

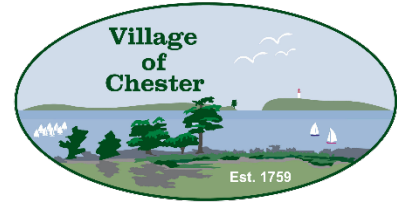
Minutes

Village Commission Monthly Meeting Wednesday, July 17, 2024 – 6:00pm

In-Person & Virtual Meeting

27 Pleasant Street, Chester

Video Archive <https://www.youtube.com/@villageofchesterns>



Present: Geraldine Pauley, Chair; Randall O'Malley, Vice-chair; Laura Mulrooney, Commissioner; Tom Mulrooney, Commissioner; Gloria Nauss, Commissioner

Staff: Heather McCallum, Clerk/Treasurer; Maxine Veinot, Recording Secretary

1.0 Call to Order

Chair Pauley called the July 17, 2024 Regular Monthly Meeting of the Village of Chester Commission to order at 6:04 pm.

Clerk/Treasurer McCallum stated the Land Acknowledgement:

As we meet today, we acknowledge that we live in Mi'kma'ki, the traditional and ancestral territory of the Mi'kmaq people. We are all treaty people with a responsibility to each other and to this land.

2.0 Public Forum

There were no members of the public in attendance.

3.0 Approval of Agenda/Additions to Agenda

The Clerk/Treasurer asked to add two late items to the agenda

- Under "Correspondence" item 6.2 Chester Playhouse Loading Zone
- Under "New Business" item 8.3 Office Mini-Fridge

Commissioner T Mulrooney asked to have several items added to agenda:

- Under "New Business" item 8.4 August Meeting
- Under "New Business" item 8.5 Reserve Funds
- Under "New Business" item 8.6 EDM report

Motion #24-057: Commissioner Nauss moved; Commissioner L Mulrooney seconded: That the Agenda of the July 17, 2024 Regular Monthly Meeting be approved as amended.

Motion carried unanimously.

4.0 Review/Approval of Minutes

4.1 Annual Public Meeting: Tuesday, June 18, 2024

Motion #24-058: Commissioner O'Malley moved; Commissioner Nauss seconded: That the Minutes of the June 18, 2024 Annual Public Meeting be approved as presented.

Motion carried unanimously.

4.2 Monthly Commission Meeting: Wednesday, June 19, 2024

Motion #24-059: Commissioner L Mulrooney moved; Commissioner Nauss seconded: That the Minutes of the June 19, 2024 Monthly Commission Meeting be approved as presented.

Motion carried unanimously.

5.0 Business Arising

5.1 Audit Letters

Clerk/Treasurer McCallum reviewed the Request for Decision accompanying the audit letters from Morse Brewster Lake (*Schedule 5.1*).

It was noted that several letters are addressed to the previous Chair, Nancy Hatch. The C/T will confirm how Morse Brewster Lake would prefer to handle the change.

Motion #24-060: Commissioner L Mulrooney moved; Commissioner Nauss seconded: That the Commission approve the audit letters as received from Morse Brewster Lake and direct the Chair and Clerk/Treasurer to sign and return the letters as required.

Motion carried unanimously.

5.2 Jib Lot Maintenance

Clerk/Treasurer McCallum reviewed the Request for Decision regarding repairs to the Jib Lot bollards and fence (*Schedule 5.2*). She noted that a replacement fence should be considered in the next 1-2 years.

Motion #24-061: Commissioner T Mulrooney moved; Commissioner Nauss seconded: That the Commission approve repairs to the Jib Lot property bollards (grey) and fence as outlined, for an approximate cost of \$350 and obtain estimates to replace the fence in the next two years.

Motion carried unanimously.

6.0 Correspondence

6.1 Municipal Affairs: Tax Exemption By-law Acknowledgement

A letter from Municipal Affairs confirms their receipt of the Commission's amended by-law per the MGA 429, and is provided for information. Ministerial approval is not required.

6.2 Chester Playhouse Loading Zone

The Playhouse emailed the Village that they are seeking the installation of a loading zone in front of the building for accessible loading and unloading of guests. This is in the jurisdiction of Province and MODC. Parking challenges in the Village core were noted.

Motion #24-062: Commissioner O'Malley moved; Commissioner Nauss seconded: That the Clerk/Treasurer draft a letter of support for the addition of an accessible loading zone in front of the Chester Playhouse in principle, when the theatre is in use for performances.

Motion carried unanimously.

7.0 Reports

7.1 Clerk/Treasurer

The Clerk/Treasurer presented her monthly activity report (*Schedule 7.1*).

It was agreed that Clerk/Treasurer McCallum will create a public survey to canvas Village residents and businesses on street beautification. This should include the present flower baskets' maintenance and costs, other options, and be open to other suggestions. The C/T will bring a draft survey back to the next meeting.

7.2 Financial

The Clerk/Treasurer presented the monthly financial overview report (*Schedule 7.2*).

- **2024/25 Q1 Budget Variance Report**

Clerk/Treasurer McCallum presented the Q1 Budget Variance Report included with the financial report.

7.3 Chester Fire Services Committee (CFSC)

The Clerk/Treasurer shared the Fire Chief's July 2024 report for information.

7.4 Lunenburg County Accessibility Advisory Committee (LCAAC)

The July Update from the Accessibility Coordinator was provided for information.

7.5 MODC Village Planning Advisory Committee (VPAC)

Vice-chair O'Malley reported that there has been no VPAC meeting recently, but that MODC held a Public Hearing on the Draft Village Land Use By-Law on July 11th. This drew a large crowd of residents opposed to its density provisions due to water availability. (Council withdrew the draft for further consideration.)

There is another Public Hearing coming up on a development agreement for a build of 24 dwelling units on Chester Commons Road. This is scheduled for July 22nd at 6:30pm in Municipal Council Chambers.

8.0 New/Other Business

8.1 ANSV Conference and Board Membership

The Clerk/Treasurer reviewed the request for decision regarding attendance at the Association of Nova Scotia Villages' Annual Conference, taking place September 20-21, 2024 in the Village of St. Peter's.

It was agreed that the Clerk/Treasurer, Chair Pauley and Commissioner L Mulrooney will be registered to attend the ANSV Annual Conference. Commissioner T Mulrooney will be an alternate.

There was no interest expressed by Commissioners in ANSV Board membership at this time.

8.2 Accessibility Assessment Report

The final report and Class D estimates regarding the Public Washroom and Lido Pool were received on June 21, 2024.

The Clerk/Treasurer was directed to provide a report and recommendation within the 2024/25 Capital project budget that the Village has available.

8.3 Office Mini-Fridge

Clerk/Treasurer McCallum provided options for a replacement fridge in the office kitchenette.

Motion #24-062: Commissioner T Mulrooney moved; Commissioner Nauss seconded: That the Clerk/Treasurer purchase a new office mini-fridge from Canadian Tire for the approximate amount of \$280 + taxes from the Office Supplies budget.

Motion carried unanimously.

8.4 August Monthly Meeting

A brief discussion was held on whether to hold an August 2024 Regular Monthly Meeting. Deferring one meeting in the summer was a past practice.

Motion #24-064: Commissioner T Mulrooney moved; Commissioner Nauss seconded: That no August 2024 Monthly meeting be held. If issue(s) arise, a Special meeting can be called.

Motion carried unanimously.

8.5 Reserve Funds

Commissioner T Mulrooney is concerned that there is more money in reserve funds than the Province would like. Clerk/Treasurer McCallum will liaise with Municipal Affairs on this question. She noted that the Reserve Policy requires revision due to the separation of Village and Fire resources. *The C/T will prepare a report and draft policy to bring forward to a future meeting.*

8.6 EDM Report

Commissioner T Mulrooney commented that this report was completed in 2019 and has not yet been actioned. Clerk/Treasurer McCallum noted that this report is an excellent starting point for the development of a new Village Strategic Plan. *It was determined that a workshop on this topic will be scheduled in October.* The C/T will circulate the report to Commissioners who don't have a copy.

9.0 Commissioner Roundtable – Nil

10.0 In camera – per Section 408B (2) of the Municipal Government Act

Motion #24-065: Commissioner O'Malley moved; Commissioner L Mulrooney seconded: That the Commission move in camera as per Section 408B (2) of the Municipal Government Act.

Motion carried unanimously.

The Commission recessed at 7:28 pm.

11.0 Resumption of Public Meeting – report in public session per Section 408B (3) of the Municipal Government Act.

The Commission resumed the public meeting at 7:54 pm.

11.1 Cleaning Contract

Motion 24-066: Commissioner T Mulrooney moved; Commissioner L Mulrooney seconded: That the Clerk/Treasurer end the contract with Perfect Home Cleaning for cleaning of the Village office at 27 Pleasant Street, Chester, and contract Inside Out Cleaning Services for \$289.95/month + tax. Service to be reviewed in three months.

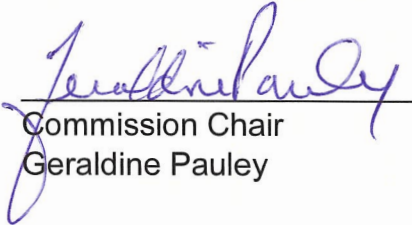
Motion carried unanimously.


14.0 Adjournment

There being no further business, the meeting was adjourned at 7:55 pm.

Next meetings:

- Regular Monthly Meeting on September 18, 2024 at 6:00 pm


Commission Chair
Geraldine Pauley


Clerk/Treasurer
Heather McCallum

Schedule 5.1



**Village of Chester Commission
Request for Decision**

<p>Topic:</p> <p>Morse Brewster Lake Audit Letters: Management, Engagement, and Representation</p>	<p>Date: Jul 17, 2024</p> <p>Proposed By: Heather McCallum Clerk/Treasurer</p>
<p>Issue Summary:</p> <p>The 2023/24 Audited Financial Statements were presented at the June 18, 2024 Annual Public Meeting and approved at the June 19, 2024 Monthly Commission Meeting. The accompanying audit letters arrived July 12th – three of which require a signature.</p>	
<p>Background:</p> <p>These letters are part of the audit process under Canadian Public Sector Accounting Standards.</p> <ul style="list-style-type: none"> • Management letter: From Morse Brewster Lake to the Commission – <i>for information</i> • Management’s Responsibility statement: For insertion into the final copy of Financial Statements – <i>Commission Chair and Clerk/Treasurer sign</i> • Engagement letter: A summary of the service provided by Morse Brewster Blake – <i>Commission Chair signs</i> • Representation letter: Confirming all information provided was correct to the best of our knowledge and belief – <i>Clerk/Treasurer signs</i> 	
<p>Options:</p> <ol style="list-style-type: none"> 1. Direct the Chair and Clerk/Treasurer to sign the letters as provided and return to the auditors. 2. Decline to sign current drafts if there are questions or concerns, and request amendments to the letters from the auditors. 	
<p>Considerations:</p> <p><u>Policy Impacts</u> The Village is required to follow this process under the Municipal Government Act and its Financial Reporting & Accounting Manual.</p>	

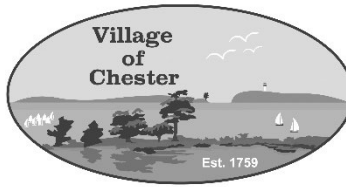
Recommendation:

Option 1 is recommended, unless the Commission have questions or concerns.

Draft Motion:

That the Commission approve the audit letters as received from Morse Brewster Lake and direct the Chair and Clerk/Treasurer to sign and return the letters as required.

Schedule 5.2



**Village of Chester Commission
Request for Decision**

Topic: Jib Lot Maintenance: Repairs	Date: Jul 17, 2024
	Proposed By: Heather McCallum Clerk/Treasurer
Issue Summary: Preliminary costs are provided for repairs at the Village’s Jib Lot property. Direction is requested.	
Background: At the June 19, 2024, concerns were raised about the condition of parking bollards in front of the Fire Department memorial at the Jib Lot, as well as some missing pickets on the surrounding fence. The Clerk/Treasurer was tasked with providing recommended solutions. <ul style="list-style-type: none">• Bollards: Photos are provided of the existing park entrance, and proposed bollard covers (I suggest grey with red flashing).• Fence: Our maintenance provider, Mr. Dominey, estimates 6-8 pickets missing and about 15 loose. He proposes to re-space the existing pickets in the short term. The Commission should consider planning for a fence replacement in the next two years.• MODC maintenance staff would provide the labour – a minimum call is 3 hours which should be sufficient for the work.	
Options: <ol style="list-style-type: none">1. That repairs proceed as outlined on the preliminary costs attached this summer.2. That a different approach to repairs be considered and brought back to the Commission.3. Delay repairs until spring and budget to do the repairs in 2025/26.	

Considerations:

Financial Impacts

While the repairs are not a large expense at approximately \$350, the 2024/25 budget line for Jib Lot maintenance is \$1,500 and there is \$678 posted to it now. It is entirely possible that cost can be absorbed in overall operations, or a modest transfer from the Operational Reserve could be considered if necessary.

Other

Beautification is an important role for the Village Commission in Chester.

Recommendation:

Staff recommend option 1.

Draft Motion:

That the Commission approve repairs to the Jib Lot property bollards and fence as outlined, for an approximate cost of \$350.

Jib Lot Repairs
Preliminary Estimate

Bollards

Sleeve covers (2)	\$145.58	Seton Canada
+ shipping	\$14.95	
+ tax (payable 4.286%)	\$6.88	
Materials total	\$167.41	
Labour	\$55.00	MODC
Bollards total	\$222.41	

Fence

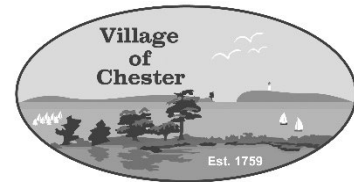
Existing pickets re-spaced	\$0.00	
Other materials TBD	\$50.00	Hardware
Labour	\$110.00	MODC
Fence total	\$110.00	

Total **\$332.41**



Schedule 7.1

Village of Chester Commission Clerk/Treasurer Activity Report July 17, 2024



- **Lido Pool:**
 - As you know, the pool opened on June 29th with a full complement of staff. They all attended a two-hour orientation on June 28th.
 - Two new lifeguard chairs donated to the swim program have been installed on the pool deck.
 - The MOU Discussed last month was approved by our legal advisor and signed by the Chester District Swim Program's director, Darcy Stevens, and myself.
 - Security cameras are back up and running.
 - The leak on the exterior wall is worse this year and our maintenance staff is having to top up water levels more often. This is part of the capital repairs scheduled for September.
 - People who aren't familiar with the pool find it difficult to locate – even from the public washroom parking. I'm gathering costs for 1-2 larger and more prominent signs and will keep the Commission update.
 - The report on the Accessibility audit of the washroom and pool has been received. Costs are considerably higher than hoped (a grand total of \$823,000!), so some choices will need to be made. To be discussed later in this evening's agenda.

- **Beautification:**
 - The 76 Village flower baskets have been installed.
 - Several benches near the public washroom needed repairs, which have been completed.
 - In the wake of the storms last summer, the Commission discussed whether to move away from flower baskets to a more sustainable option. I would suggest that the Village began public consultation with a survey physically mailed to residents as well as available online. If this is agreeable, I will draft a survey.

- **Chester Fire:** While the Chief's report is included later in the agenda, there are a few other updates you may be interested in.
 - Fire station pre-design project: The Acre Architects team are in their final stages of geotechnical assessment (that's why there is an excavator on the site!) and exterior building design, with the interior floorplan pretty much complete. Class D estimates are expected around the end of July. There will be a public engagement session on building design(s) most likely in August.
 - I'm starting to work with Dan Pittman at the Municipality on the Phase 2 RFP for fire station final designs and tender documents. (When that is complete, the Committee can go out for funding.)
 - A website is being developed for the Committee, and a social media campaign to raise awareness about the fire service, how it has changed, etc.

- **Strategic Plan:**
 - Question: Do Commissioners have a preference of August or September to hold a strategy development session?

- **Meetings & Training:**

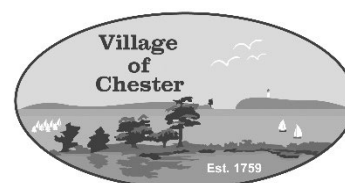
- All staff, including lifeguards, have completed WHMIS training.
- I completed a Workplace Violence & Harassment for Managers training course.
- The quarterly Association of Nova Scotia Villages (ANSV) meeting was held on Jul 11th.
- The South Shore Regional AMA monthly meeting is scheduled for July 17th. Any news from that meeting will be delivered verbally.

Report completed by:

Heather McCallum, Clerk/Treasurer

Schedule 7.2

Village of Chester Commission Clerk/Treasurer Financial Report July 17, 2024



- **Scotiabank:**
 - The June 2024 bank statement has been reconciled. We started the month with \$618,624.46 in the bank and ended with \$557,223.99.
 - The Utility Reserve Investment renewed automatically on June 16th at 4.25%. The fund had \$53,109.29 at renewal.
 - The reallocation of fire-related funds to Chester Fire Services Committee accounts will be discussed later this evening.

- **HST Offset & Rebate:**
 - The provincial HST Offset Program grant was received in the amount of \$9,141 for 2022/23, of which the Village portion is \$3,862 or 42.25% of the spend that year.
 - The federal GST-HST Rebate application for the second half of 2023/24 has been submitted.

- **Audit**
 - The audit letters are on tonight's agenda; once signed and returned, the final Financial Statements will be received and posted.
 - A final revised 2023/24 Budget Reconciliation report is in progress, incorporating adjustments from the audit.

- **Budget Report:**
 - The 2024/25 Q1 Budget Variance report (Apr 1-Jun 30) is attached to this report.

Report completed by:
Heather McCallum, Clerk/Treasurer

Village of Chester Commission
 Budget Variance Report - General Gov't Operations
 2024/25 Q1 Apr 1-Jun 30 (75% of fiscal year remaining)

	Actual 04/01/2024 to 06/30/2024	Budget 04/01/2024 to 03/31/2025	Percent Remaining	Notes
REVENUE - General Gov't Operations				
Revenues				
4100 Village General Govt Tax	90,645.00	408,476.05	-77.81	Q1 tax advance to date
4116 Eastlink Rental/Tower	0.00	2,615.00	-100.00	Received in Q2
TBD HST Rebate	0.00	0.00	0.00	
4201 HST Offset Grant	0.00	1,710.00	-100.00	Received in Q2
4225 Transfer fr Federal Govt-Lifeguards	0.00	2,400.00	-100.00	To come end of swim season
Total	90,645.00	415,201.05	-78.17	
TOTAL REVENUE	90,645.00	415,201.05	-78.17	

	Actual 04/01/2024 to 06/30/2024	Budget 04/01/2024 to 03/31/2025	Percent Remaining	Notes
EXPENSES - General Gov't Operations				
Governance				
5450	339.75	350.00	-2.93	Complete - ads and hall rental
5477	2,789.25	10,820.00	-74.22	
5461	0.00	2,160.00	-100.00	
5431	0.00	5,000.00	-100.00	Unknown until end of fiscal year
5432	0.00	3,000.00	-100.00	Unknown until end of fiscal year
5496	333.50	2,625.00	-87.30	Complete - ads and hall cancellation fee
	3,462.50	23,955.00	-85.55	
Administration				
5430	3,633.39	16,000.00	-77.29	
5428	115.00	4,070.00	-97.17	Supplier not invoiced yet
5435	0.00	4,200.00	-100.00	This will be over due to accounts' split.
5440	18,690.60	68,000.00	-72.51	
5445	1,156.76	4,000.00	-71.08	
5447	717.30	2,300.00	-68.81	
5448	1,612.20	4,500.00	-64.17	Incl RFP ads
5455	549.47	2,000.00	-72.53	
5460	456.23	1,500.00	-69.58	
5465	58.47	4,000.00	-98.54	
5470	50.32	300.00	-83.23	
5472	0.00	3,000.00	-100.00	
5475	104.29	3,000.00	-96.52	
5476	1,799.85	6,250.00	-71.20	Telus Health
5478	1,086.00	4,060.00	-73.25	RSP
5480	562.36	2,200.00	-74.44	
5481	0.00	6,700.00	-100.00	Suppliers have not invoiced yet
5490	1,379.00	24,300.00	-94.33	24-hr accident annual; remainder renewal in Oct
5492	0.00	2,500.00	-100.00	Renewal in Oct
5495	3,894.44	5,000.00	-22.11	Incl \$2,218 in annual software renewals; printer penalty
	35,865.68	167,880.00	-78.64	
Protection				
5501	2,074.45	12,625.00	-83.57	
5526	10,298.21	10,300.00	-0.02	Decorative light repair from 23/24 completed in May
5540	3,330.22	11,500.00	-71.04	
	15,702.88	34,425.00	-54.39	

	Actual 04/01/2024 to 06/30/2024	Budget 04/01/2024 to 03/31/2025	Percent Remaining	Notes
Beautification				
5565 Flower Baskets	21,721.92	23,000.00	-5.56	Essentially complete
5570 Wreaths	0.00	5,000.00	-100.00	
5582 Community Celebrations/Grants	10,000.00	10,000.00	0.00	Complete
Beautification Total	31,721.92	38,000.00	-16.52	
Economic Development				
5590 Tourism Attraction Projects	0.00	10,000.00	-100.00	
Economic Development Total	0.00	10,000.00	-100.00	
Misc Operations				
5575 Summer Compost Collection	3,382.54	22,310.00	-84.84	
5585 Property Maintenance/Landscaping	596.51	4,000.00	-85.09	Includes pest control
5960 Public Washrooms Operation/Maintenance	3,868.02	15,000.00	-74.21	
Misc Operations Total	7,847.07	41,310.00	-81.00	
Jib Lot				
5405 Jib Lot Maintenance	677.86	1,500.00	-54.81	
5410 Land Taxes (Waste Collection)	311.54	650.00	-52.07	Installment 1 of 2 paid
5415 Water Lot Taxes (Waste Collection)	69.29	150.00	-53.81	Installment 1 of 2 paid
Jib Lot Total	1,058.69	2,300.00	-53.97	
Lido Pool & Washroom				
5910 Lido Maintenance & Operations	18,128.66	32,000.00	-43.35	Includes up-front supplies, pump replacement, vacuum
5925 Lido Insurance	0.00	5,100.00	-100.00	Renewal in Oct
5935 Life Guard Wages	0.00	25,500.00	-100.00	Will begin and end in Q2
5940 Supervisor/Security (Race Week)	0.00	1,600.00	-100.00	
5945 Lido Taxes (Waste Collection Fee)	566.12	1,200.00	-52.82	Installment 1 of 2 paid
Lido Washroom Total	18,694.78	65,400.00	-71.41	
Reserves (Planned)				
5743 Gen Gov't Operating Reserve Deposit	0.00	1,931.05	-100.00	
5937 Lido Pool Reserve Deposit	0.00	30,000.00	-100.00	
Reserves Total	0.00	31,931.05	-100.00	
TOTAL EXPENSE	114,353.52	415,201.05	-72.46	

Village of Chester Commission
 Budget Variance Report - Capital
 2024/25 Q1 Apr 1-Jun 30 (75% of fiscal year remaining)

	Actual 04/01/2024 to 06/30/2024	Budget 04/01/2024 to 03/31/2025	Percent Remaining	Notes
REVENUE - Capital				
Revenues				
4130	100,000.00	100,000.00	0.00	
4120	150,000.00	150,000.00	0.00	
4170	0.00	65,105.00	-100.00	Requirement of federal grant
Total	250,000.00	315,105.00	-20.66	
TOTAL REVENUE	250,000.00	315,105.00	-20.66	
EXPENSES - Capital				
Capital Projects				
5915	0.00	150,000.00	-100.00	Engineering report cost posted Q2
5916	0.00	165,105.00	-100.00	Accessibility audit cost posted Q2
Capital Projects Total	0.00	315,105.00	-100.00	
TOTAL EXPENSE	0.00	315,105.00	-100.00	

Village of Chester Commission
 Budget Variance Report - **EMC Building**
 2024/25 Q1 Apr 1-Jun 30 (75% of fiscal year remaining)

	Actual 04/01/2024 to 06/30/2024	Budget 04/01/2024 to 03/31/2025	Percent Remaining	Notes
REVENUE - EMC Building				
Revenues				
4110 Rental income - EMC	5,248.32	21,260.00	-75.31	
4180 Transfer from EHS Reserve	0.00	13,875.00	-100.00	Reserve funds transferred for roof project on Jul 12th
Total	5,248.32	35,135.00	-85.06	
TOTAL REVENUE	5,248.32	35,135.00	-85.06	

	Actual 04/01/2024 to 06/30/2024	Budget 04/01/2024 to 03/31/2025	Percent Remaining	Notes
EXPENSES - EMC Building				
EMC				
5705 EMC Maintenance & Repairs	78.22	3,500.00	-97.77	
5710 EMC Insurance	0.00	1,200.00	-100.00	Renewal in Oct
5715 EMC Taxes (Property & Waste)	2,560.82	5,260.00	-51.32	Installment 1 of 2 paid
EMC Total	2,639.04	9,960.00	-73.50	
Reserves (Planned)				
5720 EMS Reserve Deposit	0.00	11,300.00	-100.00	
Reserves Total	0.00	11,300.00	-100.00	
Capital Projects				
5709 EMC Capital Project	12,042.13	13,875.00	-13.21	Roof replacement completed in Jun
Capital Projects Total	12,042.13	13,875.00	-13.21	
TOTAL EXPENSE	14,681.17	35,135.00	-58.21	



Chester Volunteer Fire Department

Email - info@chesterfd.ca

Station (902)275-5113 - Fax (902)275-2134

Chief's Report July 2024

The CVFD responded to 27 incidents:

13 medicals, 2 investigations, 3 MVA, 1 structure fire, 2 EHS assists, 1 mutual aid, 1 chimney fire, 3 fire alarms, 1 trash fire.

We attended the Shore Cycle pre plan meeting at Shore Cycle in Martins River at the request of Martins Rivers Chief, our job will be water supply with 541 and the bear paw at the swamp just before Shore Cycle, our tanker and a Ba crew. We attend two separate nights for this pre planning.

We attend the thank you in Shelburne on Jun 7, 2024. Was a great thing to be part of and feel the true thankfulness of the whole community.

We were invited by Blandford July 6th to participate in a scenario involving a fire in the Coleman cove area.

We had the first half of our interior crew complete their live fire refresher at the Nova Scotia FireFighters School on June 23.

Our monthly practice in June involved advancing lines and high volume supply hose.

I attended a Chiefs meeting where I was nominated to create the agendas. We as a group have suggested Bruce Blackwood be the chair so no one feels it's driven by any one department.

I conducted 49 external emails this last month and 39 external phone calls.

Thank you
Chief Stevens
CVFD