

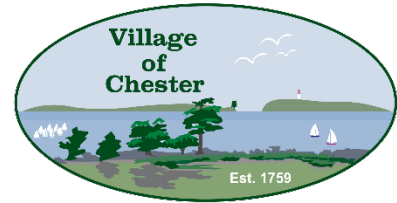
# Minutes

## Village Commission Special Meeting

Wednesday, Feb 19, 2025 – 5:00 pm

In-Person Meeting

27 Pleasant Street, Chester



**Present:** Geraldine Pauley, Chair  
Randall O'Malley, Vice-chair  
Laura Mulrooney, Commissioner  
Tom Mulrooney, Commissioner  
Gloria Nauss, Commissioner

**Staff:** Heather McCallum, Clerk/Treasurer  
Maxine Veinot, Recording Secretary

**Guest:** Sharon LeBlanc

### 1.0 Call to Order

Chair Pauley called the Feb 19, 2025 Special Meeting of the Village of Chester Commission to order at 5:02 pm.

### 2.0 Approval of Agenda/Additions to Agenda

The agenda for the February 19, 2025 Special Meeting was approved by consensus.

### 3.0 Business Arising

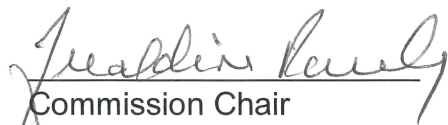
#### 3.1 Sharon LeBlanc re: Commission Strategic Priorities

Ms. LeBlanc led a conversation based on the notes of the strategic priorities workshop the Commission held on Jan 23, 2025 ([Schedule 3.1](#)). Goals, roles and responsibilities, vision, communications, public engagement, risk management, and other subjects were discussed.

**ACTION:** Ms. LeBlanc will provide a proposal for next steps with an estimate for consideration.

### 4.0 Adjournment

The meeting was adjourned at 6:07 pm.

  
Commission Chair  
Geraldine Pauley

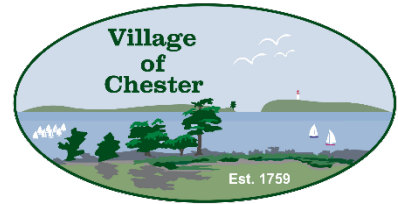
  
Clerk/Treasurer  
Heather McCallum

**Schedule 3.1**

**NOTES**

**Village Strategy Workshop**

Thursday, Jan 23, 2025 – 1:00 pm  
27 Pleasant Street, Chester



**Present:** Geraldine Pauley, Chair; Randall O’Malley, Vice-chair; Laura Mulrooney, Commissioner; Tom Mulrooney, Commissioner; Gloria Nauss, Commissioner

**Staff:** Heather McCallum, Clerk/Treasurer

**Agenda**

- Village spending powers and current activities
- Review of EDM Planning Report recommendations and comments
- Priorities discussion and recommendations



**Goal**

To set priorities that make the Village Commission useful and visible to the electorate.

**Discussion Summary by Topic**

Governance & Administration

Short-term	<ul style="list-style-type: none"> <li>• <b>Village newsletter</b> – beginning of each quarter; physical flyer distribution</li> <li>• <i>Legislative requirement: Equity/Diversity/Inclusion (EDI) regional plan – work with Municipality of Chester (MODC) – due April 2025</i></li> </ul>
Medium	<ul style="list-style-type: none"> <li>• Make Commission activities visible – communications plan</li> <li>• Website re-design</li> </ul>
Long-term	<ul style="list-style-type: none"> <li>• Ongoing: Advocacy for Village with MODC and Province</li> <li>• <i>Legislative requirement: Equity/Diversity/Inclusion (EDI) regional plan implementation</i></li> <li>• <i>Legislative requirement: Accessibility regional plan implementation</i></li> </ul>

## Tourism & Economic Development

Short-term	<ul style="list-style-type: none"> <li>• <b>Visitor Information Centre (VIC)</b> – temporary location Summer 2025 – consult with Chester Merchants Assoc (CMA)</li> <li>• Satellite VIC at Village office – front room and/or rack on steps Summer 2025</li> <li>• <b>Investigate shuttle bus transport</b> from Hwy 3 parking to downtown – consult with CMA</li> <li>• <b>Directional signage</b> – research re: locations, lettering (NS Public Works), permitting, cost, design, etc.; focus on directions to downtown, golf course, rink (wayfinding consultant?)</li> <li>• Install large “Lido Pool” sign at Parade Square</li> </ul>
Medium	<ul style="list-style-type: none"> <li>• Visitor Information Centre (VIC) – permanent location (Hwy 3? train station? ferry dock?) – building or kiosk &amp; portable washroom</li> <li>• Directional signage installation</li> </ul>
Long-term	

## Recreation

Short-term	<ul style="list-style-type: none"> <li>• Phase 3 of Lido accessibility retrofits (parking lot to pool deck) – source funding</li> <li>• Investigate Jib Lot ideas – accessible patio, terracing/landscaping, moorings in water lot (confirm boundaries)</li> </ul>
Medium	<ul style="list-style-type: none"> <li>• Bike racks?</li> </ul>
Long-term	
Maybe?	<ul style="list-style-type: none"> <li>• Swim lessons, adult classes at pool?</li> <li>• E-bike chargers?</li> </ul>

## Public Works

Short-term	<ul style="list-style-type: none"> <li>• Investigate EV car charger station(s) – location? gas station?</li> <li>• Replace Parade Square garbage cans – project with MODC</li> </ul>
Medium	<ul style="list-style-type: none"> <li>• Solar panels for Lido/Washroom – cost? amortization? funding?</li> </ul>
Long-term	
Maybe?	<ul style="list-style-type: none"> <li>• Are new sidewalks needed? If so: location(s); what is required; who is responsible?</li> </ul>

## Protective Services

Short-term	<ul style="list-style-type: none"><li>• Source back-up crossing guards – Chester District School parent group?</li></ul>
Medium	
Long-term	<ul style="list-style-type: none"><li>• <i>Legal requirement: Partnership obligations for Chester Fire Services Committee (ongoing)</i></li></ul>

## Immediate Priorities

Governance & Administration	<ul style="list-style-type: none"><li>• <b>Village newsletter</b> – quarterly</li></ul>
Tourism & Economic Dev't	<ul style="list-style-type: none"><li>• <b>Visitor Information Centre (VIC)</b></li></ul>
Tourism & Economic Dev't	<ul style="list-style-type: none"><li>• <b>Address parking issues</b> – shuttle bus from Hwy 3</li></ul>
Tourism & Economic Dev't	<ul style="list-style-type: none"><li>• <b>Directional signage</b> – improved location/design</li></ul>