

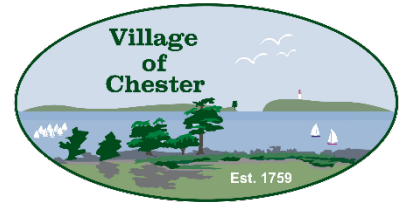
Minutes

Village Commission Monthly Meeting Wednesday, August 9, 2023 – 7:00 pm

In-Person & Virtual

27 Pleasant Street, Chester

Video Archive: https://bit.ly/YouTube_villageofchesterns



Present: Nancy Hatch, Commission Chair; Laura Mulrooney, Commissioner; Gloria Nauss, Commissioner; Randall O'Malley, Commissioner Geraldine Pauley, Commission Vice-Chair

Staff: Heather McCallum, Clerk/Treasurer; Maxine Veinot, Recording Secretary

Other: CVFD Deputy Fire Chief Greg Conron

Public Gallery: Nil

1.0 Call to Order

Chair Hatch called the August 9, 2023 Regular Monthly Meeting of the Village of Chester Commission to order at 7:00 pm.

2.0 Public Forum

No members of the public were in attendance.

3.0 Approval of Agenda/Additions to Agenda

Motion #23-088: Commissioner Nauss moved; Commissioner O'Malley seconded: The Agenda of the August 9, 2023 Regular Monthly Meeting be approved as presented.

Unanimously Carried

4.0 Report of the Chief, Chester Volunteer Fire Department

Deputy Chief Greg Conron presented the CVFD monthly activity report (*Schedule 4.0*).

4.1 Request for Decision: Truck 531 Repairs

The Clerk/Treasurer reviewed the request for decision (*Schedule 4.1*), with support from the Deputy Chief.

Motion #23-089: Commissioner Pauley moved; Commissioner Nauss seconded: That the Commission authorize the funding of flood damage repairs to the Chester Volunteer Fire Department's 531 pumper-tanker truck from reserve funds if required, in the amount of approximately \$60,000 including HST. Insurance reimbursement, if received, would be returned to the applicable reserve account(s).

After a brief discussion an amendment was made to the motion.

Motion #23-089 AMENDED: Commission Chair Hatch moved; Commissioner Mulrooney seconded: That the Commission authorize the funding of flood damage repairs to the Chester Volunteer Fire Department's 531 pumper-tanker truck from the **Fire Operating reserve** funds if required, in the amount of approximately \$60,000 including HST. Insurance reimbursement, if received, would be returned to the applicable reserve account.
Unanimously Carried

Deputy Chief Conron left the meeting at 7:14 pm

5.0 Review/Approval of Minutes

5.1 Regular Monthly Meeting: Wednesday, July 12, 2023

Motion #23-090: Commissioner Nauss moved; Commissioner O'Malley seconded: That the Minutes of the July 12, 2023 Regular Monthly Meeting be approved as presented.
Unanimously Carried

6.0 Business Arising – Nil

7.0 Correspondence – Nil

8.0 Reports

8.1 Clerk/Treasurer

The Clerk/Treasurer presented her monthly activity report (*Schedule 8.1*).

8.2 Financial

The Clerk/Treasurer presented the monthly overview report (*Schedule 8.2*).

8.3 2023/24 Q1 Budget Variance Report

The Clerk/Treasurer presented the Q1 budget-to-actuals figures (*Schedule 8.3*).

Commissioner O'Malley questioned CVFD Budget GL account numbers 5017 and GL account 5075 as they were over the budget amounts by 175% and 155% respectively. Clerk/Treasurer McCallum will get back to the Commission with details.

9.0 New/Other Business

9.1 Flower Baskets

The Commission discussed future use of flower baskets or alternatives for tourist season décor along the Village downtown.

Clerk/Treasurer McCallum will investigate several suggestions and return to the September meeting with details.

9.2 Regular Commission Meetings

The Commission discussed potential amendments to the Meeting and Procedures Policy.

Chair Hatch suggested that the regular monthly meeting be changed to the third (3rd) Wednesday of each month, which should allow for the bank statements to be received for the previous month, and therefore more up-to-date financial information. Discussion was held and Clerk/Treasurer McCallum will bring proposed amendments to the Meetings and Procedures Policy to the September meeting for review by the Commission.

10.0 In-camera per Section 408B (2) of the Municipal Government Act – Nil

11.0 Resumption of Public Meeting – Nil

12.0 Commissioner Roundtable

- Chair Hatch responded via email to Jennifer Webber, Communications Manager at MODC, re her recent article in the Municipal Insights regarding fire departments' aid with the recent rain/flooding. JOB WELL DONE and APPRECIATED!
- Chair Hatch thanked Commissioners Pauley and Mulrooney for their generous 'traffic directing' during the storm.
- Commissioners Mulrooney and Pauley stated while they were directing traffic during the storm and road issues, they were extremely touched, surprised and grateful for a lady and her daughter, from Hubbards, for delivering snacks, sandwiches to folks involved in the storm related issues.


- Chair Hatch and Clerk/Treasurer McCallum attended MODC's Village Planning Advisory Committee meeting on August 8th, C/T McCallum attended the Village Planning Review public meeting on August 5th.
- Chair Hatch reminded all of the Chester Art Centre "30 under 30-ish" Festival weekend activities coming up August 11-13th.
- Commissioner Mulrooney reminded all of the re-opening of the Chester Playhouse on August 26th.
- Commissioner Mulrooney informed the Commission that the sponsored family from Turkey will be arriving in Nova Scotia August 30th, thanks to local fundraising efforts.

13.0 Adjournment

The meeting was adjourned by the Chair at 8:14 pm.



Commission Chair
Nancy Hatch



Clerk/Treasurer
Heather McCallum

CVFD Report – August 9, 2023

The CVFD responded to 86 incidents in the month of July, with 50 of these calls during a 24-hour period from July 21st to July 22nd, 2023.

The first call on July 21st came in at just after 8pm for a house flooding in East River. The rain and lightning had been in full swing for about an hour or two at this point, and while on scene at East River, a call came in for a major motor vehicle accident on Highway 103. Over the next 24 hours, CVFD responded to numerous flooded basements, power lines arcing, carbon monoxide alarms, medicals, and a mutual aid response to East Hants to aid in the rescue & evacuation of residents caught in the historical flooding of the Windsor/Brooklyn area. It is a testament to the resilience of the members of CVFD that we were able to send our zodiac rescue boat, 572, with several members to the aid of our neighboring counties while contending with the “flood” of calls we were receiving.

The final call was wrapped up at approximately 7pm on Saturday, July 22nd - almost exactly 24 hours later. We in the Chester area were lucky to get away with only serious infrastructure damage, including several bridges collapsed or deemed unsafe for travel, roads and highways washed out, and homes completely flooded. The flash flooding, fortunately, did not claim any lives.

The numerous significant events over the spring and summer of 2023 - unprecedented wildfires in June, and historical flooding events in July, coupled with deployment of large search & rescue events both in the MODC and Hants County for victims of the flooding, highlight the contribution and importance of volunteers in the emergency services in Nova Scotia. The entirety of the fire department and Ground Search & Rescue personnel involved in this area are volunteers - putting in countless hours of their own time, risking their lives in the interim in fires and flash floods, in an attempt to keep their fellow citizens safe and bring closure to the families of those who were lost to these events. Even after days upon days of working from sunup to sundown, and beyond, these individuals would rise to the same challenge the following day, without complaint, until the job was completed.

Society owes an incredible debt of gratitude to these selfless souls.

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Greg Conron
Deputy Chief
Chester Fire Department

Cell (902) 275-8303
gconron@chesterfd.ca

**Village of Chester Commission
Request for Decision**

<p>Topic:</p> <p>Truck 531 Repairs</p>	<p>Date: August 9, 2023</p> <hr/> <p>Proposed By: Heather McCallum Clerk/Treasurer</p>
<p>Issue Summary:</p> <p>The Chester Volunteer Fire Department’s 531 pumper-tanker (2014 Spartan Metro Star) sustained significant damage during the July flood. It is in for repairs at Cummins now at an estimated cost of approximately \$58,000 including HST. They project completion of the work the week of August 21st, therefore the CVFD will not have to rent a temporary replacement truck from Ontario. Due to the expediency required, Cummins was given the go-ahead on the work.</p> <p>The repairs will need to be paid to the supplier upon completion of the work, with the hope that insurance reimbursement would come later. Staff are requesting authorization to access funds for this unplanned expense.</p>	
<p>Background:</p> <p>At time of writing, a claim has been submitted to the Village/CVFD insurer and we await their decision. (There is also a recently-announced Disaster Financial Assistance Program from the Province for flood damage that may be an option to explore if the 531 is deemed uninsured.)</p> <p>In the 2023/24 CVFD budget, the line item for “Vehicle Repair & Maintenance” in the operating budget is \$30,000, with 26% or \$7,931 spent in Q1. The payment could be funded through:</p> <ul style="list-style-type: none"> • Adjusting the CVFD2023/24 budget to find additional monies through cuts to other priorities • Access the Fire Emergency operating reserve which stood at \$118,222 as of June 30, 2023 • Access the Fire Apparatus capital reserve which stood at \$535,010 as of June 30, 2023, with budgeted purchases of \$122,200 planned for this fiscal year and 11% or \$13,840 spent in Q1 	
<p>Options:</p> <ol style="list-style-type: none"> 1. Authorize the Clerk/Treasurer, working with the CVFD, to access the fire operating reserve or the fire apparatus capital reserve to pay for the repairs, if required. If insurance reimbursement is received, it would go back into the applicable reserve fund. 	

2. Authorize the Clerk/Treasurer, working with the CVFD, to find the repair funding through realignment of the 2023/24 CVFD budget only. If insurance reimbursement is received, it would go back into the operating account.
3. A combination of the two; realign the budget where possible with access to reserve funds to make up the total required.

Note that there is no guarantee that insurance reimbursement will be received, or for what amount.

Considerations:

Financial Impacts

As above.

Policy Impacts

The availability of the 531 pumper-tanker is essential to the delivery of CVFD fire and rescue services.

Other

Recommendation:

Option 1 is recommended as a way to access repair funds without disrupting the CVFD priorities and projects planned for this fiscal year.

Option 2 could also be successful without disrupting projects if, for example, planned transfers to reserve of \$200,000 are reduced by the amount needed. Consultation with CVFD officers would be needed to determine the path forward.

Draft Motion:

That the Commission authorize the funding of flood damage repairs to the Chester Volunteer Fire Department's 531 pumper-tanker truck from reserve funds if required, in the amount of approximately \$60,000 including HST. Insurance reimbursement, if received, would be returned to the applicable reserve account(s).

**Village of Chester Commission
Clerk/Treasurer Activity Report
August 9, 2023**

- **Lido Pool:** We are now halfway through the swim season! We continue to post the schedule week-by-week as there are variations due to weather and staff availability. <https://villageofchesterns.ca/lido-pool.html>

The Lido was affected by the July flash floods and had to be closed for several days due to the storm itself and then clean-up. Other than debris, the facility appears not to have suffered any significant new damage.

We purchased a small pool vacuum to help with the storm clean-up but need a new permanent one. We're getting an opinion from a pool maintenance expert on what would be most suitable.

There is significant moisture in the lower level of the pool building. We've added a dehumidifier to run at night in an effort to forestall damage to the walls and ceiling.

- **Race Week:** The Village is collaborating with the Chester Yacht Club to align the overnight security we maintain at our respective facilities during Chester Race Week, per the recommendation from the Commission at the previous Regular meeting.
- **Chester Fire Services Committee:** The signed agreements are being submitted to the Registry of Joint Stocks to form the body corporate. The Village's insurance policies for the Chester Volunteer Fire Department require transferal to the Committee. The Clerk/Treasurer, MODC staff, and our insurance providers are meeting later this week to begin this process.
- **Boardroom Upgrade:** New chairs have arrived for the Village boardroom, but there is a delay in getting them assembled due to the flood response taking most of the maintenance team's time. An upgraded video monitor will be ordered this week; the Commission can decide once installed if they want a second one for the public gallery.

Report completed by:

Heather McCallum, Clerk/Treasurer

**Village of Chester Commission
Clerk/Treasurer Financial Report
August 9, 2023**

- **Scotiabank:** The **June 2023** bank statement is reconciled; the end of the statement the bank account balance was \$387,480.46 as of June 30th.

Online review shows that during the month of **July 2023** there have been bank deposits of \$4,228.84 and expenses of \$77,023.30 for a bank balance on July 31st of \$314,686.00.

- **MODC:** The Q2 quarterly tax advance for the Village Government, Village Fire, Outside Fire, and Fire Boat was received from the Municipality on August 2, 2023.
- **HST Offset:** The Province's HST Offset program is complete and the Village's share was \$5,087.58, received on August 2, 2023.
- **Financial Reporting:** The financial reporting for 2022/23 that the Village is required to submit to Municipal Affairs by September annually is completed, along with documents for 2021/22 that were outstanding. This includes the audited financial statements as well as a compensation and expense report re: Commissioners and the Clerk/Treasurer.
- **Q1 Budget Report:** The budget variance report for the first quarter of 2023/24 (Apr 1-Jun 30, 2023) shows budget-to-actuals for this period and percentage completion of revenue and expenses. Reports for the Village Commission and Chester Volunteer Fire Department will be reviewed this evening.
- **Chester Fire Services Committee:** New bank accounts will be required for the new body corporate and CVFD funds and investments transferred from Village accounts. The Clerk/Treasurer will work with MODC staff on this process and report back upon completion.
- **Vehicle Claim:** The CVFD 531 pumper-tanker truck was damaged in the July flash flooding and is in for repairs. The Clerk/Treasurer is working with the Village's insurance provider on recouping some of the repair cost.

Report completed by:

Heather McCallum, Clerk/Treasurer

Village of Chester Budget 2023/24

End of Quarter 1 (Apr 1-Jun 31, 2023) - Budget Variance Report

		Budget	YTD	YTD	
		2023/24	End of Q1	% Received	
Revenue by Source					
4100	Village General Gov't Tax (0.777)	373,454.00	93,595.98	25%	
	Village Fire Rate (0.740)	355,670.00	89,139.02	25%	1
4110	Rental Income - EMC	21,256.68	5,248.32	25%	
4116	Rental Income - Eastlnk	2,479.40	0.00	0%	
4200	HST Rebate	0.00	0.00	0%	2
4201	HST Offset Grant	3,000.00	0.00	0%	
	Transfer from Other Governments:			0%	
4225	Gov't of Canada - summer staff	2,500.00	0.00	0%	
4223	Gov't of NS - CCTH for Lido repairs	150,000.00	150,000.00	100%	3
TOTAL REVENUE		758,360.08	337,983.32	45%	
		<i>*Total does not include CCTH grant</i>	<i>*Includes CCTH grant</i>		4

Expenses

General Government

		Budget	YTD	YTD	
		2023/24	End of Q1	% Expended	
<u>Governance</u>					
5450	Annual Public Meeting	300.00	338.01	113%	
5477	Honorariums (Commissioners)	10,400.00	73.42	1%	5
	Property Tax Exemptions	5,000.00	0.00	0%	
	Non-Profit Tax Exemptions	3,000.00	0.00	0%	
5496	Election Expense	2,000.00	0.00	0%	6
	Section Total	20,700.00	411.43	2%	
<u>Administration</u>					
5250	Office Rent (75%)	18,000.00	3,519.65	20%	
5428	Cleaning VOC Office	2,400.00	617.52	26%	
5435	Audit (50%)	5,000.00	3,910.72	78%	
5440	Employee Wages	75,000.00	19,053.00	25%	7
5445	Office Supplies & Expenses	2,500.00	924.65	37%	8
5447	Employment Insurance	2,000.00	697.18	35%	
5448	Canada Pension Plan	4,000.00	1,577.33	39%	
5455	Advertising/Promotion	2,000.00	637.96	32%	9
5460	Memberships and Dues	1,500.00	552.71	37%	10
5465	Travel and Training	1,500.00	196.47	13%	11
5470	Bank Charges	350.00	56.04	16%	
5472	Consultants - Other	3,000.00	0.00	0%	
5475	Legal	5,000.00	51.62	1%	
5476	Medical Insurance	6,000.00	1,950.48	33%	
5478	Employee Benefits	2,000.00	0.00	-	
5480	Office Phone and Internet	2,000.00	501.32	25%	
5481	IT Support and Website	6,000.00	697.57	12%	
5490	Insurance	19,000.00	2,440.38	13%	
5495	Office Equipment & Programs	4,500.00	2,793.27	62%	12
	Section Total	161,750.00	40,177.87	25%	
<u>Lido Pool</u>					
5910	Maintenance and Operations	18,000.00	3,949.18	22%	13
5915	Lido Repairs	0.00	0.00	0%	
5925	Insurance	5,100.00	0.00	0%	
5935	Life Guard Wages	21,000.00	0.00	0%	
5940	Supervisor/Security (Race Week)	1,600.00	0.00	0%	
5945	Taxes - Waste Collection	1,200.00	552.94	46%	
	Section total	46,900.00	4,502.12	10%	

Expenses

General Government, con't

		Budget	YTD	YTD	
		2023/24	End of Q1	% Expended	
<u>Beautification/Events</u>					
5565	Flower/Baskets	22,000.00	9,567.43	43%	
5570	Wreaths	5,000.00	0.00	0%	
5582	Celebrations	9,500.00	9,500.00	100%	14
	Section Total	36,500.00	19,067.43	52%	
<u>Economic Development</u>					
	Tourism Attraction Projects	10,000.00	0.00	0%	
	Section Total	10,000.00	0.00	0%	
<u>Operations</u>					
5575	Compost Collections	23,000.00	6,520.94	28%	
5585	Property Maintenance	3,500.00	829.08	24%	
5960	Public Washrooms	15,000.00	2,251.53	15%	15
5224	Waste Removal	5,000.00	1,396.22	28%	16
	Section Total	46,500.00	10,997.77	24%	
<u>Jib Lot</u>					
5405	Jib Lot Maintenance	1,000.00	516.22	52%	
5410	Land Taxes - Waste Collection	650.00	309.36	48%	
5415	Water Lot Taxes - Waste Collection	125.00	69.29	55%	
	Section Total	1,775.00	894.87	50%	
<u>Protection</u>					
5501	Street Lights	8,000.00	2,016.66	25%	
5526	Repair & Maintenance - Street Lights	5,000.00	0.00	0%	
5540	Crossing Guard - Wages & WCB	11,000.00	3,311.65	30%	
	Section Total	24,000.00	5,328.31	22%	
Subtotal - General Government		348,125.00	81,379.80	23%	

Expenses

Emergency Services

		Budget	YTD	YTD
		2023/24	End of Q1	% Expended
5705	Maintenance & Repairs	4,000.00	494.07	12%
5710	EMC Insurance	1,300.00	0.00	0%
5715	EMC Taxes - Waste and Property	4,800.00	2,562.38	53%
Subtotal - Emergency Services		10,100.00	3,056.45	30%

Reserves (Planned)

5720	Emergency Services	11,156.68	0.00	0%	17
5743	General Government Operating	3,308.40	3,308.49	100%	
	Lido Pool	30,000.00	0.00	0%	18
Subtotal - Reserve Transfers		44,465.08	3,308.49	7%	19

Fire Services Operations

	CVFD (see separate budget for detail)	355,670.00	172,074.42	48%	20
Subtotal - Fire Operations		355,670.00	172,074.42	48%	

TOTAL EXPENSES		758,360.08	259,819.16	34%	
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Village of Chester

2023/24 Q1 Budget Variance - Notes

- 1 Recommend removing the CVFD revenue and corresponding lump expense line items from the Village budget when these are revised/separated.
- 2 Not shown in original budget, but once HST returns are able to be made, we should expect a rebate.
- 3 Provincial grant awarded after the 2023/24 Budget passed; Budget should be revised to include this project. Recommend this be done when the budget split happens re the Chester Fire Services Committee becoming a body corporate.
- 4 The amount of the Provincial grant is not included in the 2023/24 Budget column, but is in the actuals. The percentage figure in the revenue section is therefore off.
- 5 Includes WCB remittance only.
- 6 The June 2023 regular election was cancelled; Commissioner elected by acclamation.
- 7 Includes WCB remittance with salaries (C/T 75% and AA 50%).
- 8 Includes onboarding supplies for new Clerk/Treasurer (new office chair, etc.)
- 9 Recommend moving \$300 for giveaway cards to Tourism Attraction Projects line.
- 10 Includes annual AMANS membership and Zoom subscription renewal.
- 11 Includes NSFM Main Streets workshop and boardroom table mileage.
- 12 Includes Boardroom audio-visual and furniture upgrades for Commission meetings, which were not included in budget but the Commission separately approved by motion.
- 13 Includes power, telephone and wifi, landscaping maintenance, and facility maintenance.
- 14 Community grants 2023/24 disbursal.
- 15 Includes landscaping maintenance, cleaning services and supplies, and facility maintenance.
- 16 This includes garbage removal from the large bin outside the Fire Hall. Recommend moving this portion to CVFD budget.
- 17 Planned transfer to EH Services reserve scheduled for Q4.
- 18 Planned transfer to Lido Pool reserve scheduled for Q3; consider redirect to capital repair project.
- 19 These planned reserve transfers do NOT include the transfer of the 2022/23 surplus to reserves (\$45,415 operating; \$146,483 capital), which is outside the realm of this budget.
- 20 See note #1.

Chester Volunteer Fire Department (CVFD) Budget 2023/24

End of Quarter 1 (Apr 1-Jun 31, 2023) - Budget Variance Report

	Budget	YTD	YTD
	2023/24	End of Q1	% Received

Revenue by Source

4100	Village Fire Rate (0.740)	355,670.00	89,139.02	25%	1
	Outside Area Fire Rate (0.740)	371,568.00	93,408.00	25%	
4116	Fire Services Assoc of NS - Training	10,000.00	0.00	0%	
4220	Extraordinary Revenue	0.00	2,500.00	-	2

TOTAL REVENUE	737,238.00	185,047.02	25%
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Expenses

Fire Operations

		Budget	YTD	YTD	
		2023/24	End of Q1	% Expended	
<u>Administration</u>					
5210	Salaries - Bookeeping & Management	42,450.00	9,016.57	21%	3
5250	Overhead - Bookeeping & Management	5,900.00	1,173.22	20%	
5435	Audit (50%)	5,000.00	3,910.72	78%	
5442	Office Supplies & Expenses	1,000.00	204.97	20%	
5473	Chester Fire Services Committee	5,000.00	0.00	0%	
5475	Legal	3,000.00	639.79	21%	
	Section Total	62,350.00	14,945.26	24%	
<u>Firefighting Force</u>					
5115	Firefighters Honorarium	50,000.00	0.00	0%	
5116	In Lieu of Fundraising	15,000.00	0.00	0%	
5154	Uniforms	3,000.00	171.64	6%	
5167	24 Hour Accident Insurance	9,400.00	8,137.00	87%	
5172	24 Hour Family Insurance	6,300.00	6,434.00	102%	
5174	Firefighters Banquet	2,500.00	153.17	6%	
	Section Total	86,200.00	14,895.81	17%	
<u>Training & Education</u>					
5120	Training	35,000.00	3,084.96	9%	
5150	Fire Prevention & Education	3,000.00	0.00	0%	
5156	Chief's Conference	500.00	0.00	0%	
5485	Bursary	1,500.00	1,500.00	100%	
	Section Total	40,000.00	4,584.96	11%	

Expenses

Fire Operations, con't

4

		Budget	YTD	YTD
		2023/24	End of Q1	% Expended
<u>Fire Fighting Equipment</u>				
5040	Medical Supplies	2,000.00	287.75	14%
5075	Tools & Equipment	7,500.00	11,648.26	155%
5315	Vehicle Fuel	8,000.00	3,172.28	40%
5320	Vehicle Insurance	10,200.00	1,183.00	12%
5626	Inshore Boat Equipment	250.00	0.00	0%
5090	SCBA Masks	2,000.00	0.00	0%
	Section Total	29,950.00	16,291.29	54%
<u>Personal Protective Equipment</u>				
5030	General PPE	8,250.00	0.00	0%
5130	Bunker Gear	18,500.00	19,131.21	103%
	Section Total	26,750.00	19,131.21	72%
<u>Communication</u>				
5095	Communications Contract	5,000.00	1,512.61	30%
5100	Communications General Repair	500.00	0.00	0%
5105	Pagers	2,000.00	3,685.46	184%
5110	Communications (Radio) Upgrades	7,500.00	9,911.92	132%
5164	Mobile Radio Service Plan	1,500.00	187.72	13%
	Section Total	16,500.00	15,297.71	93%

Expenses

Fire Operations, con't

		Budget	YTD	YTD
		2023/24	End of Q1	% Expended
<u>Maintenance</u>				
5088	Small Engine Maintenance	500.00	0.00	0%
5126	Extinguishers	850.00	0.00	0%
5125	SCBA Fill Station Maintenance	7,500.00	275.31	4%
5135	Bunker Gear Inspection & Repair	4,000.00	0.00	0%
5138	Ladder/Harness Inspection	1,200.00	0.00	0%
5310	Vehicle Repair & Maintenance	30,000.00	7,931.07	26%
5017	Jaws of Life	1,500.00	2,628.00	175%
	Section Total	45,550.00	10,834.38	24%
<u>Building & General</u>				
5205	Telephone & Alarm	5,000.00	1,776.64	36%
5220	Building Utilities	20,000.00	1,543.16	8%
5223	Taxes & Collection Fee - 4070 Hwy 3	1,200.00	846.11	71%
5229	Janitorial	2,500.00	617.52	25%
5230	Maintenance (10)	12,000.00	4,290.94	36%
5235	Insurance (Building)	6,500.00	0.00	0%
5240	Consumables	4,000.00	2,035.79	51%
5241	Storm Supplies & Rentals	4,500.00	0.00	0%
5442	Office Supplies & Expenses	500.00	204.97	41%
	Section Total	56,200.00	11,315.13	20%
Subtotal - Fire Operations		363,500.00	107,295.75	30%

Expenses

Fire Capital Budget		Budget	YTD	YTD	
		2023/24	End of Q1	% Expended	
<u>Capital Purchase</u>					
1815	Project Consultant - New Station	50,000.00	0.00	0%	
5080	Low Angle Rescue Equipment	4,000.00	2,613.46	65%	
5081	Fire Fighting Hand Tools	6,000.00	0.00	0%	
5032	Non-Structural Rescue Boots	13,200.00	0.00	0%	
5058	High Pressure Air Bags - Heavy Extraction	7,500.00	0.00	0%	
5036	Wheeled Stokes Basket	2,000.00	0.00	0%	
5033	Dry Hydrant Installation	10,000.00	0.00	0%	
5023	Coveralls	4,500.00	1,650.21	37%	
5026	511 Refit	25,000.00	9,576.53	38%	
Subtotal - Capital Purchase		122,200.00	13,840.20	11%	
<u>Transfer to Reserves</u>					
3560	Fire Apparatus Loan Repayment	50,938.47	50,938.47	100%	6
5305	Fire Apparatus (Planned)	200,000.00	0.00	0%	7
Subtotal - Reserve Transfer		250,938.47	50,938.47	20%	8
TOTAL EXPENSES		736,638.47	172,074.42	23%	

CVFD Fire Boat Budget 2023/24

	Budget	YTD	YTD
	2023/24	End of Q1	% Received

Revenue by Source

4600	MODC Island Area (Fire Boat)	10,548.00	2,637.00	25%
TOTAL REVENUE		10,548.00	2,637.00	25%

	Budget	YTD	YTD
	2023/24	End of Q1	% Expended

Expenses

5605	Fire Boat Fuel & Oil	1,000.00	0.00	0%
5615	Fire Boat Consumable Items	800.00	0.00	0%
5620	Fire Boat Maintenance	6,300.00	2,727.55	43%
5625	Fire Boat #571 Insurance	2,100.00	0.00	0%
5627	Marina Fees	0.00	0.00	0%
5640	Bank Charges Fire Boat	100.00	0.00	0%
TOTAL EXPENSES		10,300.00	5,364.55	52%

Chester Volunteer Fire Department 2023/24 Q1 Budget Variance - Notes

- 1 See note #1 on VOC Budget Variance report.
- 2 This was a contribution from the residents of Shaw Island for the Bear Paw water pump equipment.
- 3 Includes salaries (C/T 25% and AA 50%).
- 4 The unprecedented wildfires in May-June 2023 came with additional costs.
- 5 Unexpected damage to the 531 truck in the flash floods in July 2023 is estimated at \$60,000. TBD how funds will be allocated for repairs.
- 6 This was the final payment on the loan.
- 7 Planned transfer to Fire Apparatus reserve scheduled Q4.
- 8 The planned reserve transfers do NOT include the transfer of the 2022/23 surplus to reserves (\$TBD operating), which is outside the realm of this budget. This should be completed in Q2 before budget separation, if possible.
- 9 The Fire Boat is retired from service and requires replacement.