the Commission to approve signing authority as per the Municipal Government Act.

MOTION: 19-145: Commissioner Grant moved; Commissioner Hatch seconded:

To approve signing authority for Commissioners: Nauss, Hatch, Grant, Heisler, Hiltz, and Clerk/Treasurer, Egyedy.

Unanimously Carried

6.0 Correspondence

(a) Church Memorial Park

A letter was received from Bill Church, CMP to invite the Commission to their 50th Anniversary on February 17th, 2020 – Heritage Day. The Commission recommended send a letter to congratulate the Chester Memorial Arena on their 50 years.

(b) Cambria – Firehall Building Committee

A letter was received from Ray Cambria to attend meetings of the Firehall Building Committee. Clerk Treasurer Egyedy explained to Cambria that the meetings are not open to the public.

(c) Cambria – Rodent Bait Stations

A request for a rodent bait station was completed on December 5th, 2019.

(d) Darrell Tingley – Protect Liverpool Bay

Commission recommended that Mr. Tingley make a presentation at the January 2020 meeting.

MOTION #19-146: Commissioner Hatch moved; Commissioner Heisler seconded:
To accept the correspondence as information.

Unanimously Carried

7.0 Reports

a) Clerk Treasurer

Egyedy informed the Commission about the upcoming WCB coverage for volunteer fire fighters on October 20th, 2020. WCB only covers volunteers up to the age of 65 and perhaps our present insurer will cover older volunteers.

MOTION #19-147: Commissioner Grant moved; Commissioner Heisler seconded:
The approval of the Clerk Treasurer's Report for the month of November 2019.

Unanimously Carried

b) Financial Statement/Cheque Log – November 2019

MOTION #19-148: Commissioner Heisler moved; Commissioner Grant seconded:
The approval of the Financial Statement and Cheque Log as of November 2019 as presented.

Unanimously Carried

c) Fire Chief

Deputy Chief Zinck reported that CVFD received 9 emergency dispatches; 1 MVC, 3 fires, 4 alarms, 1 power line down.

Training was held for firefighters on the new high-pressure air bags. Maintenance on trucks and undercoating were carried out. A tour/pre-planning session was held at Sherwood Golf & Country Club. Chester Fire Department has a newly launched website at www.chesterfd.ca.

MOTION #19-149: Commissioner Hatch moved; Commissioner Hiltz seconded:
The approval of the Deputy Fire Chief's Verbal Report for the month of November.

Unanimously Carried

8.0 New/Other Business

(a) Request for Decision – Reimbursement Policy

Egyedy presented the Commission with a new policy for personal travel expenses which included an increase in the per diem rates.

The Commission recommended the inclusion of Incidentals at \$10.00 per day. Secondly, the per diem rates will be paid without receipts. Compensation for meals will be paid for actual cost based on receipts submitted. The Clerk/Treasurer will make the changes and bring policy to the next meeting.

(b) Request for Decision – Fire Services Agreement

Clerk Treasurer Egyedy reviewed the revised Fire Services Agreement with the Municipal District of Chester for fire protection in the noted District Service area for a twenty (20) year term from April 1st, 2020 to March 31st, 2040.

The Commission recommended deferral of the new Agreement until the Fire Risk Assessment is completed and our next Joint Meeting with the MODC.

(c) Office Closure – Inclement Weather

Clerk/Treasurer Egyedy requested direction from the Commission when the office is closed due to storms. Egyedy informed the Commission that he has remote access to all village files and could work from home during bad weather.

Chairman Nauss expressed that the decision should be made by the Clerk/Treasurer as our two employees live outside the village. It is important for the safety of our employees to not be on the road when conditions are unfavourable.

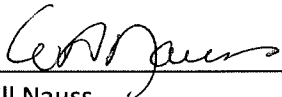
MOTION #19-150: Commissioner Grant moved; Commissioner Heisler seconded:

To authorize the Clerk/Treasurer authority to close the Village office due to inclement weather.

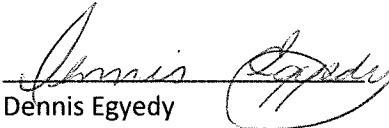
Unanimously Carried

9.0 Adjournment

Commissioner Heisler adjourned the December 18, 2019 meeting at 8:00 pm.



Bill Nauss
Commission Chair



Dennis Egyedy
Clerk Treasurer